



Staff Report

TO: City Council
FROM: Gustavo J. Romo, Deputy City Manager
DATE: October 21, 2025
SUBJECT: Resolution Exempting Governmental Entities for Non-Public Safety Related Permit Fees and Deposits for Special Events

Description: Consideration of adopting a resolution exempting governmental entities from Special Event Permits (SEP) and associated fees and deposits for events that do not require public safety assistance.

Background and Analysis:

Title 9, Section 9.03 of the Beaumont Municipal Code regulates special events to protect the public health, safety, and welfare in accordance with the City's police powers and establishes the application and permit process for special events as well as the ability to make exceptions to the special event process if specifically authorized by the City Council.

The requirement for a Special Event Permit stems from the need for public safety review and, sometimes, the need for public safety personnel to be present at these events, which often attract large crowds leading to potential impacts to the community. In an effort to collaborate and cooperate with governmental agencies to bring events and activities to the City without impacting the entities' timelines and budget, staff is proposing a resolution that would exempt them from having to obtain an SEP and pay associated costs when public safety assistance is not required. When public safety services are required, staff proposes that the costs not be associated with the review of the SEP but, rather, only with the costs of public safety services and personnel needed for the event.

Staff recognizes that community events foster community engagement by providing entertainment, economic development, and activities for the City and its residents with the goal of increasing the number and quality of programs offered. It is understood that governmental entities often have limited resources available to bring events and activities to their respective agencies. Therefore, in the spirit of collaboration and cooperation, it is proposed that the City exempt governmental agencies from having to obtain an SEP and pay the associated fees and deposits with the following conditions:

1. Exemption does not include direct costs for public safety services, which include, but are not limited to, police protection services, fire inspection, monitoring and/or protection services, and building safety inspection services.

2. Public safety service costs will be determined by the City, and an estimate for those services will be provided to the other government entity 30 days prior to the special event.
3. The governmental entity will be billed for the actual cost of public safety services and will pay the City for said services within 30 days of receipt of the bill for the actual cost of the public safety services provided by the City.
4. In the event public safety services are required, including public safety services due to, but not limited to, anticipated traffic control and public safety risks associated with the event, governmental entities will be required to provide the City with a site plan and other relevant information requested by the City in the form of a Special Event Permit Application in order for the City to determine the type and amount of public safety services required for the special event.
 - a. The information required by this paragraph shall be submitted to the City at least 60 days prior to the special event.
 - b. Failure to provide the information required by the City at least 60 days prior to the special event may result in one or more of the following:
 - i. City withholding its approval for a license required by the Department of Alcoholic Beverage Control (ABC); or
 - ii. City denying the requested public safety services for the event; or
 - iii. Imposition of a deposit for the special event and all future special events.

This resolution will be effective on January 1, 2026, and remain in effect until such time the City Council acts to modify or repeal.

Fiscal Impact:

Fees and charges from deposits collected from governmental entities subject to the SEP over the last two years have averaged approximately \$15,000 per year. This accounts for approved City Council fee waivers but does not include funds spent directly on public safety personnel to staff events, which are invoiced separately to applicants. Therefore, the fiscal impact will be a potential annual revenue reduction of \$15,000 from the City's General Fund.

Recommended Action:

Staff recommends that the City Council adopt the proposed resolution.

Attachments:

- A. Resolution