



Staff Report

TO: City Council

FROM: Robert L. Vestal, Public Works Director
Vincent Lopez, Project Manager

DATE: August 19, 2025

SUBJECT: Gillis + Panichapan Architects (GPA) Contract Amendment (Contract No. C24-86)

Description: Award an amended and restated Professional Services Agreement (PSA) to Gillis + Panichapan Architects (GPA) to add scope and extend the term for the Beaumont Transit Yard (Project).

Background and Analysis:

On July 16, 2024, the City Council awarded a Professional Services Agreement (PSA) to GPA for Architecture and Engineering Design of the Beaumont Transit Yard (Project) in the amount of \$1,108,250. A ten percent (10%) contingency of \$110,825 was also approved by the City Council for unforeseen costs during design.

The scope of services includes the development of a full set of plans, specifications, and an estimate package ready for construction bidding, as well as bidding and construction support services for the proposed Beaumont Transit Yard.

The scope of services of this agreement also includes the preparation of the draft and final California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration (IS/MND) by the Chambers Group (Subconsultant). Since the City has been actively pursuing external funding to help offset capital project costs, staff requested a cost proposal from GPA for National Environmental Policy Act (NEPA) Support and Documentation.

On July 28, 2025, GPA submitted a cost proposal in the amount of \$56,500 to prepare the draft and final Environmental Assessment (EA) and make modifications to the existing CEQA technical studies to incorporate the required federal information. The cost of this proposal is within the ten percent (10%) contingency of \$110,825 originally approved by the City Council. The detailed NEPA Support and Documentation proposal submitted by the GPA is included as Attachment B to this staff report for reference.

In addition to the NEPA Support and Documentation, the term of the existing PSA with GPA was for one year and needs to be extended.

Ordinance No. 1157 and Section 3.02.070 of the City Municipal Code require that any contract extension beyond its original term needs a 4/5 majority vote and approval from the City Council. Staff is recommending that this PSA be extended for an additional two (2) years, terminating on July 16, 2027. The original Professional Services Agreement (PSA) with GPA is attached as Attachment A for reference.

Per Beaumont Municipal Code Chapter 3.02.070 – Term of Professional Services, the term of any professional services contract awarded shall be a maximum of five years, with two one-year renewals, subject to City Council approval. An expired contract requires an amended and restated agreement in order to extend the contract. An Amended and Restated Agreement consolidates and replaces the previous PSA and subsequent amendments, creating a new, integrated, and updated agreement.

Therefore, City staff is recommending an amended and restated contract be issued to GPA to extend the terms of service and to include additional scope.

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$350.

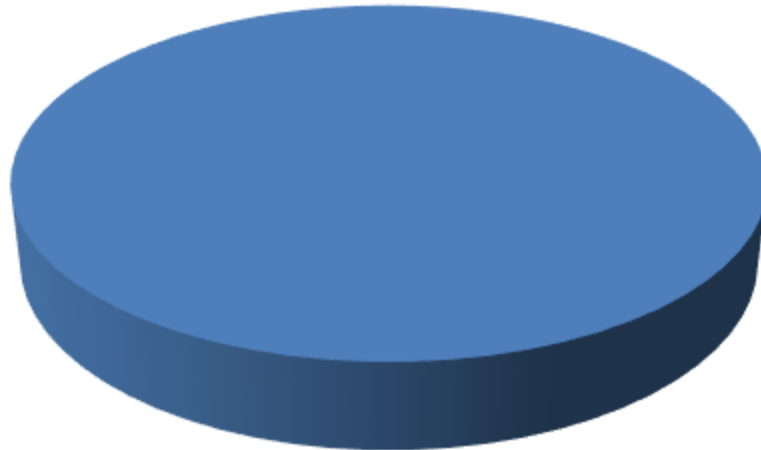
Funding for this Project is provided by CIP R-22 Public Works Corporate Yard (Project) and T25-01 Beaumont City & Transit Yard (Project).

The following is a summary of the funding and budget for the CIP R-22 Public Works Corporate Yard (Project) and T25-01 Beaumont City & Transit Yard (Project):

CIP R-22 Public Works Corporate Yard Project Funding Summary

Estimated Total Project Budget= \$1,000,000

Current Project Budget= \$1,000,000



General Fund,
\$1,000,000 , 100%

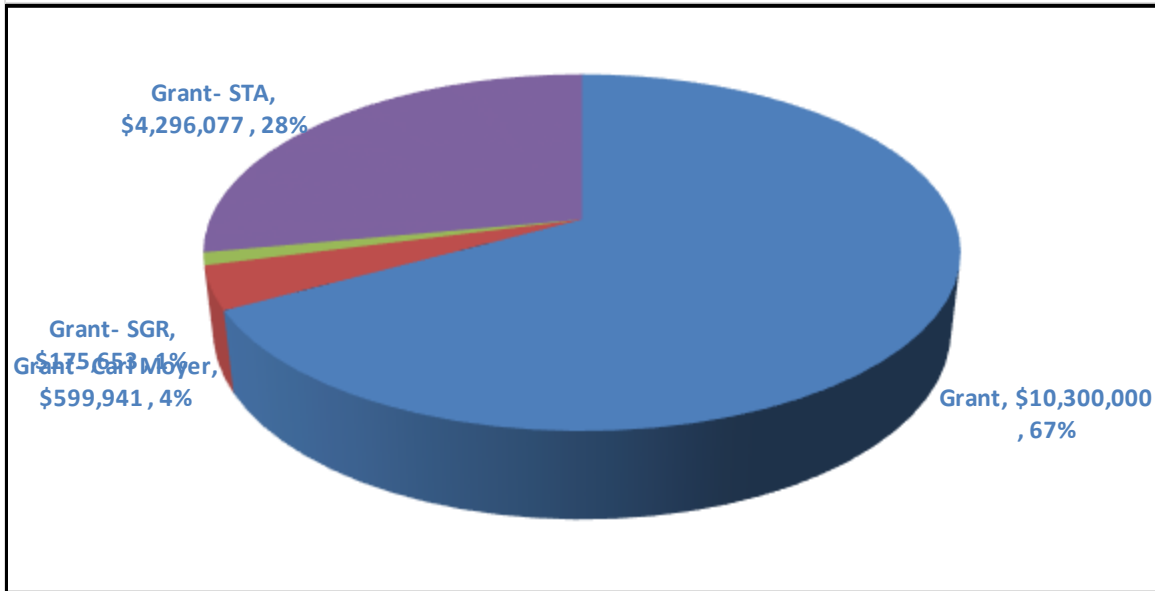
CIP R-22 Public Works Corporate Yard Project Budget Summary

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design	\$1,000,000	\$1,000,000	\$(268,734)	\$731,266
Permits				
Right-of-Way				
Construction				
Construction Management				
Equipment				
Total	\$1,000,000	\$1,000,000	\$(268,734)	\$731,266

CIP T25-01 Beaumont City & Transit Yard Project Funding Summary

Estimated Total Project Budget= \$15,371,671

Current Project Budget= \$15,371,671



CIP T25-01 Beaumont City & Transit Yard Project Budget Summary

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design	\$220,000	\$220,000		\$220,000
Permits				
Right-of-Way				
Construction	\$15,151,671	\$15,151,671		\$15,151,671
Construction Management				
Equipment				
Total	\$15,371,671	\$15,371,671	\$-	\$15,371,671

Recommended Action:

Approve the amended and restated agreement with Gillis + Panichapan Architects for professional design services, for the period of August 19, 2025, through July 16, 2027; and

Authorize the Mayor to execute the agreement.

Attachments:

- A. Professional Services Agreement – Gillis + Panichapan Architects
- B. Amended and Restated Agreement – Gillis + Panichapan Architects

C. Levine Act Statement – Gillis + Panichapan Architects