

**AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR**

THIS AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR is made and effective as of the 19th day of August 2025, by and between the CITY OF BEAUMONT (“CITY”) whose address is 550 E. 6<sup>th</sup> Street, Beaumont, California 92223 and ERSC (“CONTRACTOR”), whose address is 1861 E. Redlands Blvd, Redlands, CA 92373

**RECITALS**

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

- A. The CITY desires to engage CONTRACTOR to provide Public Works Plan Check Services. Services shall be performed under the Professional Services Agreement.
- B. The CITY published a Request for Proposals, using the Formal Bidding Procedure, on March 7, 2025; the Request for Proposal is attached hereto as Exhibit A;
- C. The CONTRACTOR responded to the Request on March 27, 2025;
- D. The CONTRACTOR has made a proposal (“Proposal”) to the CITY to provide such professional services, which Proposal is attached hereto as Exhibit “B” and incorporated herein by this reference; and,
- E. CONTRACTOR agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and represents and warrants to CITY that CONTRACTOR possesses the necessary skills, licenses, certifications, qualifications, personnel and equipment to provide such services.

**AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, CITY and CONTRACTOR agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until terminated as provided for herein. Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate after three (3) years unless extended by the parties with the approval of the City Council of the CITY.

2. Services to be Performed. CONTRACTOR agrees to provide the services (“Services”) as follows: Proposal per Exhibit “B”. All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. CONTRACTOR designates Craig Brudin as CONTRACTOR’S professional(s) responsible for overseeing the Services provided by CONTRACTOR.

3. Associates and Subcontractors. CONTRACTOR may, at CONTRACTOR's sole cost and expense, employ such competent and qualified independent associates, subcontractors and consultants as CONTRACTOR deems necessary to perform the Services; provided, however, that CONTRACTOR shall not subcontract any of the Services without the written consent of CITY.

4. Compensation.

4.01 CONTRACTOR shall be paid at the rates set forth in the Cost Proposal and shall not increase any rate without the prior written consent of the CITY. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by CITY to CONTRACTOR under this Agreement shall not exceed a rate of seventy-five percent (75%) of total developer fees collected associated with plan checks assigned to CONTRACTOR and rates in accordance with those provided in the Proposal for plan check and surveying services, with a not to exceed amount of four hundred thousand dollars (\$400,000) annually per fiscal year (July 01-June 30).

4.02 CONTRACTOR shall not be compensated for any Services rendered nor reimbursed for any expenses incurred in excess of those authorized unless approved in advance by the CITY, in writing.

4.03 CONTRACTOR shall submit to CITY, on or before the fifteenth (15<sup>th</sup>) of each month, itemized invoices for the Services rendered in the previous month. The CITY shall not be obligated to pay any invoice that is submitted more than sixty (60) days after the due date of such invoice. CITY shall have the right to review and audit all invoices prior to or after payment to CONTRACTOR. This review and audit may include, but not be limited to CITY's:

- a. Determination that any hourly fee charged is consistent with this Agreement's approved hourly rate schedule;
- b. Determination that the multiplication of the hours billed times the approved rate schedule dollars is correct;
- c. Determination that each item charged is the usual, customary, and reasonable charge for the particular item. If CITY determines an item charged is greater than usual, customary, or reasonable, or is duplicative, ambiguous, excessive, or inappropriate, CITY shall either return the bill to CONTRACTOR with a request for explanation or adjust the payment accordingly, and give notice to CONTRACTOR of the adjustment.

4.04 CONTRACTOR shall receive payment by the CITY for the services provided specified in Exhibit "B".

- a. CONTRACTOR shall submit all invoices to the City of Beaumont's Accounts Payable at the email address listed below.
- b. CONTRACTOR will send the original invoices to:

City of Beaumont  
Attn: Finance Department-Accounts Payable  
[ap@beaumontca.gov](mailto:ap@beaumontca.gov)

c. Each invoice shall contain a minimum of the following information: invoice number and date; PO number (once issued by the CITY), remittance address; bill-to and ship-to addresses of ordering department/division; Agreement number (24-157), quantities; item descriptions, unit prices, extensions, sales/use tax if applicable, an invoice total, and any other information requested by the CITY.

4.05 If the work is satisfactorily completed, CITY shall pay such invoice within thirty (30) days of its receipt. Should CITY dispute any portion of any invoice, CITY shall pay the undisputed portion within the time stated above, and at the same time advise CONTRACTOR in writing of the disputed portion.

#### 5. Obligations of CONTRACTOR.

5.01 CONTRACTOR agrees to perform all Services in accordance with the terms and conditions of this Agreement and the Proposal. In the event that the terms of the Proposal shall conflict with the terms of this Agreement, or contain additional terms other than the Services to be rendered and the price for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

5.02 Except as otherwise agreed by the parties, CONTRACTOR will supply all personnel, materials and equipment required to perform the Services. CONTRACTOR shall provide its own offices, telephones, vehicles and computers and set its own work hours. CONTRACTOR will determine the method, details, and means of performing the Services under this Agreement.

5.03 CONTRACTOR shall keep CITY informed as to the progress of the Services by means of regular and frequent consultations. Additionally, when requested by CITY, CONTRACTOR shall prepare written status reports.

5.04 CONTRACTOR is responsible for paying, when due, all income and other taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement. CONTRACTOR agrees to indemnify, defend and hold harmless CITY for any claims, costs, losses, fees, penalties, interest, or damages suffered by CITY resulting from CONTRACTOR's failure to comply with this provision.

5.05 In the event CONTRACTOR is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished in conformance with local, state and federal laws, rules and regulations.

5.06 CONTRACTOR represents that it possesses all required licenses necessary or applicable to the performance of Services under this Agreement and the Proposal and shall obtain and keep in full force and effect all permits and approvals required to perform

the Services herein. In the event CITY is required to obtain an approval or permit from another governmental entity, CONTRACTOR shall provide all necessary supporting documents to be filed with such entity.

5.07 CONTRACTOR shall be solely responsible for obtaining Employment Eligibility Verification information from CONTRACTOR's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONTRACTOR's employees are eligible to work in the United States.

5.08 In the event that CONTRACTOR employs, contracts with, or otherwise utilizes any CalPERS retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the CITY and shall be subject to the CITY's advance written approval.

5.09 Drug-free Workplace Certification. By signing this Agreement, the CONTRACTOR hereby certifies under penalty of perjury under the laws of the State of California that the CONTRACTOR will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.

5.10 CONTRACTOR shall comply with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

6. Insurance. CONTRACTOR hereby agrees to be solely responsible for the health and safety of its employees and agents in performing the Services under this Agreement and shall comply with all laws applicable to worker safety including but not limited to Cal-OSHA. Therefore, throughout the duration of this Agreement, CONTRACTOR hereby covenants and agrees to maintain insurance in conformance with the requirements set forth below. Attached hereto as **Exhibit "C"** are copies of Certificates of Insurance and endorsements as required by Section 7.02. If existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so. CONTRACTOR shall provide the following types and amounts of insurance:

6.01 Commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; CONTRACTOR agrees to have its insurer endorse the general liability coverage required herein to include as additional insured's CITY, its officials, employees and agents. CONTRACTOR also agrees to require all contractors and subcontractors to provide the same coverage required under this Section 6.

6.02 Business Auto Coverage in an amount no less than \$1 million per accident. If CONTRACTOR or CONTRACTOR's employees will use personal autos in performance of the Services hereunder, CONTRACTOR shall provide evidence of personal auto liability coverage for each such person.

6.03 Workers' Compensation coverage for any of CONTRACTOR's employees

that will be providing any Services hereunder. CONTRACTOR will have a state-approved policy form providing statutory benefits as required by California law. The provisions of any workers' compensation will not limit the obligations of CONTRACTOR under this Agreement. CONTRACTOR expressly agrees not to use any statutory immunity defenses under such laws with respect to CITY, its employees, officials and agents.

6.04 Optional Insurance Coverage. Choose and check one: Required \_\_\_ /Not Required \_\_\_; Errors and omissions insurance in a minimum amount of \$2 million per occurrence to cover any negligent acts or omissions committed by CONTRACTOR, its employees and/or agents in the performance of any Services for CITY.

## 7. General Conditions pertaining to Insurance Coverage

7.01 No liability insurance coverage provided shall prohibit CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR waives all rights of subrogation against CITY regardless of the applicability of insurance proceeds and shall require all contractors and subcontractors to do likewise.

7.02. Prior to beginning the Services under this Agreement, CONTRACTOR shall furnish CITY with certificates of insurance, endorsements, and upon request, complete copies of all policies, including complete copies of all endorsements. All copies of policies and endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

7.03. All required policies shall be issued by a highly rated insurer with a minimum A.M. Best rating of "A:VII"). The insurer(s) shall be admitted and licensed to do business in California. The certificates of insurance hereunder shall state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice has been given to CITY.

7.04 Self-insurance does not comply with these insurance specifications. CONTRACTOR acknowledges and agrees that that all insurance coverage required to be provided by CONTRACTOR or any subcontractor, shall apply first and on a primary, non-contributing basis in relation to any other insurance, indemnity or self-insurance available to CITY.

7.05 All coverage types and limits required are subject to approval, modification and additional requirements by CITY, as the need arises. CONTRACTOR shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect CITY's protection without CITY's prior written consent.

7.06 CONTRACTOR agrees to provide immediate notice to CITY of any claim or loss against CONTRACTOR or arising out of the Services performed under this Agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.

## 8. Indemnification.

8.01 CONTRACTOR and CITY agree that CITY, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance of this Agreement by CONTRACTOR or any subcontractor or agent of either as set forth herein. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to CITY. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect CITY as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless CITY, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys' fees incurred by CITY, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of, or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. CONTRACTOR's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONTRACTOR (and/or CONTRACTOR's agents and/or employees) is alleged to be an employee of CITY. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by CITY.

b. Without affecting the rights of CITY under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless CITY as set forth above for liability attributable solely to the fault of CITY, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

### 8A. Indemnification Design Professionals.

8A.01 In the event that CONTRACTOR is a design professional under California Civil Code Section 2782.8 this Section 8A shall apply instead of Section 8. To the fullest extent permitted by California law and in accordance with California Civil Code section 2782.8, CONTRACTOR shall indemnify, and hold harmless the City, its officers, employees, trustees and members ("Indemnified Parties") from any and all actions, assessments, counts, citations, claims, costs, damages, demands, judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, attorney's and consultants' fees and causes of action including, but not limited to those for, injury to property or persons, including personal injury and/or death ("Claim(s)"), to the extent that the Claim(s) arises out of, pertains to, or relates to the negligence, recklessness, or willful misconduct of CONTRACTOR, its directors, officials, officers, employees and consultants arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement. This indemnity excludes liability caused by the negligence or willful misconduct of any of the Indemnified Parties.

The cost to indemnify, hold harmless, and defend charged to CONTRACTOR shall not exceed CONTRACTOR'S proportionate percentage of fault.

9. Additional Services, Changes and Deletions.

9.01 In the event CONTRACTOR performs additional or different services than those described herein without the prior written approval of the City Manager and/or City Council of CITY, CONTRACTOR shall not be compensated for such services. CONTRACTOR expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the CITY in writing.

9.02 CONTRACTOR shall promptly advise the City Manager and Finance Director of CITY as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of Services. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the CITY and/or City Council.

10. Termination of Agreement.

10.01 Notwithstanding any other provision of this Agreement, CITY, at its sole option, may terminate this Agreement with or without cause, or for no cause, at any time by giving twenty (20) days' written notice to CONTRACTOR.

10.02 In the event of termination, the payment of monies due CONTRACTOR for undisputed Services performed prior to the effective date of such termination shall be paid within thirty (30) business days after receipt of an invoice as provided in this Agreement. Immediately upon termination, CONTRACTOR agrees to promptly provide and deliver to CITY all original documents, reports, studies, plans, specifications and the like which are in the possession or control of CONTRACTOR and pertain to CITY.

11. Status of CONTRACTOR.

11.01 CONTRACTOR shall perform the Services in CONTRACTOR'S own way as an independent contractor, and in pursuit of CONTRACTOR'S independent calling, and not as an employee of CITY. However, CONTRACTOR shall regularly confer with CITY'S City Manager as provided for in this Agreement.

11.02 CONTRACTOR agrees that it is not entitled to the rights and benefits afforded to CITY'S employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any other employment benefit. CONTRACTOR is responsible for providing, at its own expense, disability, unemployment, workers' compensation and other insurance, training, permits, and licenses for itself and its employees and subcontractors.

11.03 CONTRACTOR hereby specifically represents and warrants to CITY that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of CITY and that the Services to be rendered pursuant to this Agreement shall be performed in

accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the CITY is located. Further, CONTRACTOR represents and warrants that the individual signing this Agreement on behalf of CONTRACTOR has the full authority to bind CONTRACTOR to this Agreement.

12. Ownership of Documents; Audit.

12.01 All draft and final reports, plans, drawings, studies, maps, photographs, specifications, data, notes, manuals, warranties and all other documents of any kind or nature prepared, developed or obtained by CONTRACTOR in connection with the performance of Services performed for the CITY shall become the sole property of CITY, and CONTRACTOR shall promptly deliver all such materials to CITY upon request. At the CITY's sole discretion, CONTRACTOR may be permitted to retain original documents, and furnish reproductions to CITY upon request, at no cost to CITY.

12.02 Subject to applicable federal and state laws, rules and regulations, CITY shall hold all intellectual property rights to any materials developed pursuant to this Agreement. CONTRACTOR shall not such use data or documents for purposes other than the performance of this Agreement, nor shall CONTRACTOR release, reproduce, distribute, publish, adapt for future use or any other purposes, or otherwise use, any data or other materials first produced in the performance of this Agreement, nor authorize others to do so, without the prior written consent of CITY.

12.03 CONTRACTOR shall retain and maintain, for a period not less than four years following termination of this Agreement, all-time records, accounting records and vouchers and all other records with respect to all matters concerning Services performed, compensation paid and expenses reimbursed. At any time during normal business hours and as often as CITY may deem necessary, CONTRACTOR shall make available to CITY's agents for examination all of such records and shall permit CITY's agents to audit, examine and reproduce such records.

13. Miscellaneous Provisions.

13.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONTRACTOR for CITY and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties.

13.02 CONTRACTOR shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of CITY. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

13.03 CONTRACTOR shall timely file FPPC Form 700 Conflict of Interest Statements with CITY if required by California law and/or the CITY's conflict of interest

policy.

13.04 If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

13.05 This Agreement is made, entered into and shall be performed in the County of Riverside in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California. The parties agree that venue in any litigation between them shall be in Riverside County, California.

13.06 CONTRACTOR covenants that neither it nor any officer or principal of its firm has any interest, nor shall they acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of their Services hereunder. CONTRACTOR further covenants that in the performance of this Agreement, no person having such interest shall be employed by it as an officer, employee, agent, or subcontractor.

13.07 CONTRACTOR has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. CONTRACTOR agrees that they are unaware of any financial or economic interest of any public officer or employee of the CITY relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the CITY may immediately terminate this Agreement by giving notice thereof. CONTRACTOR shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

13.08 Improper Consideration. CONTRACTOR shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the CITY in an attempt to secure favorable treatment regarding this Agreement or any contract awarded by CITY. The CITY, by notice, may immediately terminate this Agreement if it determines that any improper consideration as described in the preceding sentence was offered to any officer, employee or agent of the CITY with respect to the proposal and award process of this Agreement or any CITY contract. This prohibition shall apply to any amendment, extension or evaluation process once this Agreement or any CITY contract has been awarded. CONTRACTOR shall immediately report any attempt by any CITY officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from CONTRACTOR.

13.09 Severability. If any portion of this Agreement is declared invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the entire balance of this Agreement not so affected shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement to be effective as of the day and year first above written.

**CITY:**

CITY OF BEAUMONT

By:

\_\_\_\_\_  
Mike Lara, Mayor

Date:

\_\_\_\_\_

**CONTRACTOR:**

ERSC

By:

\_\_\_\_\_  
Print Name: John M. Brudin

Title: President

Date: 07/28/2025

**ATTEST:**

By:

\_\_\_\_\_  
Nicole Wheelwright, Deputy City Clerk

Date:

\_\_\_\_\_

**APPROVED AS TO FORM:**

By:

\_\_\_\_\_  
John O. Pinkney, City Attorney

Date:

\_\_\_\_\_

**EXHIBIT "A"**

**REQUEST FOR PROPOSAL**

**(insert behind this page)**



**Website:**  
[www.beaumontca.gov](http://www.beaumontca.gov)

**Address:**  
550 E. 6<sup>th</sup> Street  
Beaumont, CA 92223

**Phone:**  
951.769.8520

# Request for Proposals for Public Works Projects Plan Check Services

**Published: 3/07/25**

<b>Item</b>	<b>Dates</b>
<b>Questions in by:</b>	5:00 P.M. PST March 13, 2025
<b>Answers posted by:</b>	5:00 P.M. PST March 20, 2025
<b>Proposals due by:</b>	11:00 A.M. PST April 7, 2025

**Contact:**

Raveena Chara, Procurement Contract Specialist  
550 E. 6th Street - Beaumont, California 92223  
[justation@beaumontca.gov](mailto:justation@beaumontca.gov)

**RFP Available**

Planet Bids Portal at  
<https://vendors.planetbids.com/portal/66785/bo/bo-search>



## 1. Introduction

The City of Beaumont (“City”) requests written responses to a Request for Proposal (RFP) for selection of qualified firms (“Consultant”) to provide Consulting Services for Public Works Projects Plan Check. All work, unless otherwise specified, shall be provided on an hourly basis, and completed to the satisfaction of the City within the time periods allocated, as mutually agreed to at the beginning of the assignment. Certain projects, if assigned, shall be performed pursuant to a “not-to-exceed” budget. For these projects, consultants shall prepare a detailed scope of work, a payment schedule, and a schedule of deliverables for review and approval by the City.

All work, unless otherwise specified, shall be provided on an hourly basis, and completed to the satisfaction of the City Council within the time periods allocated, as mutually agreed to at the beginning of the assignment. Certain projects, if assigned, shall be performed pursuant to a “not-to-exceed” budget. For these projects, consultants shall prepare a detailed scope of work, a payment schedule, and a schedule of deliverables for review and approval by the City Council.

All services provided by the Consultant shall be performed by individuals who meet the qualifications, education, and certification/licensing requirements for the position. The successful Consultant shall also have the resources to provide cost effective and timely services, including providing customer service to the City.

Responses must conform to the requirements of this Request for Proposal (RFP). The City reserves the right to waive any irregularity in any proposal, withdraw or amend this RFP or reject any proposal that does not comply with this RFP or City policies.

## 2. City of Beaumont

The City was incorporated in November 1912 and is located in the San Geronio Pass portion of western Riverside County. It is bounded on the west by Calimesa and unincorporated areas, on the north by unincorporated county areas (Cherry Valley), on the south by unincorporated county areas and the City of San Jacinto, and on the east by the City of Banning. The land area within the City’s boundary is approximately 30 square miles.

The City of Beaumont is rated one of the safest cities in southern California. The City has its own police department. Fire and paramedic services are contracted through Riverside County. The City of Beaumont has been one of the fastest growing cities in California over the past 15 years and has a population of approximately 55,000. An average of 500 new homes have been permitted annually since 2013 and the population has grown by approximately 1,500 residents each year. Beaumont has seen significant growth in its quality of workforce with educational levels and technical skills. The community has also seen growth in its household income levels. As a result of this growth, the City must continue to provide residents with the quality of life they expect. This involves expanding park and recreational amenities, maintaining a quality police force to keep pace with growth, construction of regional surface transportation projects, and perform



economic development activities to diversify the city's tax base and increase employment opportunities in the region.

### 3. City Government

The Beaumont City Council is comprised of five Council members, each sharing equal voting powers on all items coming before the Council. Council members are elected to at-large positions for four-year terms, with elections held in November of even-numbered years. The City Council meets annually to select one of its members to serve as Mayor and another to serve as Mayor Pro Tem for one year but no more than two consecutive years.

The City Council provides legislative and policy direction to the City Manager, who implements their decisions to direct the activities of the City. The City Council responds to issues and concerns of the community by allocating resources, developing policies, and formulating strategies that support the vitality and economic viability of the City. All of their decisions must be made at public meetings.

The City Council appoints the City Manager and City Attorney and members of all advisory boards, commissions, and committees. The City Council also serves as the Board of Directors for the Beaumont Financing Authority, Beaumont Utility Authority, and the Beaumont Parking Authority.

### 4. Background

Founded at the turn of the 20th century, Beaumont is proud of its rich history and rural charm. The town served as a welcome "stopping-off point" for early travelers making their way from the Mohave desert to Los Angeles, and later for L.A. residents eager to vacation in Palm Springs. Some, however, set down roots, drawn by the beautiful mountain vistas; clean, crisp air; and the abundance of cherry and apple orchards.

Beaumont provides the very best of rustic, rural beauty and charm, combined with the planned growth, abundant recreational opportunities, and rich community life offered by the finest Southern California cities. The progressive city of over 54,000 people, sits at 2,612 feet in elevation between Riverside and Palm Springs in the Inland Empire. The city operates 18 city-owned parks, including a 20-acre sports park as well as an extensive trails system. The Beaumont School District, with 12 schools, has an outstanding reputation, and it ranks highly in the Pass Area. The city is rounded out with various local service clubs, a state-of-the-art community recreation center, a library, two four-star golf courses, and multiple churches.

The City interacts with numerous other government agencies, including but not limited to the California Department of Parks and Recreation, the California Department of Transportation, the County of Riverside, Riverside County Transportation Commission (RCTC), California Department of Housing and Community Development, the Federal Railroad Administration, the U.S. Economic Development Administration, and the U.S. Department of Justice.



## 5. Scope of Services

The Scope of Services is attached as Exhibit A. Consultant is to provide a scope and separate fee proposal for each Option noted. Consultant may suggest modifications to the proposed Scope of Services and shall expand the scope to include additional and/or optional tasks if deemed necessary to execute and facilitate services.

## 6. Additional Responsibilities

The Consultant shall be responsible for completing the specified services in accordance with the CITY's Professional Services Agreement (PSA) by Independent Contractor, a sample of which is attached (Exhibit B).

## 7. Term

The initial term of the agreement shall be for three (3) years from the commencement date. The agreement may be extended for two (2) optional two-year terms, made by mutual agreement in writing, based upon the same terms and conditions as the initial term. In no instance shall the total term exceed a maximum of seven (7) years. All fees should be fixed for the initial term.

## 8. Proposal Requirements

The proposal shall clearly address all the information requested herein. To achieve a uniform review process and obtain the maximum degree of comparability, it is required that proposals be organized and contain all information as specified below.

Proposals shall clearly address all the information requested herein. To achieve a uniform review process and obtain the maximum degree of comparability, it is required that proposals be organized and contain all information as specified below. Proposers shall submit one copy of the proposal and one copy of the cost proposal on the planetbids portal, both proposals will need to be submitted separately.

A. Cover Letter: Maximum of two (2) pages serving as an Executive Summary which shall include an understanding of the scope of services. The RFP shall be transmitted with a cover letter that must be signed by an official authorized to bind the consultant contractually. The letter accompanying the RFP shall also provide the name, title, address, and telephone number of individuals with the authority to negotiate and contractually bind the consultant. The cover letter constitutes certification by the consultant that the consultant complies with nondiscrimination requirements of the State and Federal Government. An unsigned proposal or one signed by an individual unauthorized to bind the consultant may be rejected.

B. Introduction/Information: Introduction of the service proposal, including a statement of understanding for the types of services contemplated. Any participating firms and proposed sub-consultants shall be identified and included in the proposal (all sub-consultants must be approved by the City prior to signing the agreement with City).



C. Scope of Services: Provide a description of the tasks, sub-tasks, and deliverables that will be provided. The Scope of Work Program should be presented in logical format that can be easily attached to the Professional Services Agreement. Any additional items not mentioned in Exhibit A- Scope of Services but required to obtain final approval, shall be included in the proposal as additional items for consideration. The fully recommended Scope of Services should be presented as an attachment to the proposal and shall be in a logical format that can be easily attached to the Professional Services Agreement (Exhibit B).

D. Approach: The proposal should set forth a detailed work plan, including an explanation of the methodology and process for providing the services required in this RFP. Detailed project schedule, identifying all tasks and deliverables to be performed, durations for each task, and overall time of completion.

E. Schedule: Firm should present a schedule that details the timing and sequence of project tasks and deliverables leading up to and after the concert.

F. Communication: Provide a description of the firm's approach to communicating effectively with City staff and officials, other jurisdictional stakeholders, and the public, to facilitate successful delivery of assigned tasks.

G. Firm Profile: Provide a description of the firm, including number of professional personnel, years in business, office location(s), organizational structure (e.g., corporation, partnership, sole practitioner, etc.), areas of expertise, etc.

The following information should also be included:

- Name
- Street Address
- City, State, Zip Code
- Corporate Structure
- State/Country of Incorporation
- Website
- Contact Information

In addition, any participating firms and proposed subcontractors shall be identified and included in the proposal (all subcontractors must be approved by the City prior to signing the agreement with the City).

**H. Location:** Location of the principal office that will be responsible for the implementation of this contract.



**I. Key Personnel:** Provide a summary description of the key personnel, their roles and responsibilities, and their relevant experience. The proposal must name a project manager. In addition to this summary, full resumes should be provided.

**J. References:** at least three (3) references from previous cities, counties or other agencies for similar work completed within the last five (5) years, which include: name, address, contact person and phone number for the agency, length of time services were provided, staff assigned to each project by your firm, and a description of the services provided. All submitted materials shall become the property of the City of Beaumont.

**K.** Cost proposal (including hourly rate) shall be submitted in a separate sealed envelope. This should include a not to exceed fee amount, fee schedule and hourly billable costs for the options discussed in Exhibit A- Scope of Services.

**L.** Any other information which should be considered, such as any special services or customer service philosophy, which define your firm's practice.

**M.** The firm will be required to maintain an active City of Beaumont Business License and professional liability insurance including general liability at a minimum of one million per occurrence, worker's compensation, and vehicle coverage including comprehensive and collision insurance naming the City of Beaumont as additional insured. The proposal shall state whether such license and insurance will be in force at time of contract execution.

## 9. Submittal

All questions or requests for clarifications regarding this RFP shall be submitted on Planetbids by 5:00 p.m. PST March 13, 2025. Responses to all questions will be posted on the same website to allow all users to review the City's responses to all questions within one (1) week of the question due date.

**\*DUE DATE FOR QUESTIONS IS MARCH 13, 2025, BY 5:00 P.M.\***

Submit one (1) digital color copy of proposal and one (1) digital copy of the cost proposal in PDF format on Planetbids in accordance with the bid submission deadline, which is 11:00 A.M. PST on April 7, 2025. Proposal must be titled "Proposal for City of Beaumont Public Works plan check services", and Cost proposal must be titled "Cost Proposal for City of Beaumont Public Works plan check services"

**\*DUE DATE FOR PROPOSALS IS APRIL 7, 2025, BY 11:00 A.M.\***

By proposing on this project, you are indicating that you agree to all terms and conditions of the City's Professional Services Agreement, which is attached to this RFP as Exhibit A.



No RFC or questions will be accepted after 5:00 p.m. on March 13, 2025. All RFC responses will be posted on the CITY's Planet Bids Portal a week after due date.

If prior to the date fixed for submission of Proposals, a prospective Company discovers any ambiguity, conflict, discrepancy, omission or other errors in this RFP or any of its appendices, exhibits or attachments, the Company shall immediately notify the City of such error in writing and request modification or clarification of the document. Modifications shall be made by written Addenda to the RFP.

If a Company fails to notify the City, prior to the date fixed for submissions of Proposals, of an error in the RFP known to the Company, or an error that reasonably should have been known to the Company, the Company shall submit its Proposal at its own risk, and if the Company is awarded a Contract, it shall not be entitled to additional compensation or time by reason of the error or its later correction.

All communications regarding technical, scope, and/or project related questions and requests for clarifications, changes, exceptions, and deviations to the terms and conditions set forth in this RFP shall be submitted via "Q&A" through the City's Electronic Bidding System, Planetbids, before the deadline and according to these specifications herein. Any and all other bidding communications shall only be with Raveena Chara, Procurement Contract Specialist, [rchara@beaumontca.gov](mailto:rchara@beaumontca.gov)

The Final day for receipt of questions from the Proposer shall be on or before the due date indicated in the RFP event schedule section below. To ensure fairness and avoid misunderstandings, all communications must be in written format and submitted only in the format set forth above. Any verbal communications will not be considered or responded to. All questions received by the due date will be logged and reviewed.

No postmarked proposals will be accepted. Once submitted, proposals cannot be altered without prior written consent of the City. The prospective bidder assumes sole responsibility for submitting a complete bid proposal in response to this RFP. No special consideration will be given after bid proposals are opened due to a bidder's failure to comply with all requirements of the RFP.

All costs associated with preparation of any proposal shall be the sole responsibility of the proposer. Each proposal shall be limited to a maximum of 30 pages, using a minimum 12- point font size.

**CONTACT WITH ANY CITY EMPLOYEE OTHER THAN THE CONTACT NAMED IS STRICTLY PROHIBITED AND WILL BE CAUSE FOR DISQUALIFICATION OF THE PROPOSAL.**



Event	Date
RFP Issued	March 7, 2025
RFC/ Questions Due	Thursday, March 13, 2025 @ 5:00
Proposals Due	Monday, April 7, 2025 @ 11:00
Interviews (if required)	TBD
Award Date	TBD

## 10. Confidentiality

Prior to the proposal submittal deadline, all proposals will be designated confidential to the extent permitted by the California Public Records Act. After the proposal submittal deadline, all responses will be regarded as public records and will be subject to review by the public. Any language purported to render confidential all or portions of the proposals will be regarded as non-effective and will be disregarded.

## 11. Amendments to Request for Proposals

The City reserves the right to amend the RFP by addendum prior to the final proposal submittal date.

## 12. City of Beaumont Rights and Options

This RFP does not commit the City of Beaumont to award a contract or to pay any cost incurred with the preparation of a proposal or contract for services described herein.

The City may, in its sole discretion and without any obligation to act reasonably, reject any and all proposals, waive informalities and minor irregularities in any proposal reviewed, negotiate with any qualified source submitting a proposal, extend deadlines, and/or request additional information. Subsequent to negotiations, prospective trustees may be required to submit revisions to their proposals. The City may reject any proposal that does not conform to the instructions provided in this RFP. Additionally, the City reserves the right to negotiate all final terms and conditions of any proposal received before entering into final contract.

The City reserves the right to postpone selection for its own convenience, to withdraw this RFP at any time, and to reject any and all proposals without indicating any reason for such rejection. As a function of the RFP process, the City of Beaumont reserves the right to remedy technical errors in response to the RFP and to modify the published scope of services and scope of work. Proposals submitted in response to the RFP will not be returned.

All property rights, including publication rights of all reports produced by respondents in connection with services performed under this agreement will be vested in the City. In addition, respondents will not publish or release any of the results of its examination without the express written permission of the City.



Responses must be submitted no later than the date and time stated on this RFP. Responses shall be reviewed and rated as set forth in the Selection Process section of this RFP. The City will then determine which firm best meets the City's requirements.

During the evaluation process, the City reserves the right (where it may serve the City's best interest) to request additional information or clarification from respondents. At the discretion of the City, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal as submitted and confirmed in the contract between the City and the firm selected.

The City reserves the right to negotiate final pricing with the most qualified firm.

The City's standard Professional Services Agreement is included as Exhibit A. Upon award of the contract, it is expected that the successful proposer will accept the Agreement terms and conditions "as is" without modification. Any contract modifications are to be stated upfront, at the time of submittal.

Any costs incurred in the preparation of the response, presentation to the City, travel in conjunction with such presentations, or samples of items shall be the responsibility of the respondent. The City assumes no responsibility and no liability for costs incurred by respondents prior to issuance of a contract.

The proposer shall furnish the City with such additional information as the City may reasonably require.

### **13. Conflict of Interest**

The Trustee shall disclose any personal or professional financial, business, or other relationships with the City that may have an impact on the outcome of this contract or any resulting project. The trustee shall also list current clients who may have a financial interest in the outcome of this contract.



## 14. Proposal Evaluation/Selection

The City intends to engage the most qualified trustee available that demonstrates a thorough understanding of the City’s needs. Nevertheless, the City reserves the right to make awards to multiple contractors in response to this RFP depending on services offered by each qualified contractor and to make an award to any qualified contractor for a particular service based on evaluation of each of the proposals. City staff will use the following criteria to evaluate the proposals:

Criteria & Scoring	Points
Understanding of the Scope of Services	10
Demonstrated professional skills and credentials	20
Related Experience	25
Approach to performing this type of service	20
Plan Check Turnaround Time(s)	15
Proposed Fee(s)	10
<b>Total</b>	<b>100</b>

The City may request a qualification interview with the highest ranked consultant(s) prior to determining the final ranking. This selection will be conducted according to the City’s adopted procedures. The City reserves the right to reject any and all proposals.

**CONTACT WITH ANY CITY EMPLOYEE OTHER THAN THE CONTACT NAMED IS STRICTLY PROHIBITED AND WILL BE CAUSE FOR DISQUALIFICATION OF THE PROPOSAL.**

### Attachments

- A. Exhibit A- Proposed Scope of Services
- B. Exhibit B- Professional Services Agreement (PSA)

**EXHIBIT "B"**

**VENDOR'S PROPOSAL**

**(insert behind this page)**

# Cost Proposal for City of Beaumont Public Works Plan Check Services

Submitted: April 7, 2025

DATE \_\_\_\_\_  
COMPLIANCE  
ABLE AND/OR  
83156  
RCE No. 83156  
ENGINEER  
LAKE ELSINORE  
CITY OF



April 7, 2025

City of Beaumont  
550 E. 6th Street  
Beaumont, California 92223

Attn: Raveena Chara, Procurement Contract Specialist

**Local Office:**  
1861 W. Redlands Blvd.  
Redlands, CA 92373  
(909) 890-1255, info@erscinc.com

**Evaluation Period Contact:**  
Craig Brudin, QSP  
Project Manager  
(909) 890-1255 x102  
cbrudin@erscinc.com

RE: Cost Proposal for City of Beaumont Public Works Plan Check Services

Dear Ms. Chara and Members of the Selection Committee,

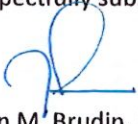
Engineering Resources of Southern California (ERSC) is pleased to have the opportunity to submit our fee proposal to the City of Beaumont (City) as a qualified, experienced consultant to provide Public Works Plan Check Services.

Enclosed for evaluation is ERSC's proposed fees and proposed hourly fee schedule. ERSC proposes the use of the enclosed fees during the initial term of a professional services agreement with the City. We welcome the opportunity to negotiate our proposed fee if the City deems it necessary.

On behalf of our entire team, I would like to thank Beaumont staff for the opportunity to submit our proposal to serve your City. Our team members remain available to answer any questions that arise. The individuals signing this document are authorized to bind ERSC in an agreement with the City of Beaumont. This proposal and fees presented herein are valid for a period of 180 days from the date of submittal. If you have any additional questions regarding our proposal, please contact me at 909-890-1255 x102 or by email at cbrudin@erscinc.com.

If you have any questions regarding our proposal, please contact me at 909-890-1255 x102 or by email at cbrudin@erscinc.com.

Respectfully submitted,



John M. Brudin, PE  
President



Craig Brudin, QSP  
Director of Operations

Proposed ERSC Plan Check Fees		
Service	Fee Amount	ERSC Amount
Final Parcel Map	\$5,000.00 Deposit	100% of T&M
Final Tract Map	\$7,500.00 Deposit	100% of T&M
Lot Line Adjustment/Parcel Merger	\$1,200.00 Deposit	100% of T&M
Preliminary Grading Plan Check	\$565.00	75% of Fixed Fee
Residential Grading Plan Check	\$95.00 per plan plus \$750.00 per sheet	75% of Fixed Fee
Residential Grading Plan Check Amendment	\$3,000.00 Deposit	100% of T&M
Residential Grading Plan Check – Add'l Review	\$1,000.00 Deposit	100% of T&M
Commercial Grading Plan Check	\$95.00 per plan plus \$1,125.00 per sheet	75% of Fixed Fee
Commercial Grading Plan Check Amendment	\$3,000.00 Deposit	100% of T&M
Commercial Grading Plan Check – Add'l Review	\$1,000.00 Deposit	100% of T&M
Street Light Plan Review	\$95.00 per plan plus \$655.00 per sheet	75% of Fixed Fee
Improvement Construction Plan Check	\$95.00 per plan plus \$1,030.00 per sheet	75% of Fixed Fee
Improvement Construction Plan Amendment	\$1,500.00 Deposit	100% of T&M
Street Vacation/Offer of Dedication	\$2,000.00 Deposit	100% of T&M
Certificate of Compliance/Correction	\$1,000.00 Deposit	100% of T&M
Scoping Agreement	\$750.00 Deposit	100% of T&M
Traffic Study Review	\$2,000.00 Deposit	100% of T&M
Preliminary WQMP	0-10 acres - \$2,345.00	75% of Fixed Fee
	Above 10 acres - \$3,465.00	75% of Fixed Fee
Final WQMP	0-10 acres - \$1,855.00	75% of Fixed Fee
	Above 10 acres - \$2,420.00	75% of Fixed Fee
Preliminary Hydrology/Hydraulic Study	0-10 acres - \$2,345.00	75% of Fixed Fee
	11-50 acres - \$3,095.00	75% of Fixed Fee
	51-100 acres - \$3,840.00	75% of Fixed Fee
	100+ acres - \$4,590.00	75% of Fixed Fee
Final Hydrology/Hydraulic Study	0-10 acres - \$2,345.00	75% of Fixed Fee
	11-50 acres - \$3,095.00	75% of Fixed Fee
	51-100 acres - \$3,840.00	75% of Fixed Fee
	100+ acres - \$4,590.00	75% of Fixed Fee
PW Landscape Plan Check	\$95.00 per plan, plus \$560.00 per sheet	75% of Fixed Fee
Haul Route Review	\$245.00	100% of T&M
Engineering Add'l Plan Check	Charges at contract cost plus 20% for administration	100% of T&M
Services Not Listed	Actual Cost	

- Plan Review fees consist of a maximum of three (3) plan reviews. Additional costs will apply for 4th and subsequent plan review(s) performed. Actual costs to be determined per the additional plan review time required to complete review/based on the fully burden rate per fee schedule.
- Expedited Requests will be billed at 150% of standard fee.

### Professional Staff

President .....	\$305.00
Vice President.....	\$260.00
Sr. Principal Engineer .....	\$255.00
Principal Engineer.....	\$230.00
Assistant Principal Engineer .....	\$215.00
Engineer V .....	\$195.00
Engineer IV .....	\$175.00
Engineer III .....	\$160.00
Engineer II .....	\$145.00
Engineer I .....	\$130.00

### Engineering Staff

Principal Engineering Associate.....	\$210.00
Senior Engineering Associate .....	\$190.00
Engineering Associate V .....	\$165.00
Engineering Associate IV .....	\$145.00
Engineering Associate III.....	\$135.00
Engineering Associate II.....	\$120.00
Engineering Associate I.....	\$115.00
Engineering Aide II .....	\$65.00
Engineering Aide I .....	\$60.00

### Survey Staff and Services

Principal Surveyor.....	\$215.00
Senior Surveyor .....	\$175.00
Surveyor III .....	\$140.00
Surveyor II .....	\$125.00
Surveyor I .....	\$105.00
2-Man Survey Crew (Std Equipment/Truck) .....	\$320.00
1-Man Survey Crew (Std Equipment/Truck) .....	\$250.00
3rd Man on Survey Crew.....	\$140.00

### Construction Support Staff

Construction Manager.....	\$215.00
Chief Construction Inspector.....	\$165.00
Sr. Construction Inspector .....	\$155.00
Construction Inspector .....	\$145.00
Inspector Overtime (Hours 8-12/Saturdays) .....	\$200.00
Inspector Overtime (Hours 12+/Sundays) .....	\$235.00

### Administrative Staff

Operations Manager .....	\$120.00
Operations Specialist.....	\$100.00
Administrative Assistant II .....	\$90.00
Administrative Assistant I .....	\$80.00

### Other Direct Expenses

Vehicle Mileage .....	\$0.70/Mile
Subconsultant.....	Cost + 20%
Reimbursable Expenses/Charges .....	Cost + 15%
Forensic Analysis .....	Standard Rate X 2
Expert Witness .....	Standard Rate X 3

NOTE: All rates hereon are subject to automatic increase upon July 1st of each year. Rates will be adjusted by the percent increase in California Consumer Price Index-All Urban Consumers for the twelve-month period ending February as calculated by the California Department of Industrial Relations (CADIR) California Consumer Price Index Calculator. Prevailing Wage Rates are dictated by the CADIR. All classifications which are subject to Prevailing Wages will be adjusted when revised determinations are published by the CADIR.

Unless otherwise established by contractual agreement, payment is due and payable upon receipt. Payment is considered delinquent if not paid within 30 days of invoice date. If payment is not completed within agreed terms, Client agrees to pay a service charge on the amount past due at the rate of 1.5% per month (18% per annum).



**ERSC**

Engineering Resources of Southern California

MOHAMMED HABIB, RCE No. 83156  
CITY ENGINEER  
CITY OF LAKE ELSINORE

83156

COMPLIANCE  
AND/OR

DATE

029  
77  
0

# Proposal for City of Beaumont Public Works Plan Check Services

Submitted: April 7, 2025

COMPLIANCE  
ABLE AND/OR  
DATE

83156

83156

MOHAMED HABIB, RCE No. 83156  
ENGINEER  
CITY OF LAKE ELSINORE



April 7, 2025

City of Beaumont  
550 E. 6th Street  
Beaumont, California 92223

Attn: Raveena Chara, Procurement Contract Specialist

RE: Proposal for City of Beaumont Public Works Plan Check Services

Local Office:  
1861 W. Redlands Blvd.  
Redlands, CA 92373  
(909) 890-1255, info@erscinc.com

Evaluation Period Contact:  
Craig Brudin, QSP  
Project Manager  
(909) 890-1255 x102  
cbrudin@erscinc.com

Dear Ms. Chara and Members of the Selection Committee,

Engineering Resources of Southern California (ERSC) is pleased to have the opportunity to submit our proposal to the City of Beaumont (City) as a qualified, experienced consultant to provide Public Works Plan Check Services (Project). Based on our review of the RFP and years of experience providing plan check services to local cities and agencies, we thoroughly understand the City's requirements and unique development setting.

**Understanding:** As Beaumont prepares to continue its growth as an exemplary community with deep roots in the region's history, City staff are assembling a qualified team to assist in managing that growth, including seeking the assistance of consulting plan check engineers. Our team members bring in-depth knowledge of the policies and procedures unique to development in Riverside County. We have crafted our proposal to highlight our expertise and knowledge of local procedures and the challenges in delivering outstanding service to Beaumont's staff, citizens, and stakeholders.

**Beaumont's Engineering Resource:** ERSC was founded in 1996 to provide engineering services to the public sector. For 29 years, the firm has delivered Plan Checking, Civil Engineering Design, Surveying, and CM/Inspection Services to numerous Cities throughout Southern California. Being local to the Inland Empire, ERSC maintains working relationships and valuable experience in differing design criteria and various departments of the region's diverse public agencies. Our proposed team has served Inland Empire public agencies for the entirety of our firm's history and built lasting relationships with the staff, local stakeholders, and construction professionals poised to shape the region's future.

**Key Personnel:** John "Matt" Brudin, PE, will act as ERSC's Principal in Charge and Project Manager, guiding our team with his 35 years of experience in municipal engineering, development processes, and construction management services. Matt will also direct the day-to-day tasks necessary to deliver plan check assignments to the City of Beaumont. Matt has been successfully delivering identical services to the Cities of Banning, Palm Springs, Rialto, Lake Elsinore, and many others continuously for 25 years. Our key personnel have access to ERSC's 40 local engineering and construction professionals located nearby in our Redlands offices.

**Outstanding Experience and Capabilities:** ERSC's record of outstanding service spans decades. Our team's commitment to solidifying its reputation as a singular, reliable source for municipal services never wavers. Public agencies know they can rely on ERSC, and as a result, we provide similar on-call services to multiple Cities and public agencies, including the City of Beaumont. ERSC currently serves:

- City of Banning - Plan Check and Inspection Services
- City of Rialto - On-Call Plan Checking Services
- City of Lake Elsinore - On-Call Plan Check Services
- City of Palm Springs - On-Call Civil Engineering Plan Check Services
- City of Beaumont - On-Call Plan Check, Inspection, and Engineering Design Services
- City of Hemet - On-Call Engineering Plan Check Services
- EMWD - On-Call Land Surveyor and Document Review Services

Our capabilities fit well with the goals of the City. In addition to our vast experience, our team stands out by being:

- Familiar - ERSC has worked with Beaumont's staff on numerous similar assignments throughout other Southern California agencies.
- Integrated - ERSC's team is integrated with your processes and procedures to act as a seamless extension of City staff.
- Experienced - ERSC is familiar with municipal plan checking services and the unique requirements of local infrastructure, systems, staff, environment, governing bodies, stakeholders, and processes.
- Advanced - ERSC is experienced in electronic review, transmittal, and receipt of plan check project documents.
- Nearby - As a vendor local to the Region, ERSC's corporate office is in the nearby City of Redlands.
- Risk Management - ERSC's processes have been developed to minimize risk to the City. To be consistent with these efforts, ERSC maintains professional liability coverage of \$5MM/\$5MM, far exceeding the industry standard of \$2MM/\$2MM. Our evidence of insurance is included in our proposal for review.

On behalf of our entire project team, I would like to thank Beaumont staff for the opportunity to submit our proposal to serve your City. Our team members will remain available throughout the evaluation period to answer any questions that arise. The individuals signing this document are authorized to bind ERSC in an agreement with the City of Beaumont. This proposal and price presented herein are valid for a period of 180 days from the date of submittal.

If you have any questions regarding our proposal, please contact me at 909-890-1255 x102 or by email at cbrudin@erscinc.com.

Respectfully submitted,



John M. Brudin, PE  
President



Craig Brudin, QSP  
Director of Operations



BEAUMONT  
550 E. 6th Street  
Phone (951) 572-3236  
BeaumontCa.gov

# City of Beaumont

## Addendum #1

### RFP: PLAN CHECK SERVICES FOR PUBLIC WORKS PROJECTS

#### Questions & Answers

1. Is this solicitation requesting Inspection Services in addition to Plan Check services?  
➤ No
2. Fee is noted to be time and materials with the exception of certain projects. Would the City be able to share the types of projects that would not be subject to time and materials fees?  
➤ Please see attached City's Fee Schedule
3. Is the Exhibit A - Professional Services Agreement a sample agreement or an accurate representation of the final agreement? If it's accurate, is the stated NTE amount of \$196,860 the contract value for this project?  
➤ This is a sample agreement, no cost for this agreement has been determined as of yet. We are expecting the proposers to provide competitive pricing for us to determine the agreement amount. Please note, in order to reduce confusion an updated PSA has been uploaded that does not have any amounts.

#### Acknowledgement of Addendum #1 (To be included with proposal)

  
\_\_\_\_\_  
Signature

April 7, 2025  
\_\_\_\_\_  
Date

John M. Brudin, PE, President  
\_\_\_\_\_  
Print Name

# Table of Contents

1	Firm Introduction & Profile
2	Project Understanding & Approach
11	Personnel
29	References

# Firm Introduction & Profile

## Executive Summary

Engineering Resources of Southern California, Inc. (ERSC) was formed in 1996 with the asset purchase of NBS/Lowry, Inc. Since formation, ERSC has been committed to serving Special Districts, Regional Agencies, and Municipalities in Southern California’s public sector. Our team provides a comprehensive set of professional services and solutions for the life of any potential project.

## ERSC Reliability

We believe that our long-standing service to a variety of public agency clients throughout California, many on a continuous basis throughout our 29 years in business, is a testimonial to the quality of services we provide. Many of our clients have continually sought our services since our first year of business. Throughout years of service, ERSC has developed significant financial resources and organizational efficiencies. Development of proficiencies in these areas has allowed ERSC to continually deliver projects that routinely exceed client expectations.



### Our Locations

**San Bernardino County (Headquarters)**  
1861 W. Redlands Blvd.  
Redlands, CA 92373

**Southwest Riverside County**  
41593 Winchester Rd., Ste. 200  
Temecula, CA 92590

**Coachella Valley**  
77-564 Country Club Dr.  
Palm Desert, CA 92211

[www.erscinc.com](http://www.erscinc.com)

**Project Contact**  
 Craig Brudin, QSP  
 Director of Operations  
 Phone: (909) 890-1255  
 Fax: (909) 890-0995  
 cbrudin@erscinc.com

**Corporate Officers**  
 John M. Brudin, PE - President  
 Moe Ahmadi, PE - Vice President  
 Trent Brudin, PE - Secretary  
 Craig Brudin - Treasurer

**Vital Information**  
 CA Corporation  
 29 Years in Business  
 43 Employees  
 FEIN: 33-0718153  
 CA DIR: 1000017460

**ERSC Insurance Coverage Levels**

Professional & General Liability	\$5.0m Per Occurrence; \$5.0m Aggregate
Automobile	\$1.0m Combined Single Limit
Worker's Comp	Maintained as Required by Law

## ERSC Values

At ERSC, we have a clear set of values, and we build those values into everything we do. Each value is expressed as both an inward-looking statement based on a shared commitment to each other and an outward-looking statement based on how our clients view the commitment we make to our communities. This alignment between internal and external value statements captures how we approach our work and the impact our work has on developing comprehensive and sustainable engineering solutions that enable communities to thrive.

<p><b>Trust</b> Our clients trust our proficiency and the quality of our work. Our team trusts that their best interests are part of every decision we make.</p>	<p><b>Responsiveness</b> Our clients can depend on our experts to be accessible, prompt, and collaborative. Our team can depend on leadership to be accessible, supportive, and collaborative.</p>	<p><b>Excellence</b> Our clients benefit from sustainable engineering solutions and commitment to ongoing professional development. Our team is proud to be here and personally invested in our quest for excellence.</p>	<p><b>Partnership</b> Listening to each client's vision is essential to the solutions we provide. Our team is empowered, and their voices are heard.</p>	<p><b>Respect</b> Mutual respect is a foundation of our daily interactions. We value and appreciate each team member for who they are and what they contribute.</p>
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## Plan Checking Capabilities

ERSC has provided plan checking and special study review since 1996. ERSC’s plan checking clients include municipalities, government agencies, and special districts throughout the region. These clients benefit from the expertise of our team as we have processed plan checks for thousands of projects throughout our different clients in the region. With this kind of experience, we have reviewed concepts and designs throughout many different guidelines, conditions, and parameters. The ERSC team is confident in our ability to serve the City with outstanding service and form a relationship that will continue for many years to come.

## ERSC in the City of Beaumont

ERSC has served the City of Beaumont since 2016 in different assignments including engineering design, plan checking, and construction inspection tasks. Our level of familiarity with the City, its procedures, policies, and standards, will allow ERSC to navigate plan review assignments with certainty that the final product will precisely satisfy the expectations of staff. ERSC is looking to continue a long term relationship in the City. Our team’s services and capabilities fit well with those outlined in the RFP. Our submittal aims to underscore these capabilities and inspire confidence that the City can depend on the ERSC team.

## Insurance

ERSC also maintains professional liability coverage of \$5MM/\$5MM, far exceeding the industry standard of \$2MM/\$2MM. ERSC affirms that it will meet all City of Beaumont Business License and professional liability insurance requirements and they will be in force at the time of contract execution.

# Project Understanding & Approach

## Project Understanding

ERSC understands that the City of Beaumont intends to retain a professional team to support its plan review efforts for various private developments proposed within City limits. The work includes assisting City staff in the plan and independent reviews of technical studies and reports related to onsite and offsite improvements for adherence to plans, specifications, standards, and safety guidelines.

These activities support the growth and future of communities. Interested parties invest a great deal of time and money upfront to build the communities and infrastructure that form a city. Our involvement helps guide a project to completion with the interests of the City and stakeholders in mind. As such, ERSC's goal is to protect these interests and steward projects to approval as efficiently as possible without undue cost or burden. Understanding the plan check processes and dedication to optimum results are the foundation of our 29-year history of serving a vast client list.

## ERSC and Plan Check Services

Our team's 29 years of experience providing plan check and miscellaneous design services in Southern California make us uniquely familiar with the City's needs for this type of work. In that time, we have completed over 10,000 individual project-related reviews.

## Future and Ongoing Development

New growth in the City spurred by favorable economic conditions over the past five years suggests that many related projects can be expected to progress. ERSC has reviewed the City's resources for planned and ongoing projects and notes numerous tract residential, industrial/warehousing, and commercial projects planned in the City. Documents related to each of the aforementioned will be regularly referenced during reviews including:

- Fairway Canyon formerly Oak Valley & SPCGA Golf Course
- Tournament Hills formerly Oak Valley & SPCGA Golf Course
- Sunny Cal
- Olivewood formerly Heartland
- Hidden Canyon
- Solera formerly Renaissance
- Noble Creek Vistas
- Noble Creek Vistas Technical Appendices
- Kirkwood Ranch
- Three Rings Ranch
- Rolling Hills Ranch Industrial (Wolverine & Amazon)
- Sundance
- Home Depot
- Marketplace Beaumont
- San Geronio Village
- Seneca Springs
- Four Seasons
- Walmart

ERSC's extensive knowledge, correspondence, and documentation capabilities make our team well-suited to review any development project, from large phased-tract residential developments to single-lot precise grading plans.

## Local Professional Community

In its 29 years of providing numerous services for cities and agencies across Southern California, our staff has reviewed plans prepared by a host of firms and local developers, many of whom have come to know our team well. Not only do we know what to expect from these engineers and contractors, but they also understand what to expect from ERSC.

Our processes are unwavering regardless of the party completing the work. Each project is held to the same objective requirements.

## Special Considerations

Specific to the City of Beaumont, ERSC has found some special circumstances may regularly impact plan checking of projects.

## Standards and Codes

Private and public improvement plans submitted to ERSC for plan check will be evaluated based on numerous standards and codes. Documents guiding the plan check process include:

- City of Beaumont Development Design Standards & Checklists
- City of Beaumont Engineering Benchmarks
- Sewer Department (EMWD) Approved Materials
- Storm Water Management Plan
- Riverside County Hydrology Manual
- Preliminary Hydrology Report Guidance
- Model Water Quality Management Plan Guidance
- WQMP Checklist & Forms
- Tentative Map - Presubmittal Checklist
- Trench Resurfacing and Repair
- Traffic Study Guidelines
- Signing and Striping General Notes
- City General Plan and Specific Plans
- City General and Specific Plan Transportation Elements
- City Encroachment Permit Application Package
- Caltrans Highway Design Manual, Traffic Manual, Standard Specifications
- Riverside County Standard Plans
- California Manual of Uniform Traffic Control Devices (CAMUTCD)
- Greenbook Standard Plans and Specifications for Public Works Construction
- California Best Management Practices Handbook for stormwater BMPs
- NPDES Municipal Separate Storm Sewer System (MS4) Permit
- Santa Ana River Region Water Quality Management Plan Guidance & Template
- SWQCB General Permits – Construction, Scrap Metal, Industrial, etc.
- United States Army Corps of Engineers Permit Applications
- Most recent edition of the California Building Code

## Correspondence with Other Departments

ERSC has found coordination with other City Departments necessary in recent assignments. Specific to the City of Beaumont, there will be the need to coordinate certain items with departments such as the Planning Development for Planning items or Fire Department requirements.

## Water Quality Management Plans (WQMP)

Water Quality Management Plans (WQMP) will be prepared for all projects within the Region that meet the Priority Development Project categories and thresholds listed in the Water Quality Management Plan Guidance Document for the Santa Ana River Region. Typically, a Project-Specific WQMP will be seen twice during the approval process for any priority project. First, during the entitlement phase as a Preliminary WQMP (PWQMP), and again during the development of construction documents as a Final WQMP (FWQMP).

For projects with a PWQMP, the review of the FWQMP is limited. Overall, the FWQMP will be reviewed to ensure conformance with the PWQMP, translation of the elements of the PWQMP into the final project, inclusion of the properly completed Owner's Certification, and that fully executed maintenance and transfer agreements are provided.

ERSC has team members who have dedicated their entire careers to developing and reviewing these documents. We are experts in WQMP review and implementation and offer this expertise to the City as needed.

## Water and Sewer Service

Water services in Beaumont are provided by the Beaumont-Cherry Valley Water District (BCVWD), which serves around 22,000 connections. The San Geronio Pass Water Agency (SGPWA) provides wholesale supply to the local retailers in the region. Sewer services are managed by the City. ERSC understands that the relationship between the agencies is an important consideration in administering plan check services in the City. ERSC is a current contractor for the SGPWA and understands their structure and responsibilities. ERSC is also familiar with the City's sewer system and preferences from past assignments. For example, ERSC understands that the City references EMWD standards for the sewer system.

## Transportation Corridors

Interstate 10 and State Highway 79 transect the City in various locations. Caltrans permitting is required for work performed in and adjacent to the State's right-of-way. ERSC has navigated Caltrans' process in numerous projects and will utilize this experience during the review of projects for the City of Beaumont. Additionally, ERSC is aware of future regional transportation planning efforts in the City. The projects include Phase II of the SR-60/Potrero Boulevard Interchange Project and the initial planning and feasibility phase for the I-10/SR-79 (Beaumont Avenue) Project. These initiatives are anticipated to greatly improve traffic flow and connectivity for residents, commuters, and freight across the region. These projects also have the potential to significantly impact local development and existing residents and businesses.

## Planning Documents

Development in numerous areas of the City is partly driven by the requirements of various specific plans. Existing development within the Specific Plan areas varies by location, and in some cases, implementation of the Specific Plan requirements may be driven by redevelopment. ERSC is currently involved in implementing large Specific Plans in the Cities of Lake Elsinore, Chino, Rialto, Banning, and Palm Springs.

## Digital Plan Checking

ERSC has been performing electronic plan checking for almost a decade. Our staff currently use Bluebeam REVU and ShareFile to serve our multiple plan checking clients, and they are ready and able to adapt to any additional system that the City may elect to use.

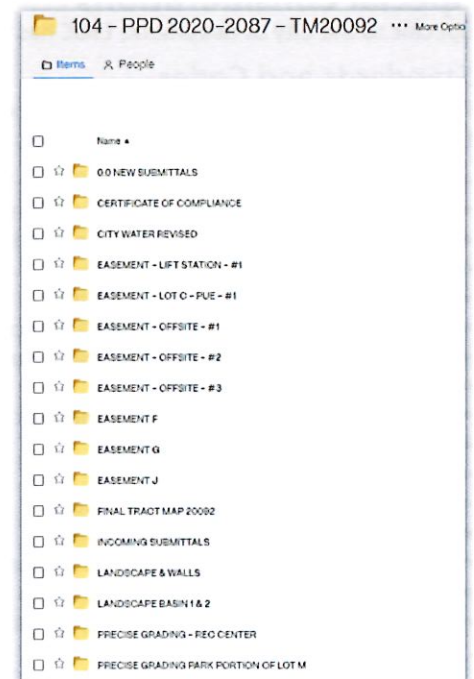
## Digital Markups

ERSC currently performs markups in a digital format for all plan checks. We receive documents through ERSC's electronic system and distribute them internally to an engineer. The review is then completed entirely in Bluebeam REVU, allowing for accurate scaling and detailed markups. ERSC also summarizes all comments in an itemized Word document and completes the checklists provided in the City's Design Manual. The entire package is then transmitted to the developer's engineer for revisions and to the City for internal use.

## Electronic Transmittals

ERSC currently administers the electronic transmittal of projects through our own internal ShareFile system. Each project for plan check is saved to ERSC networks and added to the ShareFile suite in project-specific folders. Next, ERSC sends an email containing a link to download the project's plan check documents and a link for the engineer to upload revised documents for re-submittal. The ShareFile program is entirely web-based, so no additional software is needed.

Through this system, ERSC can provide the City and Design Engineer individual user access to redlined plans, plan check documents, and ERSC's plan check tracking information.



This system is used in many of ERSC's current plan check assignments to reduce review times, eliminate costs associated with hand delivery, and establish transparency in the process for all parties.

### Cost Estimate Review and Coordination

ERSC is attuned to the City's processes. In current assignments, we compare the first and last Cost Estimates to determine any additional fees and confirm the City receives payment. This value-added service also ensures that the City is collecting fees commensurate with proposed improvements and has assisted in capturing tens of thousands of dollars in overlooked permit fees.

### Scope of Services

ERSC has become well-versed in the many nuances that must be observed by anyone processing plans and studies for approval during plan check assignments. Our staff will rely on numerous codes, guidance documents, checklists, and standards to complete each review. This section will summarize the methods used to review assigned documents thoroughly.

### Plan Check Reference Material

ERSC staff will reference different guidance materials based on the scope of the assignment (e.g., State Subdivision Map Act, Standard Specifications for Public Works Construction, Americans with Disabilities Act requirements, and the California Building Code). Other facets of a particular project, such as water quality or traffic improvements, are governed by the Construction General Permit, MS4 Permit, WQMP guidance document, Manual on Uniform Traffic Control Devices, State of California Highway Design Manual, Caltrans Standard Specifications, County Flood Control Hydrology Manual, and the United States Army Corps of Engineers Permit requirements. Each is applied respectively and where applicable. In addition, local guidance documents such as the City Grading Notes for Improvement Plans, City Encroachment Permit Application Package, City Municipal Code, City General Plan, and Specific Plan Elements are also applied when appropriate. Conditions of Approval are also thoroughly reviewed and applied to each project.

### Process Applicable to all Plans/Subdivision Maps/Studies

The items below are incorporated as applicable during the review of any plans, maps, and studies after assignment to ERSC for review.

- Review the initial submittal package for completeness. Items frequently required include a title report, geotechnical report, and conditions of approval.
- Verify ownership, review aerials and photos, and review onsite/adjacent conditions. Verify drawing content, including title block, file number, RCE signature block, benchmark, and proper drafting technique. Verify compliance with Conditions of Approval. Verify general notes and content, construction notes, and quantities. Include project title, a list of utility companies with contact information, vicinity and index map, legal description, APN, site ownership, and addresses as applicable.
- Review engineering design principles, requirements, and industry-standard practices.
- Review special studies to ensure they are conceptually sound and meet City, County, and State Standards.

### Process for Individual Improvement Plan Checking and Special Study Review

The following is an outline of items that ERSC staff utilize to review specific types of plans, maps, and studies, as well as a list of commonly reviewed documents from our experience with the City. We can elaborate as requested if the evaluation committee members deem our proposal requires expansion on potential other assignments.

#### Rough, Precise, Mass Grading Plans

Verify conformance with geotechnical report; show boundary information, easements, and adjacent lot numbers; show street dimensions, existing utilities, sewer lateral and water meter; reference pad elevations to TTM and surrounding drainage; review and verify perimeter conditions; cross-reference with street and drainage plans and final map; verify compliance with California Building Code for grading and accessibility; verify minimum slope requirements and drainage control at top of slope; verify slopes, top of grate and invert elevations on drains; verify retention basin and BMPs, show building locations/setbacks; show critical elevations; verify conformance with FEMA requirements.

#### Street Plans and Alignment Review

Verify design speed, geometrics, and cross-section; show typical section with cross fall and dimensions; verify minimum/maximum street grades and cul-de-sac design; verify structural section (AC/Base); verify bearings, curve data (centerline and curb) and stationing; show stations/elevations at intersections, EC/BC and ECR/BCR; verify "join" elevations extend topography; show saw cut line and feathered paving; provide supplemental cross sections for widening; show driveway approaches and cross gutters; in the profile, show existing/proposed profile at centerline, curb left & right; show stations at begin/end construction, intersection, EC/BC and even stations; show slope, elevations at critical points and grade breaks; show the location, length, and PI for vertical curves; show projection and length of curb returns/verify design; profile "grade to drain" and show elevations.

#### Storm Drain Plans

Verify size and design flow per City's Master Plan, if applicable; design per Flood Control standards; verify alignment, geometrics, and stationing; show existing utilities (OH/UG); show catch basins, manholes/junction structures and inlet/outlet structures with details when required; show, obtain, and/or verify drainage easements; show invert elevations at inlet/outlet, structures, and grade breaks; verify design flow and street capacity with hydrology study; show HGL, flow rate, and velocity for main line and lateral; coordinate with hydraulic calculations; verify coordination with regulatory agencies as required. Storm drain plans will be checked against hydrology and hydraulic calculations.

## Sewer Plans

Verify size per City's master plan; verify minimum velocity and slope requirements; verify minimum lateral slopes; verify compliance with CDPH separation requirements; verify alignment and stationing; show existing utilities (OH/UG); verify minimum cover and maximum manhole spacing; show stations and elevations at manholes, cleanouts and laterals; show easements. Sewer plans shall be coordinated with the City's Sewer Master Plan for design of master plan lines.

## Sewer/Water Feasibility Studies

Review City's master plan; verify tributary area; verify existing pipe size and existing flow; determine proposed pipe size; verify sewer loading and peaking factors; determine/verify EDU's, average daily flow; peak hour dry weather flow, peak hour wet weather flow; review pipe size calculations; verify d/D ratio and minimum velocity requirements; verify downstream pipe capacity.

## Final Parcel and Tract Maps

Verify overall format complies with Riverside County map manual; verify conformance with tentative map and conditions of approval; review and verify content of title report, vesting deed, and Schedule B documents; verify content of title sheet and required certificates; verify dedications required by conditions of approval in owners' certificate and acceptance thereof; verify survey procedure including location/description of existing monuments, review and verify closure calculations; basis of bearings, and methods of re-establishing monuments; measured and record bearings, distances and curve data; lots and streets numbered and named, lot width and depth, street dimensions and radii and cul-de-sac and knuckle design; monumentation for streets and lots, centerline intersection, EC/BC and center of cul-de-sac, distinct boundary and lot corners.

## Maps, Survey/Legal Documents

Check to assure compliance with applicable provisions of the State Subdivision Map Act, Land Surveyor's Act, City Municipal Code, Conditions of Approval and other City requirements, and all other applicable state statutes and local ordinances; review of map sheets for centerline control, lot closure calculations, mathematical accuracy, surveyor notes and symbols, monumentation per City Standards, and survey procedures; review of boundary retracement procedures and title reports; review of format statements and certificates; conformance to City's preferred format and layout; review legal description for accuracy and proper acknowledgment of record and easement documents; review and verify closure calculations, review plat for proper identification of R/W, lot lines, easements and location of existing structures and utilities.

## Title Reports

Review title report to confirm that the legal description, ownership, vesting, trustees, and beneficiaries are correctly shown; Review title insurance exceptions to confirm that rights of way and easements are correctly listed and plotted; Verify that applicable rights of way, easements, and mineral rights are correctly listed as signature omissions; Verify that subdivider has requested non-interference letters from public entities and public utility companies.

## Hydrology and Hydraulics Calculations

Verify compliance with Flood Control methods and City requirements; verify design criteria; review and verify critical design values; review and verify model input/output and content of hydrology map; and verify narrative content. For hydraulic calculations, verify mainline, lateral, and catch basin design flow; review and verify model input/output; verify methods of analysis; review design methods of catch basins, hydraulic structures, and outlet protection; review maximum velocity, junction losses, freeboard and outlet conditions; and verify hydraulic data on storm drain plans.

## Water Quality Management Plans

Verify stormwater management requirements applicable to the project, source control/site design, pollutant controls, and hydromodification management; review performance requirements for source control and site design BMPs, storm water pollutant control BMPs, and hydromodification management BMPs. For a Standard WQMP, verify project information and ownership, construction stormwater BMPs, post-construction source control BMPs, and post-construction site design BMPs. For Priority Development Projects, verify onsite pollutant control BMPs or combination BMPs, BMP selection process, and BMP sizing necessary to meet stormwater pollutant control standards.

## Special Traffic Studies, Impact Analysis, Scoping Letters

Confirm approval of scoping agreement; verify project characteristics; evaluate traffic forecasts and supporting data; review/verify existing conditions; review future conditions without the project, including intersections and roadway segment analyses; review future conditions with the project including intersections and roadway segments analyses; review the transportation management plan; verify/review study intersections and roadway segments; review traffic forecasting for existing conditions, future growth, ambient growth, and related projects; review/verify future changes to the transportation network; verify methodology; and, verify trip generation and distribution.

## Signing and Striping, Traffic Signal Plans

Review/verification of existing utilities, subsurface and overhead obstructions; construction notes and standard plan references; review pole locations, mast arm lengths; review/evaluate conduit layout and sizing, pull box locations; verify controller location and type, service connection, and pedestal location; review pole and equipment schedule, conductor schedule and phase diagram; verify location of loop detectors or video detection zones; review/verify directional and warning signage, street name signs (illuminated v. non-illuminated); review and verify vehicle storage (queue), striping, pavement markings, and advanced warnings. Review plans against current traffic engineering design standards, guidelines, and practices; City standards for street construction; City's Guidelines

for Bicycle Facilities; adhere to the Caltrans Highway Design Manual, Caltrans Traffic Manual, CA MUCTD, and Caltrans Standard Plans and Specifications.

## Engineering Cost Estimates

Verify format adheres to City requirements; verify all information called out for construction is included; check quantities against plan; verify construction notes correspond; verify correct unit costs; ensure contingency included; provide civil engineer's stamp and signature.

## Structural Review (Structures and Walls)

Review Geotechnical report and recommendations; review/verify design methods and assumptions; verify design criteria (i.e., bearing pressure, passive pressure, wind loads); review and verify calculations and factor safety; verify footing dimensions, steel, and grout requirements; verify and evaluate existing/proposed improvements; verify field conditions and constraints; review/evaluate geotechnical data, limits of flooding; review alignment/geometry for compliance with accepted criteria, Caltrans requirements; review design and location/spacing of spread footings/pilings; review design and location of abutments and wing/retaining walls; Evaluate drainage and drainage mitigation.

## Erosion and Sediment Control Plans

Verify plan adheres to City requirements; verify WDID Number; verify perimeter protection; verify inlet protection; check BMPs with CASQA recommendations; verify retention basin and BMPs, show building locations/setbacks perimeter walls and retaining walls; verify stabilized construction entrance; verify equipment staging areas; verify materials storage areas; ensure offsite inlet protection where applicable.

## Storm Water Pollution Prevention Plans

Verify proper format and content; verify QSD certification and Legally responsible person; verify SWPPP requirements and content of Notice of Intent; review and verify project information, risk level determination, and non-stormwater discharges; review and evaluate best management practices and BMP inspection & maintenance requirements; review training requirements and responsible parties; review & evaluate monitoring and reporting requirements, sampling, analysis, and QA/QC requirements; review references documents.

## Street Light Plans and Voltage Drop Calculations

Verify conformance with the Standard Specifications for street lights and drafting standards; verify location at intersections, along roadways, and placement within median islands; verify pole spacing and illumination requirements; verify pole height, mast arm length, and luminaire; verify foundation requirements and location, pedestal location, service points and availability of service; verify conduit layout, size, and material; verify circuit design; calculate voltage drop throughout system/circuit.

## Soils Reports and Geotechnical Reports

Review and comment on private project geotechnical and geology reports including but not limited to soil stability, soil composition, liquefaction, compaction, foundations, etc.; review road structural calculations and any trench backfill recommendations; development of geotechnical and geology reports for limited special public projects, as well as peer review of geotechnical and geology reports; prepare review comments and conditions of approval of soils reports in a written format that is acceptable to the City; review responses to review comments provided by the developer's soils engineer; work with developer's soils engineer to resolve issues generated by review comments; attend meetings with the City, developers, builders, engineers, and consultants in a timely manner to resolve issues generated during the report review process or during construction; review soils reports submitted by the developer's soils engineer for proposed changes during grading; provide technical support to the City for geotechnical engineering and geologic related issues on an as-needed basis; provide grading inspection services on an as-needed basis to ensure compliance with City approved plans and standards.

## Project Review Schedule

The City of Beaumont prides itself on the punctuality of its plan check process. ERSC understands that many projects are of utmost importance to stakeholders and, often, the City. We are ready and able to meet the City's advertised schedule as outlined below.

Submittal	Standard Plan Review	Plan Submittal
1st Submittal	14 business days	Electronic/Review Schedule Will Begin at Pickup
2nd Submittal	10 days	
Subsequent Submittals	7 business days	

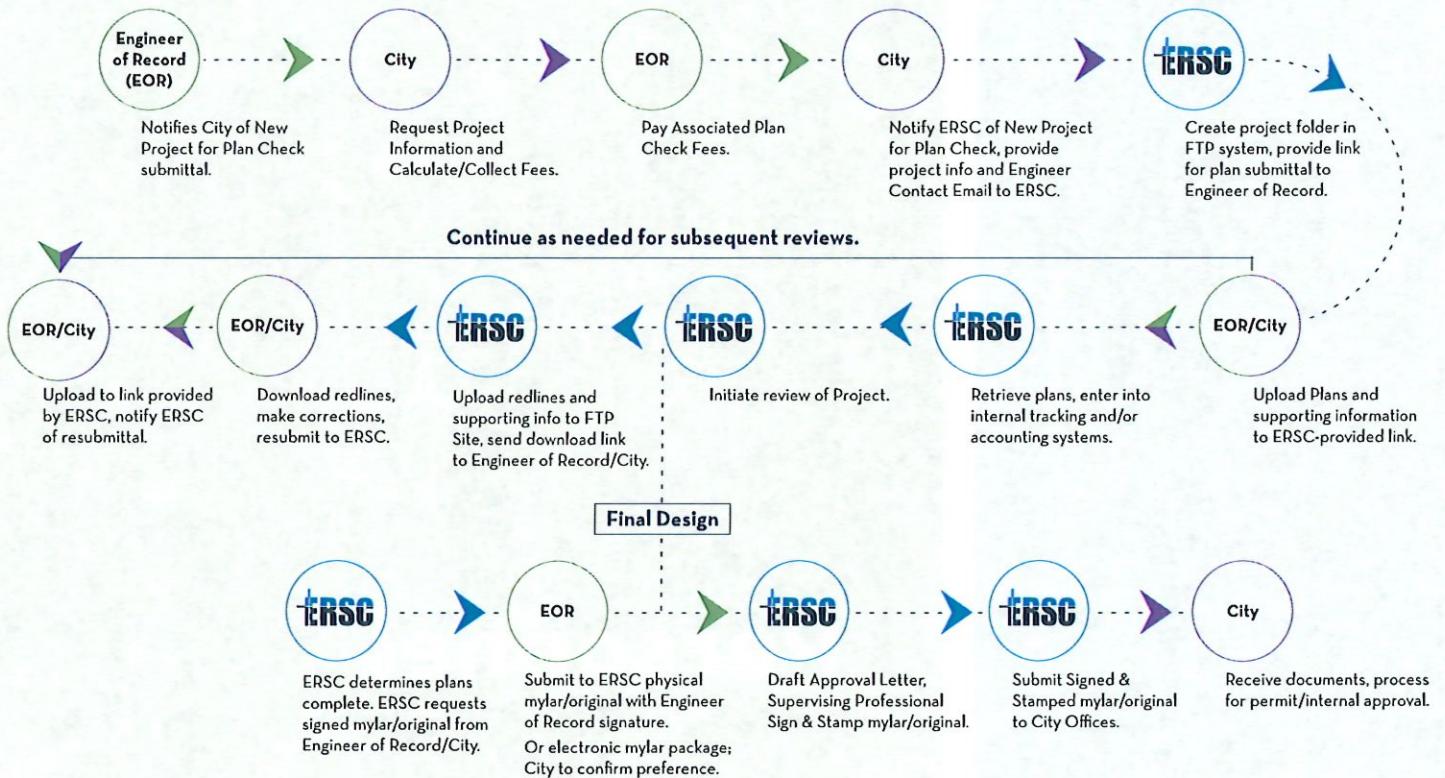
For expedited project review, the following schedule will apply.

Expedited Plan Review	Plan Receipt	Expediting Fee
50% of Standard Plan Review	As soon as possible/Electronic	150% of Standard Fee



**Task Order Accounting:** ERSC utilizes Deltek Ajera (ERP), a Financial Management System that tracks time and expenses in real-time. ERSC assigns an individual phase number to each task in the system using the City's tracking/file information and the project name. Then, each team member completes a timesheet in the system against the assignment's phase number. Upon invoicing, the City can reference each project's charges by City tracking/file information, the project name, and an overall cost accounting for the billing period.

## ERSC Plan Check Process



## Additional Services

ERSC is accustomed to providing additional assistance services as a part of Plan Check services. Some of the commonly provided services are outlined below.

### City Surveyor

ERSC acts as City Surveyor for numerous Cities in the Southern California region. As such, Robert Ollerton, PLS, will act as City surveyor. ERSC's representative will sign and stamp maps on behalf of the City.

### Traffic/Transportation Engineering

ERSC's in-house traffic engineer, Rusty Beardsley, PE, TE, will act as Traffic Engineer during the course of a contract with the City. He will review traffic and transportation planning documents on behalf of the City and recommend for approval.

# Personnel

## Proposed Project Team

### ERSC Professionals

The strength behind ERSC is our qualified and experienced engineers, designers, construction observation personnel, and administrative support staff. We excel at matching the exceptional skills, technical abilities, character, and attitude of our team members to the needs of our clients. ERSC staff works daily to create client partnerships and transform projects from the broadest level of general scope to final planning, design, implementation, and construction resolution.

Many ERSC professionals have experience as municipal and public agency employees and can approach your project with first-hand knowledge of agency culture and how any agency envisions the planning and processing of a well-executed project.

### ERSC has the resources, highly qualified staff, and availability to effectively meet the City's needs.

Key personnel will be available to the extent proposed for the duration of the required services, acknowledging that no person designated as "key" shall be removed or replaced without the City's prior written concurrence.

#### John "Matt" Brudin, PE

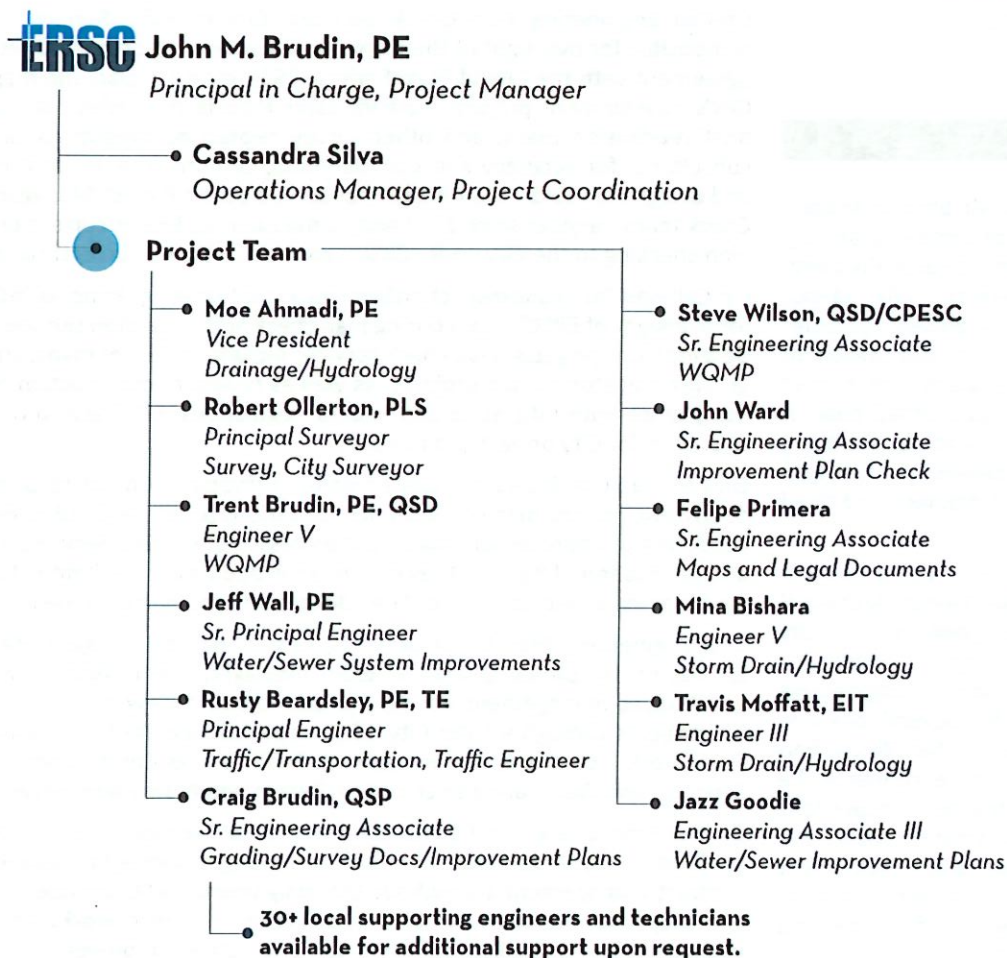
Matt has led ERSC in multiple plan check assignments in the region, including leading the ERSC team in providing plan check to the City of Palm Springs since 2001, Chino since 2016, Hemet since 1996, and many others with similar tenure. In that time, Matt spent what many would consider a career learning the unique requirements of the Inland Empire and desert regions. He will be assigned as Principal in Charge during the term of a potential agreement.

#### Moe Ahmadi, PE

Moe will serve as the ERSC lead for drainage-related projects during the term of a potential agreement. Moe has participated in hundreds of plan reviews and is a senior engineer during RCFCWCD design and construction management assignments.

#### Robert Ollerton, PLS

Robert will serve as the ERSC representative overseeing the review of maps and legal documents and acting as primary City Surveyor. Robert has spent significant time providing these types of reviews to clients in the Inland Empire and Coachella Valley, including the City of Palm Springs and the City of Indio, where he serves as an extension of staff. Additionally, Robert has served the County of Riverside as an extension of staff in the Survey department, providing mapping support and counter services.





# John M. Brudin, PE | President

CA, Civil Engineer No. C41836  
QSD/QSP No. 00707

## Education

BS, Civil Engineering, Loyola Marymount University, Los Angeles, CA

## Affiliations

American Public Works Assc.  
Floodplain Management Assc.

## Areas of Expertise

Water/Wastewater Engineering  
Flood Control Engineering  
Project Management  
Quality Control

Over the past 25 years, Mr. Brudin has been involved in a number of complex planning, design and construction projects. His ability to effectively communicate with agency personnel and team members provides the vital link between client and consultant and ensures that the goals of each project are met. Mr. Brudin has a broad base of experience in various disciplines including water resources, site development, streets and roads, grading and drainage and flood control facilities.

Mr. Brudin has served as a District Engineer for the Lake Hemet Municipal Water District, City Engineer for the City of Hemet, and as a Project Manager for "as-needed" professional engineering plan check services for several cities in the Orange, Riverside and San Bernardino County areas. Under these contracts, he has managed construction inspection/administration, development review, and plan check services for land development and capital projects, including grading, water, sewer, drainage, traffic signal and street improvement plans.

## Similar Project Experience:

**General Plan Check Services, City of Chino** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check Services, City of Lake Elsinore** - Principal in Charge responsible for oversight of the plan check team during civil engineering plan check services to the City of Lake Elsinore since in 2016. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Manager responsible for oversight of the plan check team during an on-call professional services agreement with the City of Palm Springs. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards. Matt Brudin has served as the Project Manager and primary Plan Check team member since 2002 and all members of ERSC's current team have provided plan checking to the City under ERSC's contract, which is currently ongoing.

**On-Call Plan Check and Inspection Services, City of Banning** - Principal in Charge responsible for oversight of ERSC's team during plan check and inspection services of residential and development projects. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Plan Check Services, City of Rialto** - Principal in Charge responsible for oversight of civil engineering plan check services of various private and public development items, consisting of improvement plans and professional studies. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**Civil Engineering Plan Check Services, City of Hemet** - Project Manager responsible for day-to-day project guidance, team oversight, client contact, as well as schedule and budget management during the plan check review of private development and CIP projects throughout the City. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

**On-Call Plan Check and Construction Inspection Services, City of Highland** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. ERSC provides contract plan check and inspection services for the construction of public works and privately funded improvements, including site improvements, street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with

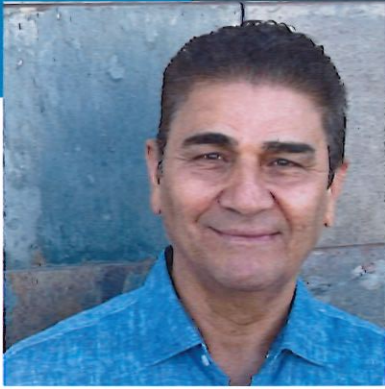
City standards and traffic control requirements. ERSC also provides plan checking services for all parcel and tract maps, as well as hydrology review.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**On-Call Plan Check Services, City of Chino Hills, CA** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**As-Needed Traffic Improvement Plan Check, City of Ontario** - Principal in Charge responsible for technical and budget oversight, resource allocation and contract management throughout the assignment. Under a subconsultant agreement with Harris & Associates, Inc., ERSC provides as-needed plan check services for traffic improvement plans. Our work includes providing review of Signing and Striping, Traffic Signal, and Street Light Improvement Plans and verifying designs and requirements against any other qualifying documents, including The Ontario Plan (TOP – City's General Plan), Master Plan of Streets and Highways, Specific Plans, and CEQA/NEPA Documents (i.e., EIR). ERSC staff ensures compliance with applicable provisions of City of Ontario standards, Conditions of Approval, Traffic and City Plan Check Guidelines, and Transportation Design Guidelines and reviews special studies including, but not limited to, Traffic Impact Analysis (Traffic Studies), Environmental Impact Reports, etc.



## Moe Ahmadi, PE | Vice President

### Similar Project Experience:

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Project Manager responsible for oversight of the plan check team during Engineering and Plan Check services in the City. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check Services, City of Lake Elsinore** - Project Engineer responsible for oversight and review of drainage related plans and studies during civil engineering plan check services to the City of Lake Elsinore since in 2016. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Engineer responsible for oversight and review of drainage related plans and studies during an on-call professional services agreement with the City of Palm Springs. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check and Inspection Services, City of Banning** - Project Engineer responsible for oversight and review of drainage related plans and studies during plan check and inspection services of residential and development projects. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Plan Check and Construction Inspection Services, City of Highland** - Project Engineer responsible for oversight and review of drainage related plans and studies during an on-call professional services agreement with the City of Highland. ERSC provides contract plan check and inspection services for the construction of public works and privately funded improvements, including site improvements, street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with City standards and traffic control requirements. ERSC also provides plan checking services for all parcel and tract maps, as well as hydrology review.

**On-Call Plan Check Services, City of Rialto** - Project Engineer during civil engineering plan check services of various private and public development items, consisting of improvement plans and professional studies. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**Civil Engineering Plan Check Services, City of Hemet** - Project Engineer responsible for oversight of drainage related plans and studies during the plan check review of private development projects throughout the City. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Project Engineer responsible for oversight and review of drainage related plans and studies during general plan check services throughout the assignment. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**On-Call Plan Check Services, City of Chino Hills, CA** - Project Engineer responsible for oversight and review of drainage related plans and studies during general plan check services throughout the assignment. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

CA, Civil Engineer No. C58784  
QSD/QSP No. 00706

### Education

BS, Civil Engineering, Texas A&M University  
College Station, TX

MS, Civil Engineering Construction  
Management, Texas A&M University, College  
Station, TX

### Affiliations

American Society of Civil Engineers  
National Society of Prof. Engineers

### Areas of Expertise

Water Resources, Flood Control, Hydraulics  
and Hydrology, Erosion Control

Over the past 30 years Mr. Ahmadi has actively participated in the preparation of numerous feasibility studies, design reports, construction plans, specifications and cost estimates for drainage and flood control facilities throughout Southern California. Mr. Ahmadi is experienced with numerous computer programs including AutoCAD 2019, CivilCAD Hydrology programs, Water Surface Profile Gradient (WSPG), and HEC-RAS flood plain analysis software.

He is also experienced in preparation of Storm Water Prevention Plan (SWPPP) as required by the NPDES Industrial General Permit and the Construction General Permit (CGP), which identify BMPs used to reduce or eliminate potential pollutant discharges in storm water runoff. Under his direction, plans for various residential, commercial, and industrial projects in the Counties of Riverside, San Bernardino, and Orange have been prepared. As part of the requirements of the CGP, Mr. Ahmadi has provided SWPPP services to address new requirements. This work included Data Submitter services, conducting the risk assessment; an evaluation of a project's sediment risk and receiving water risk, and then determining the overall Risk Level for traditional projects, or LUP Type for linear utility projects, and assisting clients to register and submit applications in the SMARTS System to obtain the applicable WDID numbers from the SWQCB prior to construction.

# Robert Ollerton, PLS | Principal Surveyor

CA, Land Surveyor No. 7731

## Education

Civil Engineering & Land Surveying  
Coursework, University of California at  
Riverside, Riverside, CA

## Areas of Expertise

Civil3D  
MicroStation  
ArcMap  
Boundary Surveying  
Right-Of-Way & Easements  
Construction Surveying  
Topographic Mapping  
Consulting Surveyor to Municipal Agencies

Robert has over 35 years of professional experience in land surveying for municipal agencies. He has managed a wide variety of land survey projects including surveys for topographic mapping, geodetic control, right of-way, boundary, and construction projects.

Most recently, Robert's responsibilities as the Principal Surveyor include the management and coordination of construction staking contracts for civil engineering projects, boundary surveys, title analysis, topographic mapping, detailed design surveys, ALTA Surveys and mapping. Since joining ERSC, Robert's wide range of skills and background have enabled ERSC to provide clients with localized and personalized service, keeping true to ERSC's philosophy of dedication to customer service and satisfaction.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Principal Surveyor responsible for oversight of review of survey documents during Engineering and Plan Check services in the City. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check and Construction Inspection Services, City of Highland** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement with the City of Highland. ERSC provides contract plan check and inspection services for the construction of public works and privately funded improvements, including site improvements, street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with City standards and traffic control requirements. ERSC also provides plan checking services for all parcel and tract maps, as well as hydrology review.

**On-Call Plan Check Services, City of Rialto** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**On-Call Land Surveyor and Map Review Services, Eastern Municipal Water District, Riverside County, CA** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. ERSC was contracted to provide professional land surveyor services on an as-needed basis for support of the District's Capital Improvement Program (CIP), Annexation Program, and New Development Projects.

**On-Call Plan Check Services, City of Lake Elsinore** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. As part of an on-call contract with the City, ERSC provides review of the following plans and

## Similar Project Experience:

**On-Call Plan Check, Inspection and Design Services, City of Beaumont** - Principal Surveyor responsible for oversight of review of survey documents during civil engineering plan check, design, and inspection services to the City of Beaumont since in 2017. ERSC reviews development projects, CIP projects, and WQMPs. Development plans range from 1-million sqft commercial complexes to multiple lot subdivisions. As an on-call design consultant, ERSC is responsible for paving projects, survey projects, and drainage projects. Most recently, ERSC completed the Highland Springs/1st Drainage project to mitigate erosion and sedimentation issue near a local golf course.

**Riverside County Surveyor** - Under direction of the County Surveyor, checked tract maps for conformance with the Subdivision Map Act, County ordinances, and development standards. Reviewed records of surveys and corner records for conformance with the Land Surveyor's Act. Managed on-call field surveying services for aerial mapping, control, topographic and construction surveys.

**City Surveyor Services** - Currently the acting City Surveyor for the Cities of Rialto, Lake Elsinore and Colton. Supervises the review of subdivision maps, parcel mergers, lot line adjustments, dedications and easements.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement with the City of Palm Springs. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**General Plan Check Services, City of Chino** - Principal Surveyor responsible for oversight of review of survey documents during general plan check services to the City of Chino since 2016. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Plan Check and Inspection Services, City of Banning** - Principal Surveyor responsible for oversight of review of survey documents during plan check and inspection services of residential and development projects. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**On-Call Plan Check Services, City of Chino Hills, CA** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**Civil Engineering Plan Check Services, City of Hemet** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement for plan check review of private development and CIP projects throughout the City. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

**As-Needed Traffic Improvement Plan Check, City of Ontario** - Principal Surveyor responsible for oversight of review of survey documents during an on-call professional services agreement. Under a subconsultant agreement with Harris & Associates, Inc., ERSC provides as-needed plan check services for traffic improvement plans. Our work includes providing review of Signing and Striping, Traffic Signal, and Street Light Improvement Plans and verifying designs and requirements against any other qualifying documents, including The Ontario Plan (TOP – City's General Plan), Master Plan of Streets and Highways, Specific Plans, and CEQA/NEPA Documents (i.e., EIR). ERSC staff ensures compliance with applicable provisions of City of Ontario standards, Conditions of Approval, Traffic and City Plan Check Guidelines, and Transportation Design Guidelines and reviews special studies including, but not limited to, Traffic Impact Analysis (Traffic Studies), Environmental Impact Reports, etc.



## Trent Brudin, PE, QSD | Engineer V

CA, Professional Engineer No.90924  
AZ, Professional Engineer No. 73812  
QSD No. C90924

### Education

BS, Civil Engineering, Loyola Marymount  
University, Los Angeles, CA

### Areas of Expertise

Site Layout & Geometrics  
Hydrology & Drainage  
AutoCAD Civil 3D  
Traffic and Transportation  
Water and Wastewater  
SWPPP Compliance  
SWPPP Development

Mr. Brudin was introduced to the industry in 2012 as an intern at Lake Hemet Municipal Water District. Since then, he has held positions as Assistant Project Engineer and Project Engineer at C.W. Driver, a general contracting firm, until shortly after his graduation in 2015 when he took a position as Associate Civil Engineer at Parsons Corporation. Trent joined ERSC as Engineer II in early 2016.

Trent has become a highly skilled engineer assisting in the management of a wide variety of projects at ERSC. Trent regularly performs complex design level tasks on water resources, civil site design, and transportation related projects included hydrology studies, drainage design, site grading, geometric site layout, WQMP and SWPPP documentation, intersection improvements, traffic signal modifications, water and wastewater pipeline design, and water feasibility studies

### Similar Project Experience:

**On-Call Plan Check and Inspection Services, City of Banning** - Project Engineer assisting with interim staff augmentation acting as part time water/wastewater engineer. Duties include checking plans and preparing COAs for private development projects, analyzing and producing information for capital improvement project RFPs, coordinating the City's water system model update, and other water/wastewater engineering tasks as needed.

**Waste Facility WQMP, City of Lake Elsinore, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC completed a WQMP for improvements to City property. The lot was paved with concrete to improve functionality and the WQMP reflected the fully paved site.

**Canyon Lake S. Blackhorse Driveway Improvement Project, Elsinore Valley Municipal Water District, Lake Elsinore, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC facilitated the design of driveway improvements necessary to allow adequate access to the Canyon Lake South 1MG Reservoir Site. The driveway serves as access for multiple different uses, and accelerated deterioration has been observed at the apron and along the alignment. ERSC assisted EVMWD in design of a new driveway section to support anticipated loads.

**CSA70J H2ONet Analysis, San Bernardino County Office of Special Districts** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC evaluated the H2ONet Map analysis for Zone J. Staff assisted the District with the evaluation of options including line extensions or looping the new system to meet new demands.

**CSA 70J Muscatel Street and Aster Road 1,500-foot Line Extension, San Bernardino County Office of Special Districts** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC provided design services for an approximately 1,500 feet CSA 70J line extension from the intersection of Muscatel Street and Aster Road.

**Water and Wastewater System Improvements, Riverside Highland Water Company, Grand Terrace, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. Performed water modeling using the H2ONET water modeling software to blend well water to get some of the contents within acceptable concentrations. Services provided include design engineering for the Company's domestic water system. Specific services have involved the preparation of construction documents for the construction of appurtenant facilities to the Company's domestic water system.

**Launch Point RV Park & Marina, City of Lake Elsinore, CA** - Project Engineer providing design of sewer and water systems to the roughly 230 space RV resort located on the northwestern shore of Lake Elsinore. The water and sewer system design included the layout of main distribution lines and a hookup "pedestal" to each individual RV space that provides a water, sewer and electrical connection for the RV in that space. The sewer system design included providing one lift station that was designed to replace and takeover duty for an outdated EVMWD owned lift station and the existing site lift station. EVMWD would later take over operation and maintenance of this strategically placed lift station, leaving the client, The City of Lake Elsinore, free from needing a lift station of their own. Work also included preparation of a WQMP.

**Quail Valley Subarea 4 Sewerage Feasibility Study and Preliminary Design, Eastern Municipal Water District, Quail Valley, CA** - Project engineer for the feasibility study and preliminary design of the area's first public sewer system. Developed lots in the Quail Valley subarea 4 project region rely on individual septic systems for wastewater disposal and presents challenges to implementing a conventional gravity sewerage solution. Upon completion, the project will recommend the most feasible alternative to provide sewer service to the area. Over 1,200 individual lots will need to be serviced by the future system which will include a combination of packaged lift stations, vacuum sewer systems, regional lift stations, and sewer conveyance gravity/force mains.

# Jeff D. Wall, PE | Principal Engineer

CA, Civil Engineer No. C51914

## Education

Masters Degree in Public Administration;  
California State University, San Bernardino

B.S. Electrical Engineering Technology;  
LeTourneau College, Longview, TX

## Affiliations

American Public Works Association

Mr. Wall joined the ERSC team as an accomplished, results oriented manager with 25 years of proven success directing engineering, operations, and maintenance staffs in both large and medium size municipal water districts through innovation, optimization, performance management, and leadership. His experience includes developing and managing multi million dollar budgets for multiple water district operations and maintenance departments, implementing tiered water rates, automated meter reading, on-line bill payment, and asset databases, and managing pipe replacement bond programs, and wastewater capital improvement programs.

plants, 55 sewage pump stations, and 1,840 miles of sewer pipelines. Recycled water facilities included: 7,600 acre-feet of seasonal storage, four storage tanks, 14 pump stations, and 225 miles of recycled water pipelines.

**Director of Water Reclamation, Eastern Municipal Water District** - Department executive responsible for the operation and maintenance of four water reclamation plants producing 46 million gallons per day of Title 22 tertiary recycled water for beneficial reuse. Actively managed a \$26 million operating budget with a staff of 87 employees to achieve the District's strategic objectives. Accomplishments included: an 18 percent reduction in chemical costs, a five percent reduction in chlorine costs, a 35 percent reduction in overtime, and significant improvements in both recycled water production reliability and water quality.

**Assistant General Manager/Chief Engineer, Lake Hemet Municipal Water District** - Managed a \$12 million operating budget and directed a staff of 66 employees comprising the Administration, Finance, Engineering, Operations and Maintenance departments, as well as, the Lake Hemet Campground. Developed and managed the District's capital improvement program including construction of the District's new Administrative and Operations Center. Devised innovative programs including the implementation of: an automated meter reading system, tiered water rates, on-line and automatic account withdrawal bill payment systems, and an electronic asset database. During this time, conservative fiscal policies and unity with the Board of Directors and General Manager resulted in a 44 percent increase in the District's capital reserves in spite of the economic recession.

**Senior Civil Engineer, Eastern Municipal Water District** - Directed all aspects of the agency's \$250 million wastewater capital improvement program including the planning and design of capital improvement projects for wastewater treatment plants, sewer pumping facilities, sewer pipelines and forcemains. Responsibilities included: supervision of Engineering Department staff and consultant engineers, Board presentations, serving as the main liaison between Engineering and Operations Departments, project management, performing long-term planning, conducting engineering studies, preparing written reports, performing quality control review of plans and specifications, and preparing contract documents.

**Civil Engineer (Registered), Eastern Municipal Water District** - Served as Project Engineer on numerous water and wastewater capital improvement projects including potable water tanks, pump stations, sewage lift stations, waterlines, sewerlines, sewer forcemains, and roadways. Served as District's liaison with consultant's electrical engineering staff to facilitate standardization of electrical and instrumentation system designs.

## Similar Project Experience:

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Project Manager responsible for day-to-day project guidance, team oversight, client contact, as well as schedule and budget management throughout the assignment. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Project Manager responsible for day-to-day project guidance, team oversight, client contact, as well as schedule and budget management throughout the assignment. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**Seismic Retrofit and Rehabilitation of 7 Reservoirs, East Valley Water District, Highland, CA** - Project Manager responsible for day-to-day project guidance, team oversight, client contact, as well as schedule and budget management throughout the assignment. ERSC was contracted to provide professional engineering design services for the retrofitting of seven potable water reservoirs, made possible by funds from the FEMA Hazard Mitigation Grant Program (HMGP). Phase 1 entails the development of construction documents for retrofitting the designated reservoirs, and Phase 2 involves the implementation of the retrofits. Updates to the reservoirs are a result of structural/seismic evaluations were carried out to identify areas of concern during seismic events.

**Assistant General Manager of Operations and Maintenance, Eastern Municipal Water District** - Executive responsible for the operation and maintenance the District's potable water, wastewater, and recycled water facilities. Actively managed a \$203 million operating budget with a staff of 288 employees to achieve the District's strategic objectives. Potable water facilities included: two water filtration plants, two brackish groundwater desalination plants, 87 pump stations, 79 storage tanks, 26 groundwater wells, and 2,442 miles of pipelines. Wastewater facilities included: four water reclamation

# WJ “Rusty” Beardsley, TE | Principal Engineer

CA, Traffic Engineer No. 1784

Mr. Beardsley has worked as a City Traffic Engineer for various cities in the Southland over the past 35 years. Rusty provides quality designs for new and modified traffic signals, worksite traffic control, and signing/stripping for agencies throughout the Southland. He has provided these services to the Cities of Pomona, La Quinta, Lake Elsinore, Laguna Niguel and Placentia. As such, he has been responsible for reviewing all traffic related plans for appropriate design, reviewing all traffic studies, developing and implementing proper signal timing and overseeing traffic signal maintenance.

## Similar Project Experience:

**General Plan Check Services, City of Chino** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**As-Needed Traffic Improvement Plan Check, City of Ontario** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Under a subconsultant agreement with Harris & Associates, Inc., ERSC provides as-needed plan check services for traffic improvement plans. Our work includes providing review of Signing and Striping, Traffic Signal, and Street Light Improvement Plans and verifying designs and requirements against any other qualifying documents, including The Ontario Plan (TOP – City’s General Plan), Master Plan of Streets and Highways, Specific Plans, and CEQA/NEPA Documents (i.e., EIR). ERSC staff ensures compliance with applicable provisions of City of Ontario standards, Conditions of Approval, Traffic and City Plan Check Guidelines, and Transportation Design Guidelines and reviews special studies including, but not limited to, Traffic Impact Analysis (Traffic Studies), Environmental Impact Reports, etc.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides plan and map checking for the City’s development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check Services, City of Lake Elsinore** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Plan Check and Inspection Services, City of Banning** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.



## Craig Brudin, QSP | Sr. Engineering Associate

CA, QSP No. 26269  
CESSWI No. 4852  
Real Estate Sales Person License - CA Dept. of  
Real Estate

### Education

BS, Environmental Policy & Management  
BA, Business Managerial Studies

### Affiliations

CASQA

### Areas of Expertise

Erosion and Sediment Control  
Water Quality  
Improvement Plan Check  
Survey and Mapping

Mr. Brudin has been with the ERSC team since 2014. Since joining, he has become a valuable member of ERSC's project team in both survey related tasks and plan and map review services. While providing these services he has gained extensive working knowledge of the subdivision map act, local grading manuals, ordinances and design guidelines, the California Building Code, local wet utility design guidelines and the preparation and evaluation of erosion control plans.

**On-Call Plan Check and Construction Inspection Services, City of Highland** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during an on-call professional services agreement with the City of Highland. ERSC provides contract plan check and inspection services for the construction of public works and privately funded improvements, including site improvements, street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with City standards and traffic control requirements. ERSC also provides plan checking services for all parcel and tract maps, as well as hydrology review.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**On-Call Plan Check Services, City of Chino Hills, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**Civil Engineering Plan Check Services, City of Hemet** - Project Engineer responsible for concept development, design recommendations, and special study drafting during the plan check review of private development and CIP projects throughout the City. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

### Similar Project Experience:

**General Plan Check Services, City of Chino** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during general plan check services to the City of Chino since 2016. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and oils Reports, for private development and capital improvement projects throughout the City.

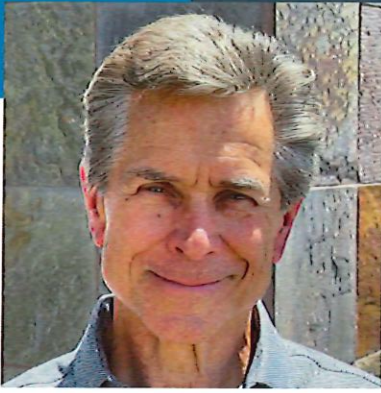
**On-Call Civil Engineering and Plan Check Services, City of Colton** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during Engineering and Plan Check services in the City. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check and Inspection Services, City of Banning** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during plan check of residential and CIP projects. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during an on-call professional services agreement with the City of Palm Springs, ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Land Surveyor and Map Review Services, Eastern Municipal Water District, Riverside County, CA** - Project Engineer responsible for concept development, design recommendations, and special study drafting throughout the assignment. ERSC was contracted to provide professional land surveyor services on an as-needed basis for support of the District's Capital Improvement Program (CIP), Annexation Program, and New Development Projects.

**On-Call Plan Check Services, City of Lake Elsinore** - Project Engineer responsible for review of maps, legal documents, improvement plans, and grading plans during civil engineering plan check services to the City of Lake Elsinore since in 2016. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.



## Stephen Wilson, QSD/CPESC | Sr. Engineering Associate

### Similar Project Experience:

**On-Call Plan Check, Inspection and Design Services, City of Beaumont** - Project Engineer responsible for review of NPDES plans and WQMPs during civil engineering plan check, design, and inspection services to the City of Beaumont since in 2017. ERSC reviews development projects, CIP projects, and WQMPs. Development plans range from 1-million sqft commercial complexes to multiple lot subdivisions. As an on-call design consultant, ERSC is responsible for paving projects, survey projects, and drainage projects.

**General Plan Check Services, City of Chino** - Project Engineer responsible for review of NPDES plans and WQMPs during general plan check services to the City of Chino since 2016. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Project Engineer responsible for review of NPDES plans and WQMPs during Engineering and Plan Check services in the City. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check Services, City of Lake Elsinore** - Project Engineer responsible for review of NPDES plans and WQMPs during civil engineering plan check services to the City of Lake Elsinore since 2016. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/ Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Engineer responsible for review of NPDES plans and WQMPs during an on-call professional services agreement with the City of Palm Springs. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check and Inspection Services, City of Banning** - Project Engineer responsible for review of NPDES plans and WQMPs during plan check and inspection services of

residential and development projects. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Plan Check and Construction Inspection Services, City of Highland** - Project Engineer responsible for review of NPDES plans and WQMPs during an on-call professional services agreement with the City of Highland. ERSC provides contract plan check and inspection services for the construction of public works and privately funded improvements, including site improvements, street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with City standards and traffic control requirements. ERSC also provides plan checking services for all parcel and tract maps, as well as hydrology review.

**On-Call Plan Check Services, City of Rialto** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Civil engineering plan check services of various private and public development items, consisting of improvement plans and professional studies. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**Civil Engineering Plan Check Services, City of Hemet** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

Certified Professional in Erosion and Sediment Control, Certificate No. 5365  
QSD/QSP, Certificate No. 20495  
Certified in Hazardous Materials Management

### Education

BS, Soil Science with Chemistry Minor,  
California State Polytechnical University  
Pomona, CA,

### Areas of Expertise

Water Resources Engineering  
Flood Control Engineering  
Hydraulics and Hydrology  
Erosion Control

Mr. Wilson joined ERSC in March 2019, bringing over 27 years of public service experience and expertise to our firm. During his career, he played an integral part in administration, coordination and implementation of NPDES Permit Programs for the Cities of Chino and Ontario. His background also includes industrial waste inspection services related to wastewater treatment systems and laboratory analysis relating to quantitative measurements of fungicide residues on agricultural products.

# John Ward | Sr. Engineering Associate

## Education

Bachelor of Science, Information Systems  
- Systems Engineering, California Baptist  
University, Riverside, CA

AS Degree, Engineering, Mt. San Jacinto  
College, San Jacinto, CA

## Affiliations

Microsoft Certified Professional MCP #277993  
Windows NT Workstation Windows NT Server

Mr. Ward joined ERSC following a 35-year career of successful programs, projects, and process improvements for a local water district, successfully pursuing hundreds of millions in grants and loans, managing the capital improvement program with an average annual budget of \$105M, and successfully acquiring 220 acres of fee-owned property in support of the Capital Improvement Program. His leadership skills directing, organizing, and motivating staff and contribute to his identifying, pursuing, and administering external funding opportunities in support of capital, technology, and conservation programs.

Mr. Ward demonstrates an ability to design and implement effective project controls to manage scope, schedule, and budget of robust capital programs. He brings an ability to manage all facets of Real Property including acquisition, management, and disposition of fee-title property and easements.

**Director of Engineering Services, Eastern Municipal Water District, Perris, CA** - Served in executive level leadership for more than 10 years, managing more than 30 employees. Duties included:

- Grant Pursuit and Post Award Administration
- Capital Project Controls systems and performance monitoring
- Real Property acquisition, management, and disposition
- GIS management of EMWD facilities and land-base
- Facility Locations in support of construction
- Enterprise Performance Metrics

**Engineering Program Manager, Manager, Improvement Program Manager, Eastern Municipal Water District, Perris, CA** - In service of the Engineering Services Department, Mr. Ward managed the development of Enterprise Performance Measures and acted as Grant Administrator of Awarded Grants – Responsible for \$360 Mil since.

**Senior Engineering Systems Analyst, Eastern Municipal Water District, Perris, CA** - While assigned to the Engineering Admin Department, Mr. Ward's duties included:

- Managed the Engineering Systems Management Division
- Systems Development – Implemented Project Cost Tracking System
- Project Management and Control System –
- Technology Systems Management for Engineering Branch
- Quality Control for select water and sewer facilities

**Civil Engineering Associate II, Computer Systems Manager, Eastern Municipal Water District, Perris, CA** - This assignment with the Engineering Department included producing Engineering plans for construction of District projects with a focus on potable water tanks and recycled storage ponds.

**Civil Engineering Assistant, Eastern Municipal Water District, Perris, CA** - This assignment with the Engineering Department included:

- Civil Engineering Design including forty-five acre Constructed Wetlands
- Computer System Management and Support of 60 users
- Plan check Developer plans for conformance to District standards

## Similar Project Experience:

**On-Call Plan Check and Inspection Services, City of Banning** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations.

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**On-Call Plan Check Services, City of Rialto** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Civil engineering plan check services of various private and public development items, consisting of improvement plans and professional studies. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

# Felipe Primera | Sr. Engineering Associate

## Education

Bachelor of Arts - Graphic Design & Marketing  
- California State University San Bernardino

## Areas of Expertise

AutoCAD  
MicroStation  
Civil 3D

Felipe is an skilled professional possessing Civil Engineering experience with subdivision planning and design, as well as state highway design using AutoCAD and MicroStation. Mr. Primera excels at researching and processing public right-of-way and easements, dedications and vacations, and adjustment of lot boundaries, while using the latest software technology available. He is tenacious with research, and strives for efficiency and professionalism when completing assignments. He has worked in both the private and public sector.

for conformance to engineering practice, city standards, and applicable codes. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**On-Call Engineering Plan Check Services, City of Palm Springs** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check Services, City of Lake Elsinore** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Plan Check and Inspection Services, City of Banning** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

## Similar Project Experience:

**General Plan Check Services, City of Chino** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents

# Mina Bishara | Engineer V

## Education

BS, Civil Engineering, California Baptist University, Riverside, CA

## Areas of Expertise

GIS  
AutoCAD  
SMARTS  
Excella  
PermitsPlus

Mr. Bishara is an experienced Civil Engineer with over eight years of experience in fields such as grading, hydrology, soils engineering, surveying, and construction management. He has worked in local government and private sector, offering a multi-faceted perspective for project development. Mina is skilled at reading grading plans, street improvement plans, survey maps, and easements, analytical thinking and problemsolving, and communication and presentations.

for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check Services, City of Lake Elsinore** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Plan Check and Inspection Services, City of Banning** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Manager responsible for oversight of the plan check team during an on-call professional services agreement with the City of Palm Springs. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards. Matt Brudin has served as the Project Manager and primary Plan Check team member since 2002 and all members of ERSC's current team have provided plan checking to the City under ERSC's contract, which is currently ongoing.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**Civil Engineering Plan Check Services, City of Hemet** - Plan Reviewer responsible for review of water/sewer plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services.

**Engineering Plan Check Consultant Services, City of Moreno Valley, CA** - Plan Reviewer responsible for review of plans, maps, special studies, and similar documents for conformance to engineering practice, city standards, and applicable codes. ERSC was contracted to support the City's plan review efforts for various private developments proposed within City limits. The work includes assisting City staff in the plan and independent reviews of technical studies and reports related to onsite and offsite improvements for adherence to plans, specifications, standards, and safety guidelines.

## Similar Project Experience:

**Civil Engineer, City of San Bernardino, CA** - Oversaw all plan checks and approved all Grading Plans, WQMP, Hydrology reports, Drainage plans and SWPPP. Assisted in the review and recordation for all Tract maps, Parcel maps, lot mergers, and lot line adjustments. Drafted all on-site Conditions of Approval for incoming projects and presented them at the Development and Environmental Review Committee (DERC). Supervised and trained all new engineering assistants and engineering technicians. Lead weekly consultant meetings to ensure plan checking quality control and address comments and corrections. Lead all pre-construction meetings to ensure projects are built to plan. Conducted staff reports for new single-family developments for City Council and Planning Commission approval. Estimated quantities and material costs during project planning to support budgeting and costing. Monitored execution of contract work for compliance with design plans and specifications. Studied traffic patterns and environmental conditions to determine optimal building and construction specifications. Interacted with state and local agencies concerning compliance with codes and regulations. Supported CIP projects and managed street and pavement projects. Construction inspection oversight included some of the below example projects:

- Tract 20006 - Rancho Palma - 119 Unit Single Family Residential
- San Manuel Landing - 1.1M Square Foot Warehouse Site
- Tract 20294- Warmington Homes - 96 Unit Single Family Residential
- Tract 20295- Warmington Homes - 133 Unit Single Family Residential
- 5th Street Gateway - Plaza with Starbucks, Chipotle, 7-Eleven, & Del Taco
- Hillwood Gateway 7,8,9 - 2M Square Foot Warehouse Site
- Tract 17329- GFR Homes - 134 Single Family Residential with 55 ADUs
- Amazon AIR - 600,00 SF of hangars & two bridges at SB Airport
- Costco & In-N-Out Expansion - Costco gas station pumps and parking Lot expansion

**On-Call Engineering Plan Check Services, City of Palm Springs** - Plan Reviewer responsible



## Travis Moffatt, EIT | Engineer III

EIT #174538

### Education

California Baptist University, Civil Engineering

### Areas of Expertise

AutoCAD  
CIVILD  
GeoHEC-RAS  
HEC-RAS

Travis Moffatt first joined ERSC as an intern during his collegiate journey. He is now a permanent member of our design team, having earned his EIT. Travis continues to expand his engineering toolkit by performing various engineering tasks such as AutoCAD drafting, hydrology calculations with CIVILD, analysis using GeoHEC-RAS and HEC-RAS, Excel calculations and spreadsheets, surveying and project coordination for plan checks.

### Similar Project Experience:

**On-Call Plan Check Services, City of Rialto** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. Civil engineering plan check services of various private and public development items, consisting of improvement plans and professional studies. Services also include review and verification of Right-of-Way document including but not limited to legal descriptions for easements, dedications, lot line adjustments and parcel mergers.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check Services, City of Chino Hills, CA** - Project engineer responsible for plan checking storm drain and hydrology studies. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**On-Call Plan Check Services, City of Lake Elsinore** - Project engineer responsible for plan checking storm drain and hydrology studies. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Plan Check and Inspection Services, City of Banning** - Project engineer responsible for plan checking storm drain and hydrology studies. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**General Plan Check Services, City of Chino** - Project engineer responsible for plan checking storm drain and hydrology studies. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Project engineer responsible for plan checking storm drain and hydrology studies. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

## Jazz Goodie | Engineering Associate III



AutoCAD Certification  
Land Development  
Desktop Certification

### Areas of Expertise

Wells, Pump/Lift Stations Design  
Street Improvement Design  
Sewerline Design  
Waterline Design  
Street Striping  
Traffic Control

Ms. Goodie has extensive AutoCAD, Total Station drafting and field survey experience. With over 32 years' experience in the civil engineering field, she has processed field survey data for base map preparation, drafted grading plans for tract maps, prepared street improvement plans, and record maps from base sheets to final recordation.

Ms. Goodie also has extensive experience in the preparation of cost estimates and quantities, interpretation of legal descriptions for the preparation of lot splits, grants of easement, dedications, vacations and quality assurance plan checking. She has designed pipelines, traffic signal systems and interconnect system operations plus preparation of street striping and median plans.

### Similar Project Experience:

**General Plan Check Services, City of Chino** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and Soils Reports, for private development and capital improvement projects throughout the City.

**On-Call Plan Check Services, Jurupa Community Services District, Jurupa Valley, CA** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. ERSC provides professional plan check services to support the District's water and wastewater programs on an as-needed basis. ERSC's responsibilities related to plan check activities at JCSD include reviewing plans for design conformance to District's Standards Manual, sound engineering practices, general mathematics, design criteria, constructibility, safety, maintenance, and cost perspectives. ERSC provides these services during review of private development plans (residential, commercial, and industrial) in the District.

**On-Call Plan Check Services, City of Chino Hills, CA** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. ERSC provides comprehensive review of Capital Improvement Program (CIP) and development projects as well as their associated improvement plans and studies.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Project Engineer responsible for plan check of water and sewer improvements throughout all phases of the assignment. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

**2019 CIP Water Pipeline Replacement Project, City of Redlands, CA** - Project designer for the design and construction of approximately 55,000 linear feet (LF) of 8-inch potable water main and 3,000 LF of 12-inch potable water main in various parts of MUED's services area, encompassing 45 different streets and five (5) different Pressure Zones. Said Pressure zones range in elevation from the 1570 Pressure zone (lower lying areas in the North) up to the 2340 Pressure zone (upper Redlands Heights area to the South). In total, Project is included 55,000 LF of pipe; about 10.4 miles.

**Multiple Projects, West Valley Water District** – Project designer for the following projects:

- 1,800 feet of 16-inch transmission waterline on Duncan Canyon Road and 700 feet of 18-inch waterline on Lytle Creek Road
- 4,300 feet of 30-inch transmission waterline and 1,580 feet of 12-inch waterline on Pepper Avenue
- 3,000 feet of 30-inch transmission waterline on Base Line Road and Pepper Avenue
- 3,900 feet of 30-inch transmission waterline on Terrace Road
- Pump Station 8-2, 30-inch Zone 3A transmission pipeline; Pressure Zone 2, 12-inch pipeline, and 16-inch pipeline to Well No. 6
- Agua Mansa Road 12-inch waterline
- Highland Avenue Extension, West Valley Water District, Rialto, CA
- 1.0 Million Gallon Welded Steel Reservoir, West Valley Water District, Rialto, CA

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Project engineer responsible for plan checking water and sewer plans. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.



## Cassandra Silva | Operations Manager

### Education

Platt College - Paralegal Degree

### Affiliations

Redlands Chamber of Commerce

### Areas of Expertise

Project Management  
Plan Check Coordination  
Contract Coordination  
Administrative Staff Training

Cassandra joined the ERSC team in 2018 bringing nearly two decades of experience leading and managing administrative teams in service of corporations and executive teams. Ms. Silva oversees ERSC's Plan Check department, including contract coordination, client intake, systems training, task scheduling and tracking, and client relations. As ERSC's Operations Manager she coordinates oversees daily office activities and functions including HR, IT, employee relations, facilities, scheduling, and C-suite support.

**On-Call Plan Check Services, City of Lake Elsinore** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. As part of an on-call contract with the City, ERSC provides review of the following plans and documents: Traffic Signal Plans; Improvement Plans; Grading Plans; Final Maps and Parcel Maps; Dedications, Easements; Vacations, Quitclaims; Parcel Mergers; Lot Line Adjustments; WQMP Submittals; Hydrology and Hydraulic Studies/Reports; HEC-5 Studies; Traffic Analyses, Studies, Reports; Soil/Geotechnical Studies/Reports; Alquist Priolo Studies/State Submittals; Erosion Control Designs; Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

**On-Call Engineering Plan Check Services, City of Palm Springs** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. ERSC provides plan and map checking for the City's development projects. Specific tasks include the review of improvement plans, final subdivision maps, and other survey related documents as prepared by design consultants for accuracy and completeness, conformance to local codes, ordinances, and design standards.

**On-Call Plan Check Services, City of Chino Hills, CA** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. ERSC offers comprehensive plan check and inspection services for CIP and development projects within the City of Chino Hills. The scope of construction inspection services encompasses the oversight of improvements related to streets, sewers, water systems, grading, and storm drains, along with their associated construction activities.

### Similar Project Experience:

**On-Call Plan Check, Inspection and Design Services, City of Beaumont** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. ERSC reviews development projects, CIP projects, and WQMPs. Development plans range from 1-million sqft commercial complexes to multiple lot subdivisions. As an on-call design consultant, ERSC is responsible for paving projects, survey projects, and drainage projects.

**On-Call Civil Engineering and Plan Check Services, City of Colton** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. ERSC works closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides on-call engineering services, such as the design for the La Cadena and 8th Street Intersection Reconfiguration.

**General Plan Check Services, City of Chino** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. In the City of Chino, ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g. Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans (WQMPs), Survey documents and maps, and oils Reports, for private development and capital improvement projects throughout the City.

**On-Call Plan Check and Inspection Services, City of Banning** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. Plan check services include review of maps, street, sewer, water, grading and storm drain projects, as well as review of construction drawings to assure compliance with City, State and Federal regulations. ERSC also provides conditions of approvals for City projects, as needed.

**Development Plan Check Services, Coachella Valley Water District, Palm Desert, CA** - Plan Check Coordinator responsible for project coordination duties between client, ERSC staff, and engineer of record, including intake, submittal and comments tracking, billing reviews, and client relations throughout the assignment. ERSC was contracted to provide Development Plan Check Services to the Coachella Valley Water District. Our team provides plan check for water and sewer plans from private land development projects to CVWD standards and the Development Design Manual (DDM).

# References

## References

We welcome the City of Beaumont to contact our references to attest to the capabilities of our team:



### **Nate Smith, PE, City of Banning - On-Call Plan Check & Inspection Services**

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### **Vince Girón, City of Rialto - On-Call Plan Check Services**

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### **Rick Minjares, City of Palm Springs - On-Call Plan Check Services**

Engineering Associate, Engineering Services  
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## Real Clients, Real Feedback

### Plan Check/Inspection Clients

- City of Rialto
- City of Banning
- City of Lake Elsinore
- City of Palm Springs
- City of Chino
- City of Chino Hills
- City of Colton
- City of Eastvale
- City of Garden Grove
- City of Ontario (Traffic)
- City of Tustin
- Coachella Valley Water District
- Eastern Municipal Water District (Survey)
- Jurupa Community Service District

“...thanks again, too, for the continued diligence and responsiveness from you and the entire ERSC team. A quick count shows over 50 plans, spread across seven tracts, with at least four different consultants involved - and I suspect I am under-counting everything. It has to be a huge job to keep everything running smoothly and your efforts are much appreciated.”

- Otte-Berkeley Group, Inc.

“...it has been both a pleasure and an education working with you on this project. Thank you.”

- City of Rialto

“Your company far exceeds any other in the plan check arena. I am sure you are as swamped as any, but your plan checks, memo’s, comments and follow-ups are exceptional and not found anywhere else in this business. Thank you for the relationship and top level company model. It starts at the top and you have obviously figured out the puzzle.”

- Christiansen & Company



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Robert Righetti  
John Ward  
Mina Bishara

Rusty Beardsley, TE  
Felipe Primera  
Cassandra Silva  
Steven Allen  
Cooly Smith  
Mark Alvarez  
Saul Lopez  
Ralph Martinez

**ON-CALL PLAN CHECK & INSPECTION SERVICES, CITY OF BANNING, CA**

Project Term: 2019 - Ongoing | Contract Value (to date): \$4.4M

ERSC provides plan check and inspection services for CIP and development projects in the City of Banning. Since 2019 ERSC has completed over 475 individual plan check assignments in the City. This includes the 4,000-unit Atwell development, for which ERSC has reviewed all grading and improvement plans and all supporting special studies related to the project. Currently, ERSC staffs four full-time inspectors supporting the City's activities. The scope of construction inspection services includes oversight of street, sewer, water, grading, and storm drain projects and their related activities. ERSC Inspectors have overseen the following in the City of Banning:

- Sewer, Water, Storm Drain, and Street Improvements: Tract #37365, Tract #37474, Tract #37298, Tract #37298-2, Tract #37298-3, Tract # 37298-1, Highland Springs Avenue
- Wilson Street – Inspection of New Sewer Trunk Line Installation
- Wilson Street Lift Station - Inspection of New Sewer Lift Station Installation
- Sunset Sewer Trunk Line – Inspection of New Sewer Main Line Installation
- Non Potable Water Improvement NP-1 Pump Line
- Non Potable Water Improvement Segment D-1
- Foothill West Reservoir 3.76 Million Gallon
- Irrigation Water Supply System Segment – B Phase 1



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CPESC  
John Ward

**ON-CALL PLAN CHECKING SERVICES, CITY OF RIALTO, CA**

Project Term: 2020 - Ongoing | Contract Value (to date): \$2.2M

Under an on-call agreement, ERSC provides civil engineering plan check services for various private and public development projects throughout the City. ERSC's responsibilities include reviewing grading, street, sewer, water, landscaping, irrigation, streetlight, storm drain, traffic signal, and striping/signage plans. Survey and mapping review responsibilities include subdivision maps, easements, dedications, lot line adjustments, and parcel mergers.

ERSC staff also review professional studies including, but not limited to, hydrology/hydraulic, sewer, traffic, geotechnical, stormwater pollution prevention/NPDES, and water quality management-related studies. Since 2020 ERSC has completed over 70 individual assignments in the City. This includes the 600-unit River Ranch Specific plan development, for which ERSC has reviewed all grading and improvement plans and all supporting special studies related to the project.

ERSC staff also provide various design and survey-related services during infrastructure projects throughout the City.



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Rusty Beardsley, TE

Stephen Wilson, QSD/  
CPESC  
Felipe Primera  
Jazz Goodie  
Cassandra Silva

**GENERAL PLAN CHECK SERVICES, CITY OF CHINO, CA**

Project Term: 2016 - Ongoing | Contract Value (to date): \$5.6M

ERSC has provided general plan check services since 2016. ERSC has met the surge in development activity experienced by the City. We have adapted to multiple staff changes, internal engineering preferences, and many different requirements that the City has adopted to serve its changing populace.

ERSC is commissioned to provide the review of Rough and Precise Grading Plans, Wet Utility, Plans (e.g., Sewer, Water, Storm Drain), Street Improvement Plans, Street Light Plans and Voltage Drop Calculations, Hydrology Studies and Hydraulic Calculations, Water Quality Management Plans, Easements and Right-Of-Way Dedications, Soils Reports, Subdivision Maps, Title Reports, and Closure Calculations for private development and capital improvement projects throughout the City. ERSC also acts as the City Surveyor, approving maps on the City's behalf and answering survey-related questions that arise in the day-to-day operation of the engineering department.



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**ON-CALL CIVIL ENGINEERING AND PLAN CHECK SERVICES, CITY OF COLTON, CA**

Project Term: 2003 - Ongoing | Contract Value (to date): \$450,000

Engineering Resources of Southern California, Inc. is proud to serve the City of Colton since 2003 with On-Call Civil Engineering and Plan Check services. Our engineers, engineering technicians and administrative team have worked closely with City staff in the review of grading, street improvements, hydrology studies, soils reports, WQMP, SWPPP, lot line adjustments, and parcel maps. ERSC also provides On-Call Engineering Design Services to the City. Our team has provided design for water, sewer, and transportation efforts in the City.



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Jazz Goodie  
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## ON-CALL PLAN CHECKING & PROJECT MANAGEMENT SERVICES, CITY OF PALM SPRINGS, CA

Project Term: 2002 - Ongoing | Contract Value (to date): \$5.58M

Under an on-call professional services agreement with the City of Palm Springs, ERSC provides plan and map checking for development planned within the City. Specific tasks include reviewing improvement plans (including sewer plans), final subdivision maps, and other survey-related documents prepared by design consultants for accuracy, completeness, and conformance to local codes, ordinances, and design standards. During ERSC's tenure providing plan checking services, our firm has completed over 2,150 individual plan reviews. Matt Brudin has been the Project Manager and Plan Check team member since 2002.

## ON-CALL LAND SURVEYOR AND MAP REVIEW SERVICES, EASTERN MUNICIPAL WATER DISTRICT, RIVERSIDE COUNTY, CA

Project Term: 2021 - Ongoing | Contract Value (to date): \$130,000

ERSC works with EMWD real property staff to provide a range of services related to District activities. We act as a supporting team member by regularly reviewing legal documents and plat maps related to development, CIP, and annexation activities. ERSC staff review documents for sound surveying practice and application of EMWD requirements and then sign for approval as needed. ERSC also performs various field-related tasks as needed by EMWD. Our survey team is responsible for setting of monuments, property corners, surveying property boundaries, and other related tasks.

## ON-CALL PLAN CHECK SERVICES, CITY OF LAKE ELSINORE, CA

Project Term: 2016 - Ongoing | Contract Value (to date): \$3.4M

Engineering Resources of Southern California, Inc. has provided civil engineering plan check services to the City of Lake Elsinore since 2016. As part of an on-call contract with the City, ERSC reviews improvement plans and documents submitted during land development efforts in the City. During ERSC's tenure, staff have reviewed over 200 individual plans and studies.

ERSC is responsible for the review of Traffic Signal Plans, Improvement Plans, Grading Plans, Final Maps and Parcel Maps, Dedications, Easements, Vacations, Quitclaims, Parcel Mergers, Lot Line Adjustments, WQMP Submittals, Hydrology and Hydraulic Studies, HEC-5 Studies, Traffic Analyses, Soil/Geotechnical Reports, Erosion Control Designs, and Review of Technical Specifications for Proposed Improvements within City Road Rights of Way.

## ON-CALL CONSTRUCTION INSPECTION AND PLAN CHECK SERVICES, CITY OF HIGHLAND, CA

Project Term: 2000-21 | Contract Value: \$4M

Under an on-call professional services agreement with the City of Highland, ERSC provided contract inspection services for the construction of public works and privately funded improvements, including street improvements, paving, sidewalk, curb, gutter, grading, and earthwork. Work also included site review for compliance with City standards and traffic control requirements. ERSC also provided plan checking services for all grading, street improvement plans, parcel and tract maps, and hydrology review. Work also included site review for compliance with City standards and traffic control requirements.

## DEVELOPMENT PLAN CHECK SERVICES, COACHELLA VALLEY WATER DISTRICT, PALM DESERT, CA

Project Term: 2020 - Ongoing | Contract Value: \$100,000 (to date)

ERSC has provided as needed development plan check services to the Coachella Valley Water District since 2020. ERSC staff regularly review water, wastewater, recycled water, and storm drainage improvements submitted as a part of development activities in the District. ERSC is responsible for plan check for adherence to CVWD preference and design development manual specifications. ERSC has reviewed improvements to be operated and maintained by the District of over 25 large tract developments to date.



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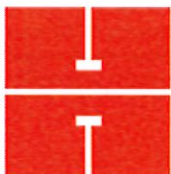


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Peter Kim, PE, TE  
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**ERSC Project Team:**

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Ben Booth, PE

Rusty Beardsley, TE  
Katherine Hernandez

## ON-CALL PLAN CHECK SERVICES, JURUPA COMMUNITY SERVICES DISTRICT, JURUPA VALLEY, CA

Project Term: 2022 - Ongoing | Contract Value: \$25,840

ERSC has provided as needed plan check services to the Jurupa Community Services District since 2021. ERSC staff review developer-funded and CIP related plans and documents throughout JCSD's service area. ERSC regularly reviews water and wastewater system improvements related to maintenance, operations, and expansion within the JCSD. To date, ERSC has reviewed numerous development and CIP projects including the 40,000 LF Etiwanda Transmission Pipeline.

## ON-CALL PLAN CHECK SERVICES, CITY OF CHINO HILLS, CA

Project Term: 2022 - Ongoing | Contract Value (to date): \$13,771

The City of Chino Hills contracted ERSC to provide On-Call Plan Check Services, including comprehensive review of CIP and development projects as well as their associated improvement plans and studies. ERSC's team also assists the City as City Surveyor, signing maps and assisting in various survey related efforts. Recently, ERSC has been assisting in the sale of over 200 city inventory lots to the adjacent private home owners.

## ON-CALL CIVIL ENGINEERING, PLAN CHECK, & INSPECTION SERVICES, CITY OF HEMET, CA

Project Term: 2000 - Ongoing | Contract Value (to date): \$3M

ERSC has provided on-call engineering services to the City of Hemet through various agreements since 2000. Most recently, ERSC provides General Civil Engineering Design and Plan Check, Construction Management, Public Works Construction Inspections, Survey Services, and Water and Sewer System Design and Assessment Services. The General Engineering team provides general consulting, technical advice, engineering design, and plan check services for: developer applications and submittals, engineering quantity estimates and costs, rough and precise grading improvement plans; geological and geotechnical reports; erosion control plans; parking lot plans; landscape and irrigation plans; water quality management plans; street improvement plans, storm drain plans, and hydrology studies. Subject plans also include: utility plans, including domestic and reclaimed water and sanitary sewer improvements; and tract and parcel maps, Lot Line Adjustment documents, legal descriptions and plats, and traditional and aerial topographic surveys.

The Construction Management and Inspection team monitors compliance with project plans, specification, and permit conformance; prepares and distributes daily reports; and performs a variety of public improvement inspections including but not limited to paving and sub-grade; drainage; water quality structures; electrical services; water services; and signing and striping.

## AS-NEEDED TRAFFIC IMPROVEMENT PLAN CHECK, CITY OF ONTARIO, CA

Project Term: 2018 - Ongoing | Contract Value (to date): \$858,857

Under a subconsultant agreement with Harris & Associates, Inc., Engineering Resources provides as-needed plan check services for traffic improvement plans, including but not limited to:

- Review of Signing and Striping, Traffic Signal, and Street Light Improvement Plans.
- Compliance with applicable provisions of City of Ontario standards, Conditions of Approval, Traffic and City Plan Check Guidelines, and Transportation Design Guidelines.
- Verify designs and requirements against any other qualifying documents, including The Ontario Plan (TOP – City's General Plan), Master Plan of Streets and Highways, Specific Plans, and CEQA/NEPA Documents (i.e., EIR).
- Review of special studies including, but not limited to, Traffic Impact Analysis (Traffic Studies), Environmental Impact Reports, etc.
- Review the general format of the plans against the City's Standard Drawings for title blocks, design criteria, line types/weights, etc.
- Check plans against City Plan Check Guidelines and Traffic and Transportation Guidelines.
- Work with City staff and Developers/Engineers to achieve approval of public improvements.



# ERSC

Engineering Resources of Southern California

NO CITY OF  
FROM  
ELSON HABIB: RCE No. 83156  
ENGINEER  
LAKE ELSINORE

83156

COMPLIANCE  
AND/OR

DATE

09/09/09

**EXHIBIT "C"**

**CERTIFICATES OF INSURANCE AND ENDORSEMENTS**

**(insert behind this page)**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Cavnagac 451 A Street, Suite 1800 San Diego CA 92101	<b>CONTACT NAME:</b> Certificate Department <b>PHONE (A/C, No, Ext):</b> 619-744-0574 <b>E-MAIL ADDRESS:</b> certificates@cavnagac.com		<b>FAX (A/C, No):</b> 619-234-8601
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Engineering Resources of Southern California, Inc. 1861 W. Redlands Blvd, Bldg 7B Redlands CA 92373	<b>INSURER A :</b> Travelers Property Casualty Company of America	25674	
	<b>INSURER B :</b> Hartford Casualty Insurance Co	29424	
	<b>INSURER C :</b> Berkley Insurance Company	32603	
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		

**COVERAGES** **CERTIFICATE NUMBER:** 2099435894 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	6802H222963	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 0
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BA2S03978A	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUP7181Y504	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	72WEGGG6371	9/1/2024	9/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			AEC908006405	9/1/2024	9/1/2025	Each Claim \$ 5,000,000 Aggregate \$ 5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Re: Project Nos. 16009011, Project Name: PSA for Public Works Plan Check Services. Additional Insured coverage applies to General Liability and Automobile Liability for The City of Beaumont, its elected and appointed officers, officials, employees, agents and volunteers per policy form. Primary and Non-Contributory coverage applies to General Liability per policy form. Waiver of subrogation applies to General Liability, Automobile Liability, and Workers Compensation per policy form. Excess/Umbrella policy follows form over underlying policies: General Liability, Auto Liability & Employers Liability (additional insured and waiver of subrogation apply when afforded on underlying policies). Professional Liability - Claims made form, defense costs included within limit. If the insurance company elects to cancel or non-renew coverage for any reason other than nonpayment of premium they will provide 30 days notice of such cancellation or nonrenewal.

<b>CERTIFICATE HOLDER</b>  City of Beaumont 550 E. 6th Street Beaumont CA 92223	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **BUSINESS AUTO EXTENSION ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><b>A. BROAD FORM NAMED INSURED</b></li> <li><b>B. BLANKET ADDITIONAL INSURED</b></li> <li><b>C. EMPLOYEE HIRED AUTO</b></li> <li><b>D. EMPLOYEES AS INSURED</b></li> <li><b>E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS</b></li> <li><b>F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS</b></li> <li><b>G. WAIVER OF DEDUCTIBLE – GLASS</b></li> </ul> | <ul style="list-style-type: none"> <li><b>H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT</b></li> <li><b>I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT</b></li> <li><b>J. PERSONAL PROPERTY</b></li> <li><b>K. AIRBAGS</b></li> <li><b>L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS</b></li> <li><b>M. BLANKET WAIVER OF SUBROGATION</b></li> <li><b>N. UNINTENTIONAL ERRORS OR OMISSIONS</b></li> </ul> |
|---|---|

### **PROVISIONS**

#### **A. BROAD FORM NAMED INSURED**

The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### **B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph **c.** in **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which

this insurance applies and only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in Section II.

#### **C. EMPLOYEE HIRED AUTO**

1. The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. The following replaces Paragraph **b.** in **B.5., Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**b.** For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your

COMMERCIAL AUTO

permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**D. EMPLOYEES AS INSURED**

The following is added to Paragraph **A.1., Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

**E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS**

1. The following replaces Paragraph **A.2.a.(2)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

2. The following replaces Paragraph **A.2.a.(4)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

**F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS**

The following replaces Subparagraph (5) in Paragraph **B.7., Policy Period, Coverage Territory**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

(5) Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

(a) With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

(i) You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

(ii) Neither you nor any other involved "insured" will make any settlement without our consent.

(iii) We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

(iv) We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph **C., Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

(v) We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph **C., Limits Of Insurance**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

(b) This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

(c) This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.

You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

- (d) It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

#### G. WAIVER OF DEDUCTIBLE – GLASS

The following is added to Paragraph D., **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

#### H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT

The following replaces the last sentence of Paragraph A.4.b., **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is \$65 per day, to a maximum of \$750 for any one "accident".

#### I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT

The following replaces the first sentence in Paragraph A.4.a., **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to \$50 per day to a maximum of \$1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

#### J. PERSONAL PROPERTY

The following is added to Paragraph A.4., **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

##### Personal Property

We will pay up to \$400 for "loss" to wearing apparel and other personal property which is:

- (1) Owned by an "insured"; and

- (2) In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

#### K. AIRBAGS

The following is added to Paragraph B.3., **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion 3.a. does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs A.1.b. and A.1.c., but only:

- a. If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;
- b. The airbags are not covered under any warranty; and
- c. The airbags were not intentionally inflated.

We will pay up to a maximum of \$1,000 for any one "loss".

#### L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS

The following is added to Paragraph A.2.a., of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

- (a) You (if you are an individual);
- (b) A partner (if you are a partnership);
- (c) A member (if you are a limited liability company);
- (d) An executive officer, director or insurance manager (if you are a corporation or other organization); or
- (e) Any "employee" authorized by you to give notice of the "accident" or "loss".

#### M. BLANKET WAIVER OF SUBROGATION

The following replaces Paragraph A.5., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

##### 5. Transfer Of Rights Of Recovery Against Others To Us

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by

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such contract. The waiver applies only to the person or organization designated in such contract.

**N. UNINTENTIONAL ERRORS OR OMISSIONS**

The following is added to Paragraph **B.2., Concealment, Misrepresentation, Or Fraud**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Names of Additional Insured Person(s) or Organization(s):**

Any person or organization that you agree in a written contract to include as an additional insured on this Coverage Part, provided that such written contract was signed by you before, and is in effect when, the "bodily injury" or "property damage" occurs or the "personal injury" or "advertising injury" offense is committed.

**Location of Covered Operations:**

Any project to which a written contract with the Additional Insured Person(s) or Organization(s) in the Schedule applies.

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations.)

**A.** Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage", "personal injury" or "advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring, or "personal injury" or "advertising injury" arising out of an offense committed, after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

#### **Name Of Additional Insured Person(s) Or Organization(s):**

Any person or organization that you agree in a written contract to include as an additional insured on this Coverage Part for "bodily injury" or "property damage" included in the products-completed operations hazard, provided that such contract was signed by you before, and is in effect when, the "bodily injury or "property damage" occurs.

#### **Location And Description Of Completed Operations**

Any project to which a written contract with the Additional Insured Person(s) or Organization(s) in the Schedule applies.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the

location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

## COMMERCIAL GENERAL LIABILITY

**c. Method Of Sharing**

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

**d. Primary And Non-Contributory Insurance If Required By Written Contract**

If you specifically agree in a written contract or agreement that the insurance afforded to an insured under this Coverage Part must apply on a primary basis, or a primary and non-contributory basis, this insurance is primary to other insurance that is available to such insured which covers such insured as a named insured, and we will not share with that other insurance, provided that:

- (1) The "bodily injury" or "property damage" for which coverage is sought occurs; and
- (2) The "personal and advertising injury" for which coverage is sought is caused by an offense that is committed;

subsequent to the signing of that contract or agreement by you.

**5. Premium Audit**

- a. We will compute all premiums for this Coverage Part in accordance with our rules and rates.
- b. Premium shown in this Coverage Part as advance premium is a deposit premium only. At the close of each audit period we will compute the earned premium for that period and send notice to the first Named Insured. The due date for audit and retrospective premiums is the date shown as the due date on the bill. If the sum of the advance and audit premiums paid for the policy period is greater than the earned premium, we will return the excess to the first Named Insured.
- c. The first Named Insured must keep records of the information we need for premium computation, and send us copies at such times as we may request.

**6. Representations**

By accepting this policy, you agree:

- a. The statements in the Declarations are accurate and complete;
- b. Those statements are based upon representations you made to us; and
- c. We have issued this policy in reliance upon your representations.

The unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy will not prejudice your rights under this insurance. However, this provision does not affect our right to collect additional premium or to exercise our rights of cancellation or nonrenewal in accordance with applicable insurance laws or regulations.

**7. Separation Of Insureds**

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Coverage Part to the first Named Insured, this insurance applies:

- a. As if each Named Insured were the only Named Insured; and
- b. Separately to each insured against whom claim is made or "suit" is brought.

**8. Transfer Of Rights Of Recovery Against Others To Us**

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

**9. When We Do Not Renew**

If we decide not to renew this Coverage Part, we will mail or deliver to the first Named Insured shown in the Declarations written notice of the nonrenewal not less than 30 days before the expiration date.

If notice is mailed, proof of mailing will be sufficient proof of notice.

**SECTION V – DEFINITIONS**

1. "Advertisement" means a notice that is broadcast or published to the general public or specific market segments about your goods, products or services for the purpose of attracting customers or supporters. For the purposes of this definition:
  - a. Notices that are published include material placed on the Internet or on similar electronic means of communication; and
  - b. Regarding websites, only that part of a website that is about your goods, products or services for the purposes of attracting customers or supporters is considered an advertisement.

occupational therapist or occupational therapy assistant, physical therapist or speech-language pathologist; or

- (b) First aid or "Good Samaritan services" by any of your "employees" or "volunteer workers", other than an employed or volunteer doctor. Any such "employees" or "volunteer workers" providing or failing to provide first aid or "Good Samaritan services" during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.
3. The following replaces the last sentence of Paragraph 5. of **SECTION III – LIMITS OF INSURANCE**:  
For the purposes of determining the applicable Each Occurrence Limit, all related acts or omissions committed in providing or failing to provide "incidental medical services", first aid or "Good Samaritan services" to any one person will be deemed to be one "occurrence".
4. The following exclusion is added to Paragraph 2., **Exclusions**, of **SECTION I – COVERAGES – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**:  
**Sale Of Pharmaceuticals**  
"Bodily injury" or "property damage" arising out of the violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by, or with the knowledge or consent of the insured.
5. The following is added to the **DEFINITIONS** Section:  
"Incidental medical services" means:  
a. Medical, surgical, dental, laboratory, x-ray or nursing service or treatment, advice or instruction, or the related furnishing of food or beverages; or  
b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances.
6. The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:  
This insurance is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis,

that is available to any of your "employees" for "bodily injury" that arises out of providing or failing to provide "incidental medical services" to any person to the extent not subject to Paragraph 2.a.(1) of Section II – Who Is An Insured.

**K. MEDICAL PAYMENTS – INCREASED LIMIT**

The following replaces Paragraph 7. of **SECTION III – LIMITS OF INSURANCE**:

7. Subject to Paragraph 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person, and will be the higher of:
- \$10,000; or
  - The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

**L. AMENDMENT OF EXCESS INSURANCE CONDITION – PROFESSIONAL LIABILITY**

The following is added to Paragraph 4.b., **Excess Insurance**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis, that is Professional Liability or similar coverage, to the extent the loss is not subject to the professional services exclusion of Coverage A or Coverage B.

**M. BLANKET WAIVER OF SUBROGATION – WHEN REQUIRED BY WRITTEN CONTRACT OR AGREEMENT**

The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

If the insured has agreed in a written contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- "Bodily injury" or "property damage" that occurs; or
- "Personal and advertising injury" caused by an offense that is committed;  
subsequent to the signing of that contract or agreement.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **DESIGNATED PERSON OR ORGANIZATION – NOTICE OF CANCELLATION OR NONRENEWAL PROVIDED BY US**

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

**SCHEDULE**

**CANCELLATION:** Number of Days Notice: 30

**WHEN WE DO NOT RENEW (Nonrenewal):** Number of Days Notice: 30

**PERSON OR ORGANIZATION:**

ANY PERSON OR ORGANIZATION TO WHOM YOU HAVE AGREED IN A WRITTEN CONTRACT THAT NOTICE OF CANCELLATION OR NONRENEWAL OF THIS POLICY WILL BE GIVEN, BUT ONLY IF:

1. YOU SEND US A WRITTEN REQUEST TO PROVIDE SUCH NOTICE, INCLUDING THE NAME AND ADDRESS OF SUCH PERSON OR ORGANIZATION, AFTER THE FIRST NAMED INSURED RECEIVES NOTICE FROM US OF THE CANCELLATION OR NONRENEWAL OF THIS POLICY; AND
2. WE RECEIVE SUCH WRITTEN REQUEST AT LEAST 14 DAYS BEFORE THE BEGINNING OF THE APPLICABLE NUMBER OF DAYS SHOWN IN THIS SCHEDULE.

**ADDRESS:**

THE ADDRESS FOR THAT PERSON OR ORGANIZATION INCLUDED IN SUCH WRITTEN REQUEST FROM YOU TO US.

**PROVISIONS**

**A.** If we cancel this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for Cancellation in the Schedule above, we will mail notice of cancellation to the person or organization shown in such Schedule. We will mail such notice to the address shown in the Schedule above at least the number of days shown for Cancellation in such Schedule before the effective date of cancellation.

**B.** If we do not renew this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for When We Do Not Renew (Nonrenewal) in the Schedule above, we will mail notice of nonrenewal to the person or organization shown in such Schedule. We will mail such notice to the address shown in the Schedule above at least the number of days shown for When We Do Not Renew (Nonrenewal) in such Schedule before the effective date of nonrenewal.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **DESIGNATED PERSON OR ORGANIZATION – NOTICE OF CANCELLATION OR NONRENEWAL PROVIDED BY US**

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

**SCHEDULE**

<b>CANCELLATION:</b>	<b>Number of Days Notice:</b>	<u>30</u>
<b>WHEN WE DO NOT RENEW (Nonrenewal):</b>	<b>Number of Days Notice:</b>	<u>30</u>

**PERSON OR ORGANIZATION:**

ANY PERSON OR ORGANIZATION TO WHOM YOU HAVE AGREED IN A WRITTEN CONTRACT THAT NOTICE OF CANCELLATION OR NONRENEWAL OF THIS POLICY WILL BE GIVEN, BUT ONLY IF:

1. YOU SEND US A WRITTEN REQUEST TO PROVIDE SUCH NOTICE, INCLUDING THE NAME AND ADDRESS OF SUCH PERSON OR ORGANIZATION, AFTER THE FIRST NAMED INSURED RECEIVES NOTICE FROM US OF THE CANCELLATION OR NONRENEWAL OF THIS POLICY; AND
2. WE RECEIVE SUCH WRITTEN REQUEST AT LEAST 14 DAYS BEFORE THE BEGINNING OF THE APPLICABLE NUMBER OF DAYS SHOWN IN THIS SCHEDULE.

**ADDRESS:**

THE ADDRESS FOR THAT PERSON OR ORGANIZATION INCLUDED IN SUCH WRITTEN REQUEST FROM YOU TO US.

**PROVISIONS**

**A.** If we cancel this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for Cancellation in the Schedule above, we will mail notice of cancellation to the person or organization shown in such Schedule. We will mail such notice to the address shown in the Schedule above at least the number of days shown for Cancellation in such Schedule before the effective date of cancellation.

**B.** If we do not renew this policy for any legally permitted reason other than nonpayment of premium, and a number of days is shown for When We Do Not Renew (Nonrenewal) in the Schedule above, we will mail notice of nonrenewal to the person or organization shown in such Schedule. We will mail such notice to the address shown in the Schedule above at least the number of days shown for When We Do Not Renew (Nonrenewal) in such Schedule before the effective date of nonrenewal.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **NOTICE OF CANCELLATION TO CERTIFICATE HOLDER(S)**

**Policy Number:** 72 WEG GG6371

**Endorsement Number:**

**Effective Date:** 09/01/2024 Effective hour is the same as stated on the Information Page of the policy.

**Named Insured and Address:** ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA INC  
1861 W REDLANDS BLVD BLDG 7B  
REDLANDS CA 92373

This policy is subject to the following additional Conditions:

- A. If this policy is cancelled by the Company, other than for non-payment of premium, notice of such cancellation will be provided at least thirty (30) days in advance of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.
- B. If this policy is cancelled by the Company for non-payment of premium, or by the insured, notice of such cancellation will be provided within ten (10) days of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.

If notice is mailed, proof of mailing to the last known mailing address of the certificate holder(s) on file with the agent of record or the Company will be sufficient proof of notice.

Any notification rights provided by this endorsement apply only to active certificate holder(s) who were issued a certificate of insurance applicable to this policy's term.

Failure to provide such notice to the certificate holder(s) will not amend or extend the date the cancellation becomes effective, nor will it negate cancellation of the policy. Failure to send notice shall impose no liability of any kind upon the Company or its agents or representatives.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF OUR RIGHT TO RECOVER FROM  
OTHERS ENDORSEMENT - CALIFORNIA**

**Policy Number:** 72 WEG GG6371

**Endorsement Number:**

**Effective Date:** 09/01/24

Effective hour is the same as stated on the Information Page of the policy.

**Named Insured and Address:** ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA INC  
1861 W REDLANDS BLVD BLDG 7B  
REDLANDS CA 92373

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

**Person or Organization**

**Job Description**

Any person or organization for whom you are required by written contract or agreement to obtain this waiver of rights from us

Countersigned by \_\_\_\_\_

Authorized Representative