



Staff Report

TO: City Council
FROM: Christina Taylor, Deputy City Manager
DATE January 17, 2023
SUBJECT: Discussion and Direction on Economic Development Committee Policies and Procedures

Description Review and discussion of Economic Development Committee Policies and Procedures as it relates to number of committee members and meeting frequency.

Background and Analysis:

On March 15, 2016, the City Council created an Economic Development Committee. The committee is comprised of fifteen (15) members including one (1) non-voting student member. The policy is included as Attachment A to this staff report.

The policy states the Committee shall consist of two (2) members of the City Council, the City Manager, an Economic Development staff member assigned by the City Manager, a Beaumont Chamber of Commerce Representative, a local developer/economic development representative, three (3) business community members, a BUSD/secondary education representative, a post-secondary education representative, two non-business community members, a Beaumont Unified High School student (at least 16 years old and non-voting), and a Rotating Member position for an industry expert. Each member is also allowed to send an alternate, but the alternate has no voting authority.

The Economic Development Committee serves as an advisory body to the City Council. Each member is appointed by City Council and serves a two-year term. The policy establishes meetings shall be held monthly except for July, which is dark.

The Economic Development Committee currently has eleven (11) members and two (2) alternates including the City Manager and staff member. There are three (3) vacancies: two (2) Business Community Members and one (1) Student Member. A list of members and vacancies is included as Attachment B to this staff report.

Fiscal Impact:

None.

Recommended Action:

Discuss and provide direction to staff on modifying the Economic Development Committee Policy related to number of members and meeting frequency.

Attachments:

- A. Economic Development Committee Policies and Procedures
- B. Economic Development Committee Members