



Staff Report

TO: City Council
FROM: Nicole Wheelwright, Deputy City Clerk
DATE: August 19, 2025
SUBJECT: Winter Meeting Schedule

Description: Determination of any cancellations of meetings during the 2025 winter months.

Background and Analysis:

In an effort to be mindful of upcoming holidays and city hall closure dates, the following list of City Council meetings is being presented for review and direction of any meeting cancellations.

Regular City Council Meeting Dates:

- November 4
- November 18
- December 2
- December 16
- January 6
- January 20

Additionally, the following tasks are typically conducted and will need to be adjusted if the schedule is modified.

- Interviews and selection of committee members
- Mayoral rotation
- Mayoral appointments to outside agencies and boards

Fiscal Impact:

Estimated cost to prepare this report is \$75.

Recommended Action:

Discussion and direction to staff.