



Staff Report

TO: City Council

FROM: Thaxton Van Belle, Director of Water Reclamation

DATE: September 2, 2025

SUBJECT: Approve a First Amendment to the Professional Service Agreement with Tom Dodson & Associates to prepare an Adaptive Management and Mitigation Plan, with CEQA and Change Petition Support, Increasing the Agreement by \$914,559 – Capital Improvement Project (

Description: *Strategic Plan Target 4 – Finances/Resources – Goal 1 – Obtain a Recycled Water Permit to enhance water sustainability, support long-term resource management, and ensure a reliable, environmentally responsible water supply for the community.*

Background and Analysis:

On August 15, 2023, the City awarded a Professional Service Agreement to Tom Dodson & Associates for the preparation of an Adaptive Management and Mitigation Plan (AMMP). Phase one of the AMMP, completed in February of 2025, presented the options of pursuing the study-supported reduced discharge value of 1.7 MGD or pursuing a more aggressive reduction through modeling with increased time and cost.

On June 17, 2025, staff received direction from the City Council to pursue a reduced discharge to 1.7 MGD as supported by the AMMP Phase 1 report.

On July 30, 2025, staff, along with Tom Dodson & Associates, and legal counsel from Somach, Simmons, and Dunn, met with the State Water Resources Control Board (SWRCB), Division of Water Rights staff, presented the AMMP and findings, and inquired about filing a 1211 Change Petition. Based on discussions with the SWRCB staff, the completed application for a 1211 Change Petition will require both compliance with the California Environmental Quality Act (CEQA) through a Focused Environmental Impact Report (EIR) and the draft AMMP.

Tom Dodson & Associates has presented a proposed amendment to the original agreement to account for the additional scope of work related to CEQA and support for processing the 1211 Change Petition. Additionally, there is an option for CIP WW26-10 Stream Gaging, which includes the installation and maintenance of monitoring

equipment at four locations along the creek outflow path (Task 17). The City was awarded a grant for \$108,000 for Stream Gaging and is recommending that this additional task be performed by Tom Dodson & Associates.

Payment under this amended agreement shall be made only for services performed and deliverables provided to the City's satisfaction. If any services or tasks outlined in the scope of work are not completed, the corresponding portion of the compensation shall not be paid.

Fiscal Impact:

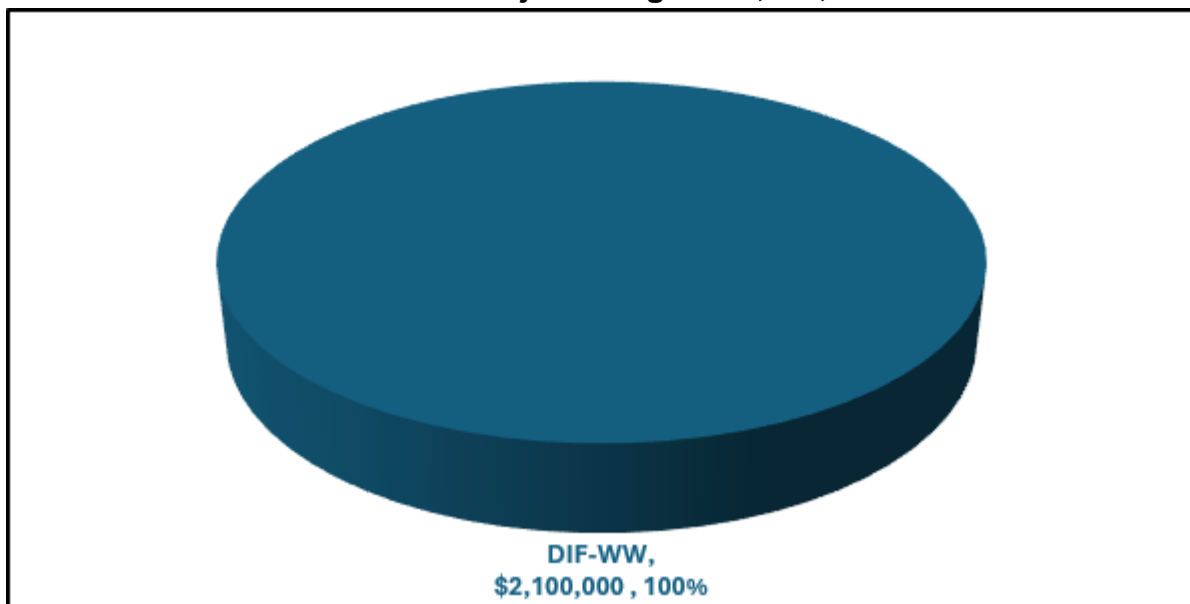
This amendment increases the original agreement amount by \$914,559 for a revised total not-to-exceed amount of \$1,911,719. Additionally, a Stream Gage grant of \$108,000 will be utilized to fund the optional Task 17 and satisfy WW26-10. There are sufficient funds in the project balances to accommodate the amended amount.

The estimated cost to prepare this staff report is \$750.

CIP WW-14 Adaptive Management and Mitigation Plan Project Funding Summary

Estimated Total Project Budget= \$2,100,000

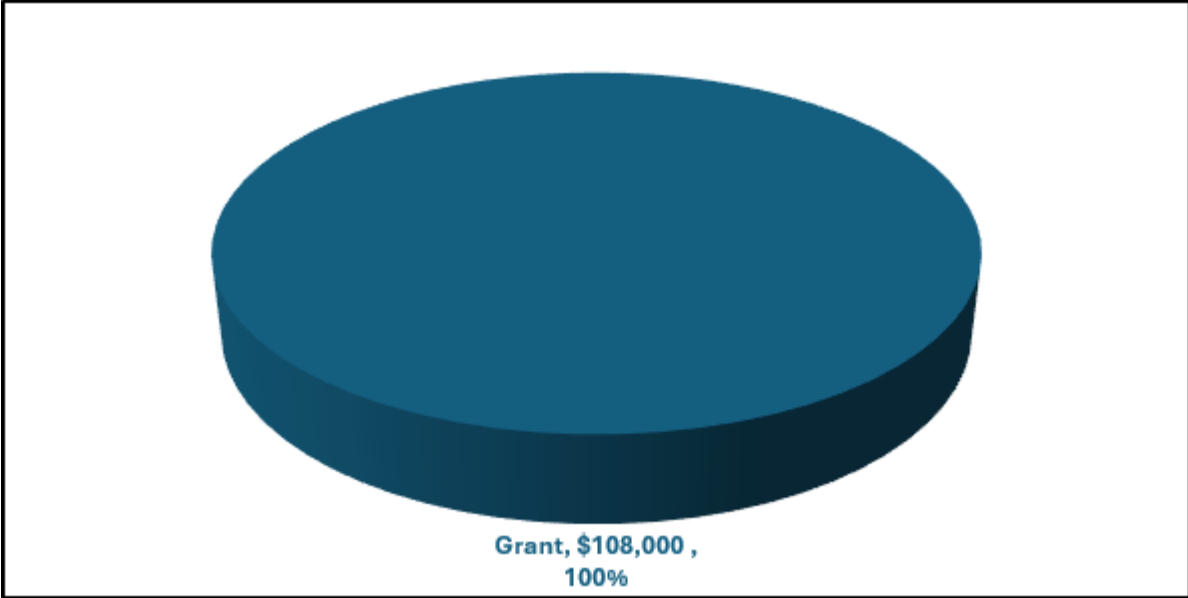
Current Project Budget= \$2,100,000



CIP WW-14 Adaptive Management and Mitigation Plan Project Budget Summary

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management	\$1,950,000	\$1,950,000	\$(365,425)	\$1,584,575
Preliminary Services	\$150,000	\$150,000	\$(74,818)	\$75,183
Environmental				
Design				
Permits				
Right-of-Way				
Construction				
Construction Management				
Equipment				
Total	\$2,100,000	\$2,100,000	\$(440,242)	\$1,659,758

CIP WW26-10 Streambed Gaging Project Funding Summary
Estimated Total Project Budget= \$108,000
Current Project Budget= \$108,000



CIP WW26-10 Streambed Gaging Project Budget Summary

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design				
Permits				
Right-of-Way				
Construction	\$108,000	\$108,000	\$(0)	\$108,000
Construction Management				
Equipment				
Total	\$108,000	\$108,000	\$(0)	\$108,000

In summary, the total budget of WW-14 and WW26-10 combined is \$2,208,000.

Recommended Action:

Approve the First Amendment to the Professional Services Agreement with Tom Dodson & Associates to increase the contract amount by \$914,559, resulting in a total compensation under the agreement not to exceed \$1,911,719.00;

Authorize the Mayor to execute the First Amendment; and

Approve a five percent (5%) contingency of \$95,586 for contract change orders and authorize the City Manager to approve contract change orders up to \$95,586 for a total budget of \$2,007,305.

Attachments:

- A. Professional Services Agreement – C23-84
- B. Proposal
- C. Detailed Scope of Work Cost Table
- D. First Amendment