



Staff Report

TO: Honorable Mayor and Members of the City Council
FROM: Robert L. Vestal, City Engineer | Public Works Director
BY: Dustin Christensen, Principal Engineer
DATE: May 5, 2026
SUBJECT: Fehr & Peers Professional Service Agreement – Capital Improvement Project (CIP) R26-13 Bicycle and Pedestrian Master Plan

Description: Award a Professional Services Agreement (PSA) to Fehr & Peers for the preparation of a Bicycle and Pedestrian Master Plan (CIP R26-08).

Background and Analysis:

On August 19, 2025, the City Council approved a Grant Agreement between the City and the Riverside County Transportation Commission. This grant awarded SB821 Bicycle and Pedestrian Facilities program funding for the completion of a new citywide Bicycle and Pedestrian Master Plan.

The City's current Bicycle and Pedestrian Master Plan was last updated in 2011. This project will provide a new and updated citywide Bicycle and Pedestrian Master Plan that will guide future bicycle and pedestrian infrastructure improvements, active transportation planning, and related policy implementation efforts.

On February 24, 2026, the City publicly issued a Request for Proposals (RFP) inviting qualified planning and traffic design consultants to submit proposals for the preparation of a Bicycle and Pedestrian Master Plan. Highlights of the scope of services include the following:

- Project Management
- Review and analysis of existing bicycle and pedestrian facilities
- Bicycle and Pedestrian network development and conceptual design
- Community and stakeholder engagement
- Final updated citywide Bicycle and Pedestrian Master Plan

On March 23, 2026, the City received six (6) proposals in response to its request. Each firm was evaluated by a four-person panel of city staff from the public works and planning departments. Proposals were evaluated based on the following criteria:

- Demonstrated Professional Skills and Credentials (20%)
- Related Experience and Previous Projects (15%)
- Understanding of the Scope of Services (25%)
- Approach to Performing the Services (25%)
- Ability and Available Resources to perform the required services (15%)

Based on the proposal evaluations and scoring, staff recommend awarding a contract to Fehr & Peers. Fehr & Peers provided the best scope and team to perform the work. Fehr & Peers are also very familiar with the city and have a long relationship delivering quality work. Their previous work within the city will aid them in providing a more detailed and thorough master plan.

For reference and transparency, the full proposal from Fehr & Peers has been included as an attachment to this report. The scope and fee provided is commensurate with the level of effort required to complete the proposed work.

Fiscal Impact:

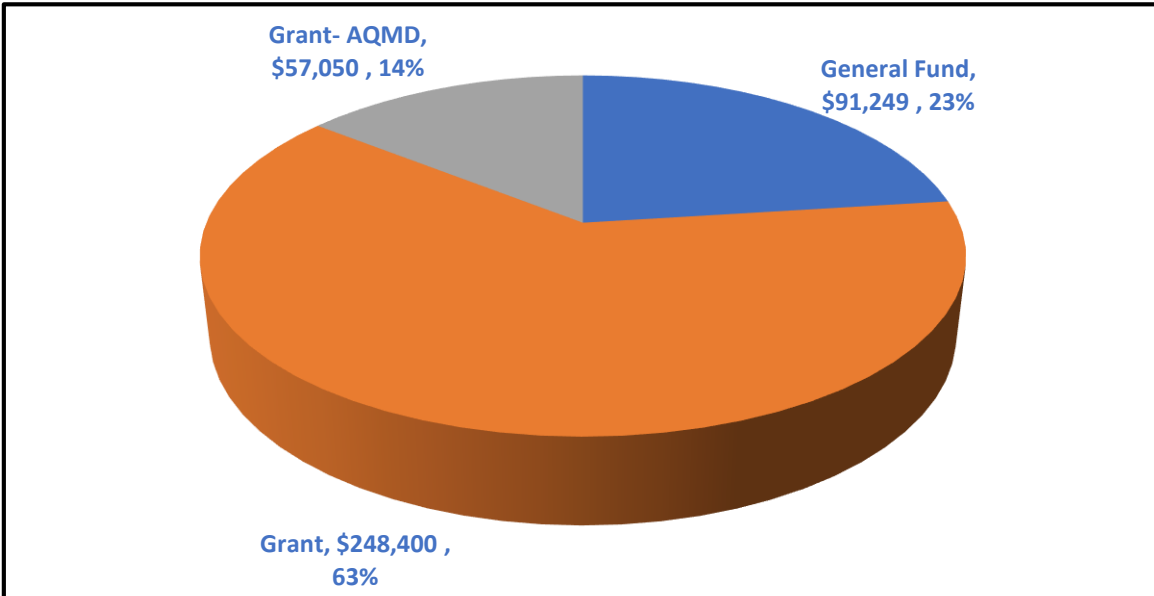
The cost to prepare this staff report is estimated to be \$350.

Funding for this Project is provided by CIP R26-13 Bicycle and Pedestrian Master Plan. The following is a summary of the funding and budget for the project:

**CIP R26-13 Bicycle & Pedestrian Path Master Plan Project Funding
Summary**

Estimated Total Project Budget= \$396,699

Current Project Budget= \$396,699



**CIP R26-13 Bicycle & Pedestrian Path Master Plan Project Budget
Summary**

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design	\$396,699	\$396,699		
Permits				
Right-of-Way				
Construction				
Construction Management				
Equipment				
Total	\$396,699	\$396,699	\$-	

Recommended Action:

Approve the agreement with Fehr and Peers for professional planning and design services, for the period of May 5, 2026, through May 5, 2031, in an amount not to exceed \$248,110;

Approve the contingency of \$24,811 for a total not-to-exceed of \$272,921 and authorize the City Manager to sign off on any preceding amendments or purchase change orders within the authorized contingency amount; and,

Authorize the issuance of a purchase order to Fehr & Peers in the amount of \$248,110 for professional planning and design services.

Attachments:

- A. Proposal and Fee for Planning and Design Services – Fehr & Peers
- B. Professional Services Agreement – Fehr & Peers
- C. Levine Act Statement – Fehr & Peers