



Staff Report

TO: City Council
FROM: Jeff Hart, Public Works Director
DATE: February 7, 2023
SUBJECT: Award a Professional Services Agreements for On-Call Traffic Engineering Services

Description Award a professional services agreement to three firms: Fehr & Peers, STC Traffic Inc., and EXP for on-call traffic engineering services.

Background and Analysis:

Traffic engineering and design is an important aspect in maintaining safe streets and meeting the City's infrastructure needs. To assist the City in meeting these needs, staff prepared a Request for Proposal (RFP) for on-call traffic engineering services.

Highlights of the requested scope entailed the following:

- Capital Improvement Projects assistance,
- Private Development Review,
- Traffic Operation and Analysis,
- Traffic Safety, and
- Extension of Staff, City Traffic Engineer.

The RFP was advertised on November 16, 2022, in accordance with Beaumont Municipal Code Section 3.02.040, and nine (9) proposals were received on December 19, 2022. Each firm was evaluated by a four-person panel based on the following criteria:

- Completeness and Scope of Services (25%),
- Team, Qualifications, Availability, and Approach (25%),
- Experience with Local, State, and Federal Requirements (20%),
- References (20%), and
- Proposed Fee Schedule (10%).

Based on evaluation and scoring, interviews were conducted on January 19, 2023, with the top three candidates. The top candidates and staff's recommendation were then presented to the RFP sub-committee on January 24 whom concurred with staff's

recommendation. Staff is recommending the following three consultants to provide on-call traffic engineering for the City:

- Fehr & Peers
- STC Traffic, Inc.
- EXP

These firms demonstrated the most efficient approach, responsiveness, and ability to provide quality engineering services to the City. Staff believes that having three on-call service providers will allow the City flexibility to meet the current infrastructure needs as well as provide competitive, high quality results.

Fiscal Impact:

These on-call contracts will be “as-needed” for a not to exceed cumulative annual amount of \$500,000. Fees for services will be paid in accordance with the fee schedule in Attachments A, B, and C; and in accordance with estimates provided and accepted prior to services. The City attorney has reviewed the proposed contracts. Fees will be paid from the following funding sources:

- Approved CIP Projects – As needed services for traffic related work on approved CIP projects,
- Approved Public Works on call traffic engineering contractual budget, GL 100-3100-7068-0000, and
- Developer provided deposits for plan check and technical study review (pass through).

Recommended Action:

Award a professional services agreement to Fehr & Peers, STC Traffic Inc., and EXP for on-call traffic engineering services in a cumulative annual amount not to exceed \$500,000.

Attachments:

- A. Professional Services Agreement and Proposal – Fehr & Peers
- B. Professional Services Agreement and Proposal – STC Traffic, Inc.
- C. Professional Services Agreement and Proposal – EXP