



Staff Report

TO: Honorable Mayor and Members of the City Council
FROM: Robert L. Vestal, City Engineer | Public Works Director
BY: Matthew Mendoza, Senior Management Analyst
DATE: January 20, 2026
SUBJECT: On-Call Traffic Engineering Services Contract Amendments

Description: Amend the professional services agreements for EXP Inc. (C23-04), STC Traffic Inc. (C23-05), and Fehr & Peers (C23-08).

Background and Analysis:

On February 7, 2023, City Council awarded professional services agreements to EXP Inc, STC Traffic Inc, and Fehr & Peers for on-call traffic engineering services for a period of three (3) years, through February 7, 2026. These agreements were awarded on an as-needed basis, for a cumulative not-to-exceed amount of \$500,000 for the three consultants.

The scope of work included the following:

1. Capital Improvement Projects assistance
2. Private Development Review
3. Traffic Operation and Analysis
4. Traffic Safety
5. Extension of Staff, City Traffic Engineer

As the three existing on-call traffic engineering contracts are scheduled to expire on February 7, 2026, staff recommend that the City Council approve amendments to each agreement to extend the contract term by an additional two (2) years, through February 7, 2028. This extension will allow the consultants to continue providing professional traffic engineering and design services to the City for the maximum five-year contract duration permitted under the City's Municipal Code (Section 3.02.070).

In addition to extending the contract term, staff recommend that individual thresholds are established for each consultant to streamline financial processes and tracking. Based on current needs and consultants' expertise, Staff recommends establishing the following thresholds:

- Fehr and Peers - \$500,000
- STC Traffic Inc. - \$480,000
- EXP Inc. – \$120,000

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$380.

The proposed amendments for the three on-call agreements will be “as-needed” for a not to exceed cumulative threshold of \$1,100,000 for the next two years. Per the amendments, the consultants will be subject to the following thresholds:

- Fehr and Peers - \$500,000
- STC Traffic Inc. - \$480,000
- EXP Inc. – \$120,000

Fees for services will be paid in accordance with the fee schedules provided in the original agreements; and in accordance with estimates provided and accepted prior to services. Fees will be paid from the following funding sources:

- Approved CIP Projects – As needed services for approved CIP projects,
- Approved Public Works operating budget for contractual services (GL 100-3100-7068-0000), and
- Developer provided deposits for plan check and technical study review (pass through costs).

Recommended Action:

Authorize the Mayor to execute the First Amendments to the Professional Services Agreements with EXP Inc. (C23-04), STC Traffic Inc. (C23-05), and Fehr & Peers (C23-08).

Attachments:

- A. Amendment No. 1 – Fehr and Peers
- B. Amendment No. 1 – STC
- C. Amendment No. 1 – EXP
- D. Levine Act Statement – Fehr and Peers
- E. Levine Act Statement – STC Traffic, Inc.
- F. Levine Act Statement – EXP