

## AGREEMENT FOR GENERAL SERVICES

THIS AGREEMENT FOR MAINTENANCE SERVICES is made and effective August 19, 2025, by and between the CITY OF BEAUMONT (“CITY”) whose address is 550 E. 6<sup>th</sup> Street, Beaumont, California 92223 and WEST COAST ARBORIST INC. whose address is 2200 E. Via Burton Street; Anaheim, CA 92806 (“CONTRACTOR”).

### RECITALS

A. CONTRACTOR submitted a proposal (“Proposal”) in response to a request from the CITY to provide certain services, which Proposals are attached hereto as **Exhibit “B”** and made a part hereof by this reference; and

B. CITY desires to engage CONTRACTOR to provide the services provided for in the Proposals; and

### AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, CITY and CONTRACTOR agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until completion of the services (“Services”) provided for in the Proposal. Contractor shall commence the Services on or around August 19, 2025 and shall complete the Services no later than May 31, 2028 with an option to extend for two (1) year periods. Work will be assigned on an as-needed basis and no work shall be completed until such time the City provides the Contractor with an approved work order. Notwithstanding the forgoing, City may terminate this Agreement upon written notice to Contractor, provided it pays Contractor for all services provide prior to termination.

2. Associates and Subcontractors. CONTRACTOR may, at CONTRACTOR’s sole cost and expense, employ such competent and qualified independent associates, subcontractors and consultants as CONTRACTOR deems necessary to perform the Services; provided, however, that CONTRACTOR shall not subcontract any of the Services without the written consent of CITY.

3. Compensation.

3.01 CONTRACTOR shall be paid at the rates set forth in the Proposals. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by CITY to CONTRACTOR for the completion of the Services under this Agreement shall not exceed Thirty-Thousand Dollars (\$30,000).

3.02 CONTRACTOR will be requested to submit a written quote for the services specified in the request, in accordance with the terms and pricing outlined in the proposal. The quotation shall incorporate the cost elements set forth in Exhibit A.

4. Obligations of CONTRACTOR.

4.01 In the event that the terms of the Proposal shall conflict with the terms of this Agreement, or contain additional terms other than the Services to be rendered and the price for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

4.02 CONTRACTOR is responsible for paying, when due, all income and other taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement. CONTRACTOR agrees to indemnify, defend and hold harmless CITY for any claims, costs, losses, fees, penalties, interest, or damages suffered by CITY resulting from CONTRACTOR's failure to comply with this provision.

4.03 CONTRACTOR shall be solely responsible for obtaining Employment Eligibility Verification information from CONTRACTOR's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONTRACTOR's employees are eligible to work in the United States.

4.04 Drug-free Workplace Certification. By signing this Agreement, the CONTRACTOR hereby certifies under penalty of perjury under the laws of the State of California that the CONTRACTOR will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.

4.05 CONTRACTOR shall comply with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

4.06 Contractor shall comply with all applicable laws and regulations relating to prevailing wages. Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Riverside County.

5. Insurance. CONTRACTOR hereby agrees to be solely responsible for the health and safety of its employees and agents in performing the Services under this Agreement and shall comply with all laws applicable to worker safety including but not limited to Cal-OSHA. Attached hereto as **Exhibit "C"** are copies of Certificates of Insurance and endorsements as required by Section 6.02. Therefore, throughout the duration of this Agreement, CONTRACTOR hereby covenants and agrees to maintain insurance in conformance with the requirements set forth below. If existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so. CONTRACTOR shall provide the following types and amounts of insurance:

5.01 Commercial general liability insurance in an amount of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; CONTRACTOR agrees to have its insurer endorse the general liability coverage required herein to include as additional insured's CITY, its officials, employees and agents. CONTRACTOR also agrees to require all contractors

and subcontractors to provide the same coverage required under this Section 6.

5.02 Business Auto Coverage in an amount no less than \$1 million per accident. If CONTRACTOR or CONTRACTOR's employees will use personal autos in performance of the Services hereunder, CONTRACTOR shall provide evidence of personal auto liability coverage for each such person.

5.03 Workers' Compensation coverage for any of CONTRACTOR's employees that will be providing any Services hereunder. CONTRACTOR will have a state-approved policy form providing statutory benefits as required by California law. The provisions of any workers' compensation will not limit the obligations of CONTRACTOR under this Agreement. CONTRACTOR expressly agrees not to use any statutory immunity defenses under such laws with respect to CITY, its employees, officials and agents.

## 6. General Conditions Pertaining to Insurance Coverage

6.01 No liability insurance coverage provided shall prohibit CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR waives all rights of subrogation against CITY regardless of the applicability of insurance proceeds and shall require all contractors and subcontractors to do likewise.

6.02. Prior to beginning the Services under this Agreement, CONTRACTOR shall furnish CITY with certificates of insurance, endorsements, and upon request, complete copies of all policies, including complete copies of all endorsements. All copies of policies and endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

6.03. All required policies shall be issued by a highly rated insurer with a minimum A.M. Best rating of "A:VII"). The insurer(s) shall be admitted and licensed to do business in California. The certificates of insurance hereunder shall state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice has been given to CITY.

6.04 Self-insurance does not comply with these insurance specifications. CONTRACTOR acknowledges and agrees that that all insurance coverage required to be provided by CONTRACTOR or any subcontractor, shall apply first and on a primary, non-contributing basis in relation to any other insurance, indemnity or self-insurance available to CITY.

## 7. Indemnification.

7.01 CONTRACTOR and CITY agree that CITY, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance of this Agreement by CONTRACTOR or any subcontractor or agent of either. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest

protection possible under the law to CITY. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect CITY as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless CITY, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys' fees incurred by CITY, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. CONTRACTOR's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONTRACTOR (and/or CONTRACTOR's agents and/or employees) is alleged to be an employee of CITY. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by CITY.

b. Without affecting the rights of CITY under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless CITY as set forth above for liability attributable solely to the fault of CITY, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

8. Status of CONTRACTOR.

8.01 CONTRACTOR shall perform the Services in CONTRACTOR's own way as an independent contractor, and in pursuit of CONTRACTOR's independent calling, and not as an employee of CITY. However, CONTRACTOR shall regularly confer with CITY's City Manager as provided for in this Agreement.

8.02 CONTRACTOR agrees that it is not entitled to the rights and benefits afforded to CITY's employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any other employment benefit. CONTRACTOR is responsible for providing, at its own expense, disability, unemployment, workers' compensation and other insurance, training, permits, and licenses for itself and its employees and subcontractors.

8.03 CONTRACTOR hereby specifically represents and warrants to CITY that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of CITY and that the Services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the CITY is located. Further, CONTRACTOR represents and warrants that the individual signing this Agreement on behalf of CONTRACTOR

has the full authority to bind CONTRACTOR to this Agreement.

9. Miscellaneous Provisions.

9.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONTRACTOR for CITY and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties. The Recitals to this Agreement are hereby incorporated herein by this reference.

9.02 CONTRACTOR shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of CITY. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

9.03 If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

9.04 This Agreement is made, entered into and shall be performed in the County of Riverside in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California.

9.05 CONTRACTOR covenants that neither it nor any officer or principal of its firm has any interest, nor shall they acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of their Services hereunder. CONTRACTOR further covenants that in the performance of this Agreement, no person having such interest shall be employed by it as an officer, employee, agent, or subcontractor.

9.06 Improper Consideration. CONTRACTOR shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the CITY in an attempt to secure favorable treatment regarding this Agreement or any contract awarded by CITY. The CITY, by notice, may immediately terminate this Agreement if it determines that any improper consideration as described in the preceding sentence was offered to any officer, employee or agent of the CITY with respect to the proposal and award process of this Agreement or any CITY contract. This prohibition shall apply to any amendment, extension or evaluation process once this Agreement or any CITY contract has been awarded. CONTRACTOR shall immediately report any attempt by any CITY officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from CONTRACTOR.

*[signatures on following page]*

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement to be effective as of the day and year first above-written.

**CITY:**

CITY OF BEAUMONT

By: \_\_\_\_\_

Mike Lara, City Mayor

Date: \_\_\_\_\_

**CONTRACTOR:**

WEST COAST ARBORIST INC.

By: \_\_\_\_\_

Print Name: Patrick Mahoney

Title: Owner/President

Date: 08/07/25

**ATTEST:**

By: \_\_\_\_\_

Nicole Wheelwright, Deputy City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

John O. Pinkney, City Attorney

**EXHIBIT "A"**  
**REQUEST FOR PROPOSAL**



**Website:**  
www.beaumontca.gov

**Address:**  
550 E. 6<sup>th</sup> Street  
Beaumont, CA 92223

**Phone:**  
951.769.8520

# Request for Proposals For Weed Abatement Services

**Proposals Due By:**

5:00 pm  
April 2, 2025

**Contact:**

Raveena Chara, Procurement Contract Specialist  
550 E. 6th Street - Beaumont, California 92223  
rchara@beaumontca.gov

**RFP Available**

Planet Bids Portal at  
<https://vendors.planetbids.com/portal/66785/bo/bo-search>



## **Introduction**

The City of Beaumont (“City”) is seeking proposals from qualified contractors (Contractor) to perform as-needed services as identified in this RFP. There are three (3) scope of services that include Weed Abatement; Rubbish, Refuse, Dirt and Waste Matter Removal; and Tree Trimming. Proposals may be submitted for one (1) or all three (3) services.

1. Weed abatement services on private properties.

The City’s Community Enhancement Department is responsible for weed abatement enforcement on private properties within the City limits. There are approximately 700 private property parcels of varying size subject to weed abatement requirements. The intent of this Request for Proposal is to contract with multiple qualified Contractor that will provide the City of Beaumont with the best possible weed abatement services to maintain public safety and minimize public nuisance at a level expected by City residents, City Council, City staff and visitors of the community. The selected Contractor(s) will work closely with City staff to ensure the most appropriate abatement services for the identified properties.

2. Rubbish, Refuse, Dirt and Waste Removal will be performed on private-property. Because this type of work can vary depending on the complexity and type of waste to be removed, prior to a work order being issued, the contractor will be asked to provide a quote for the project. The hourly rates in the contract will need to be used.
3. Tree Trimming services will be performed on private property. Prior to a work order being issued, the contractor will be asked to provide a quote. The fees quoted in the contract shall be used to estimate in the quote.

Responses must conform to the requirements of this Request for Proposal (RFP). The City reserves the right to waive any irregularity in any proposal, withdraw or amend this RFP or reject any proposal that does not comply with this RFP or City policies. All services provided by the Contractor shall be performed by individuals who meet the qualifications, education, and certification/licensing requirements for the position. The successful Contractor shall also have the resources to provide cost-effective and timely services, including providing customer service to the CITY.

Qualified Contractors that submit a proposal will be evaluated in accordance with the requirements defined within this RFP. The City reserves the right to waive any irregularity in any proposal, withdraw or amend this RFP or reject any proposal that does not comply with this RFP or City policies.

## **Background**

The City was incorporated in November 1912 and is located in the San Gorgonio Pass portion of western Riverside County. It is bounded on the west by Calimesa and unincorporated areas, on the north by unincorporated county areas (Cherry Valley), on the south by unincorporated county areas and the City of San Jacinto, and on the east by the City of Banning. The land area within the City’s



boundary is approximately 30 square miles.

The City operates under a council-manager format of government which consists of a Mayor, Mayor Pro-Tem, three Councilmembers and the City Manager. The positions of Mayor and Mayor Pro-Tem are rotated among the elected Councilmembers. A City Clerk and Treasurer are elected positions, each for a four-year term. Regular City Council meetings are held on the first and third Tuesdays of each month.

## Additional Responsibilities

The Contractor shall be responsible for completing the specified services in accordance with the CITY's General Services Agreement (PSA) by Independent Contractor, a sample of which is attached (Exhibit A).

## Term

The term of the agreement shall be determined upon the need for services and consistent with the City's policies. The initial period of the contract is four (4) years, with two one-year extensions as approved by the City Council, subject to agreement terms and the Beaumont Municipal Code.

## Proposal Requirements

Proposals shall clearly address all the information requested and describe the methodology to be used to accomplish each of the project tasks. Please note: this RFP cannot identify each specific, individual task required to successfully and completely implement this project. The CITY relies on the professionalism and competence of the selected Contractor to be knowledgeable of the general areas identified in the scope of services. The CITY will not approve addenda to the selected Contractor's agreement which do not involve a substantial change from the general scope of work identified in this RFP.

The proposal shall clearly address all the information requested herein. To achieve a uniform review process and obtain the maximum degree of comparability, it is required that proposals be organized and contain all information as specified below.

A. Cover Letter: The RFP shall be transmitted with a cover letter that must be signed by an official authorized to bind the consultant contractually. The letter accompanying the RFP shall also provide the name, title, address, and telephone number of individuals with the authority to negotiate and contractually bind the consultant. The cover letter constitutes certification by the consultant that the consultant complies with nondiscrimination requirements of the State and Federal Government. An unsigned proposal or one signed by an individual unauthorized to bind the consultant may be rejected.

B. Introduction/Information: Introduction of the service proposal, including a statement of understanding for the types of services contemplated. Any participating firms and proposed sub-consultants shall be identified and included in the proposal (all sub-consultants must be approved by the City prior to signing the agreement with City). The participating firms need to provide clarity on which scopes of services (Weed abatement, Trash removal or Tree trimming) are they submitting a proposal on.



C. Scope of Services: Provide a description of the tasks, sub-tasks, and deliverables that will be provided. The Scope of Work Program should be presented in logical format that can be easily attached to the Professional Services Agreement. Any additional items not mentioned in Exhibit A- Scope of Services but required to obtain final approval, shall be included in the proposal as additional items for consideration. The fully recommended Scope of Services should be presented as an attachment to the proposal and shall be in a logical format that can be easily attached to the Professional Services Agreement (Exhibit B).

D. Approach: The proposal should set forth a detailed work plan, including an explanation of the methodology and process for providing the services required in this RFP. Detailed project schedule, identifying all tasks and deliverables to be performed, durations for each task, and overall time of completion.

E. Firm Profile: Provide a description of the firm based off of the information requested below.

The following information should also be included:

- Name
- Street Address
- City, State, Zip Code
- Corporate Structure
- State/Country of Incorporation
- Website
- Contact Information

In addition, any participating firms and proposed subcontractors shall be identified and included in the proposal (all subcontractors must be approved by the City prior to signing the agreement with the City).

F. Location: Location of the principal office that will be responsible for the implementation of this contract.

G. References: at least three (3) references from previous cities, counties or other agencies for similar work completed within the last five (5) years, which include: name, address, contact person and phone number for the agency, length of time services were provided, staff assigned to each project by your firm, and a description of the services provided. All submitted materials shall become the property of the City of Beaumont.

H. Any other information which should be considered, such as any special services or customer service philosophy, which define your firm's practice.

I. Cost proposal: Submit the completed cost proposals attached with your proposal submission.



Please note the proposed costs shall include full compensation for furnishing all labor, materials, supplies, tools, equipment, and incidentals necessary to complete all work contemplated and listed in the scope of services. This should include a not to exceed fee amount, fee schedule and hourly billable costs for the options discussed in Exhibit A- Scope of Services.

J. The firm will be required to maintain an active City of Beaumont Business License and professional liability insurance including general liability at a minimum of one million per occurrence, worker's compensation, and vehicle coverage including comprehensive and collision insurance naming the City of Beaumont as additional insured. The proposal shall state whether such license and insurance will be in force at time of contract execution.

## Response Submittal

All questions or requests for clarifications regarding this RFP shall be submitted on planetbids by 5:00 p.m. PST April 2, 2025. Responses to all questions will be posted on the same website to allow all users to review the City's responses to all questions within one (1) week of the question due date.

***\*DUE DATE FOR QUESTIONS IS, MARCH 19, 2025 BY 5:00 P.M.\****

Submit one (1) digital copy of proposal and one (1) digital copy of the cost proposal in PDF format on Planetbids in accordance with the proposal submission deadline, which is **5:00 pm PST on April 2, 2025**. Proposal must be titled "Proposal for Weed Abatement services" and the cost proposal must be titled "Cost proposal for Weed Abatement services" All costs associated with preparation of any proposal shall be the sole responsibility of the proposer.

***\*DUE DATE FOR PROPOSALS IS APRIL 2, 2025 BY 5:00 P.M.\****

**By proposing on this project, you are indicating that you agree to all terms and conditions of the City's General Services Agreement, which is attached to this RFP as Exhibit C .**

No RFC or questions will be accepted after **5:00 p.m. on March 19, 2025**. All RFC responses will be posted on the CITY's Planet Bids Portal by March 25, 2025.

No postmarked proposals will be accepted. Once submitted, proposals, including the composition of the consulting staff, cannot be altered without prior written consent of the CITY.

If prior to the date fixed for submission of Proposals, a prospective Company discovers any ambiguity, conflict, discrepancy, omission or other errors in this RFP or any of its appendices, exhibits or attachments, the Company shall immediately notify the City of such error in writing and request modification or clarification of the document. Modifications shall be made by written Addenda to the RFP.

If a Company fails to notify the City, prior to the date fixed for submissions of Proposals, of an error in the RFP known to the Company, or an error that reasonably should have been known to the Company, the Company shall submit its Proposal at its own risk, and if the Company is



awarded a Contract, it shall not be entitled to additional compensation or time by reason of the error or its later correction.

All communications regarding technical, scope, and/or project related questions and requests for clarifications, changes, exceptions, and deviations to the terms and conditions set forth in this RFP shall be submitted via “Q&A” through the City’s Electronic Bidding System, Planetbids, before the deadline and according to these specifications herein. Any and all other bidding communications shall only be with Raveena Chara, Procurement Contract Specialist, [rchara@beaumontca.gov](mailto:rchara@beaumontca.gov)

The Final day for receipt of questions from the Proposer shall be on or before the due date indicated in the RFP event schedule section below. To ensure fairness and avoid misunderstandings, all communications must be in written format and submitted only in the format set forth above. Any verbal communications will not be considered or responded to. All questions received by the due date will be logged and reviewed

### RFP Project Schedule

Event	Date
RFP Issued	March 12, 2025
Questions Due	March 19, 2025 by 5:00 P.M.
Responses to questions provided by	March 25, 2025 (tentatively)
Submittals Due	April 2, 2025 by 5: 00 P.M

### Confidentiality

Prior to the proposal submittal deadline, all proposals will be designated confidential to the extent permitted by the California Public Records Act. After the proposal submittal deadline, all responses will be regarded as public records and will be subject to review by the public. Any language purported to render confidential all or portions of the proposals will be regarded as non-effective and will be disregarded.

### Amendments to Request for Proposals

The CITY reserves the right to amend the RFP by addendum prior to the final proposal submittal date. The addenda will be posted on the CITY’s Planet Bids Portal:

<https://vendors.planetbids.com/portal/66785/bo/bo-search>

### City of Beaumont Rights and Options

This RFP does not commit the City of Beaumont to award a contract or to pay any cost incurred with the preparation of a proposal or contract for services described herein. The City may, in its sole discretion and without any obligation to act reasonably, reject any and all proposals, waive informalities and minor irregularities in any proposal reviewed, negotiate with any qualified



source submitting a proposal, extend deadlines, and/or request additional information. Subsequent to negotiations, prospective trustees may be required to submit revisions to their proposals. The City may reject any proposal that does not conform to the instructions provided in this RFP. Additionally, the City reserves the right to negotiate all final terms and conditions of any proposal received before entering into final contract.

The City reserves the right to postpone selection for its own convenience, to withdraw this RFP at any time, and to reject any and all proposals without indicating any reason for such rejection. As a function of the RFP process, the City of Beaumont reserves the right to remedy technical errors in response to the RFP and to modify the published scope of services and scope of work. Proposals submitted in response to the RFP will not be returned.

The City of Beaumont reserves the right to reject any or all responses, to waive any informality in any responses, and to select the vendor that best meets the City's needs.

There is no expressed or implied obligation for the City to reimburse responding Contractor s for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under the California Public Records Act (Government Code Sec. 6250 et seq.) unless exempt. Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disregarded.

All property rights, including publication rights of all reports produced by respondents in connection with services performed under this agreement will be vested in the City. In addition, respondents will not publish or release any of the results of its examination without the express written permission of the City.

Responses must be submitted no later than the date and time stated on this RFP. Responses shall be reviewed and rated as set forth in the Selection Process section of this RFP. The City will then determine which Contractor best meets the City's requirements.

During the evaluation process, the City reserves the right (where it may serve the City's best interest) to request additional information or clarification from respondents. At the discretion of the City, Contractor s submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether the proposal was selected. Submission of a proposal indicates acceptance by the Contractor of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal as submitted and confirmed in the contract between the City and the Contractor selected.

The City reserves the right to negotiate final pricing with the most qualified Contractor. The City may invite selected Contractors to meet with the evaluation team at no additional cost to the City.

The City's standard Contract Services Agreement is included as Exhibit D. Upon award of the contract, it is expected that the successful proposer will accept the Agreement terms and conditions "as is" without modification. Any contract modifications are to be stated upfront, at the time of



submittal.

Any costs incurred in the preparation of the response, presentation to the City, travel in conjunction with such presentations, or samples of items shall be the responsibility of the respondent. The City assumes no responsibility and no liability for costs incurred by respondents prior to issuance of a contract.

The proposer shall furnish the City with such additional information as the City may reasonably require.

## **General Terms and Conditions**

### **FEDERAL, STATE, AND LOCAL LAWS**

The Contractor and all Subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, and regulations.

### **DRUG-FREE WORKPLACE REQUIREMENTS**

The Contractor shall comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Sections 8350 et seq.).

### **AMERICANS WITH DISABILITIES**

The Contractor shall comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination, as well as all applicable regulations and guidelines issued pursuant to the ADA.

### **NON-COLLUSION AFFIDAVIT**

All bids must be accompanied by a signed and notarized Non-Collusion Affidavit per the Public Contract Code Section 7106.

### **CITY OF BEAUMONT BUSINESS LICENSE**

The awarded Contractor and subcontractors shall be required to be licensed in accordance with Title 5 of the City of Beaumont Municipal Code, entitled “Business Taxes, Licenses and Regulations”.

### **TERMINATION FOR CONVENIENCE**

City may terminate this Agreement upon written notice to contractor. Contractor shall be paid for all services provided through termination date.

### **INDEMNIFICATION**

CONTRACTOR and CITY agree that CITY, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys’ fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance of this Agreement by CONTRACTOR or any subcontractor or agent of either. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to CITY. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect CITY as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless CITY, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys’ fees incurred by CITY, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind



whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. CONTRACTOR's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONTRACTOR (and/or CONTRACTOR's agents and/or employees) is alleged to be an employee of CITY. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by CITY.

b. Without affecting the rights of CITY under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless CITY as set forth above for liability attributable solely to the fault of CITY, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

#### **PREVAILING WAGES**

Contractor shall comply with all applicable laws and regulations relating to prevailing wages. Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Riverside County.

#### **FAILURE TO COMPLETE PROJECT**

Should Contractor fail to complete project in the manner provided in the Scope of Services, City may elect to terminate the Agreement and proceed with the work in any manner deemed proper by City. The cost to the City to complete the work shall be deducted from any sum due to Contractor under the Agreement and balance, if any, shall be paid to Contractor.

#### **CONFIDENTIALTY**

Prior to the proposal submittal deadline, all proposals will be designated confidential to the extent permitted by the California Public Records Act. After the proposal submittal deadline, all responses will be regarded as public record and will be subject to review by the public. Any language purported to render confidential all or portions of the proposals will be regarded as non-effective and will be disregarded.

#### **NON-COMMITMENT TO CITY**

The City reserves the right to reject any and all proposals and to waive informalities and minor irregularities in any proposal reviewed. The City may reject any proposal that does not conform to the instructions provided in this RFP. Additionally, the City reserves the right to negotiate all final terms and conditions of any proposal received before entering into final contract.

#### **WITHDRAWAL OF RESPONSE**

Respondents may withdraw their submitted Proposal by notifying the City either in writing or in person through an authorized representative at any time prior to the submittal deadline. Individuals making the withdrawal shall provide evidence of serving as an authorized representative of the Respondent. Once Proposals are submitted, they become the property of the City and will not be returned to Respondents even when they are withdrawn from consideration.

Proposals may not be withdrawn or modified once the City has opened them after the submittal deadline indicated on the cover page of this Solicitation has passed, except for any request from the City for clarifying information nor request for documents during Contract negotiations.

#### **CONFLICT OF INTEREST**

The Consultant shall disclose any personal or professional financial, business, or other relationships with the City that may have an impact on the outcome of this contract or any resulting project. The consultant shall also list current clients who may have a financial interest in the outcome of this contract.



**PROPOSAL INFORMALITIES OR DEFECTS**

The City of Beaumont reserves the right to waive any informality or technical defect in a proposal and to accept or reject, in whole or in part, any or all proposals and to seek new RFP’s, as best serves the interests of the City.

**PROPOSALS TO REMAIN OPEN**

Firms responding to this RFP shall guarantee that all contents of their proposal shall be valid for a period of 120 calendar days from the due date of proposals.

**SIGNED PROPOSAL AND EXEMPTIONS**

Submission of a signed proposal will be interpreted to mean that the firm responding to this RFP has hereby agreed to all the terms and conditions set forth in all the sheets which make up this Request for Proposals. Exceptions to any of the requirements contained in the RFP documents will not be accepted.

**Conflict of Interest**

The Contractor shall disclose any personal or professional financial, business, or other relationships with the CITY that may have an impact on the outcome of this contract or any resulting project. The Contractor shall also list current clients who may have a financial interest in the outcome of this contract.

**Proposal Evaluation/Selection**

The City intends to evaluate the proposals based upon the scope of services presented in response to the RFP. The following general selection criteria will be used to evaluate each proposal:

The CITY intends to engage the most qualified Contractor available who demonstrates a thorough understanding of the CITY’s needs. CITY staff will use the following criteria to evaluate the proposals:

<b>Criteria</b>	<b>Points</b>
Understanding of the Scope of Services	15
Demonstrated Professional Skills and Credentials	25
Related Experience and Previous Projects	20
Proposed Approach to Performing the Services	15
Proposed Pricing	25
<b>Total</b>	<b>100</b>

The CITY may request a qualification interview with the highest-ranked Contractor(s) prior to determining the final ranking. This selection will be conducted according to the CITY’s adopted procedures. The CITY may select multiple Contractors and enter into negotiation. The CITY



reserves the right to reject any and all proposals.

## **Exhibits**

- A. Exhibit A- Scope of Services
- B. Exhibit B- Cost Proposals
- C. Exhibit C- Sample General Services Agreement (GSA)

**----- END OF REQUEST FOR PROPOSAL -----**

**EXHIBITS TO FOLLO**

**City of Beaumont  
Request for Proposal**



**EXHIBIT "B"**

**VENDOR'S PROPOSAL**



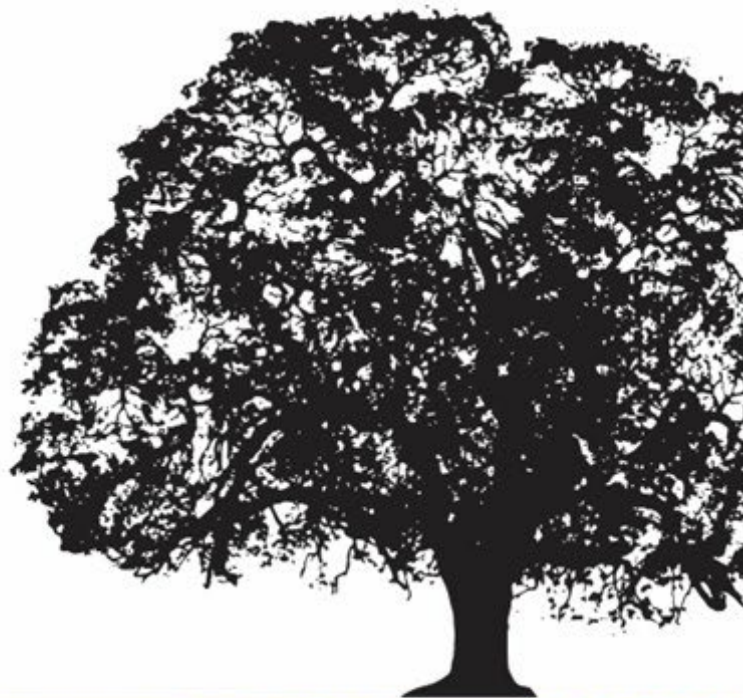
*Setting the Gold Standard*  
*by partnering with over 350 communities*

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City of Beaumont

**BS-RFP-25-009**

# Tree Trimming Services for Private Properties



**GROWING:**  
Greenspace  
Communities  
Environment

**ROOTED IN:**  
Safety  
Experience  
Technology



**West Coast Arborists, Inc.**  
WCAINC.COM • (800) 521-3714  
LIC #366764 • DIR #100000956

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April 1, 2025

City of Beaumont  
**Attn: Raveena Chara, Procurement Contract Specialist**  
550 E. 6th Street  
Beaumont, CA 92223

**RE: RFP BS-RFP-25-009 Weed Abatement/Tree Trimming/Waste Removal for Private Properties**  
**Due: Wednesday, April 2, 2025 at 5:00PM**

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) the opportunity to submit a proposal for tree trimming services for private properties for the City of Beaumont. WCA is a family-owned and operated company employing over 1,300 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability. Our proposal is valid for a period of 120 calendar days. We hereby acknowledge receipt of Addendum No. 1.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. WCA complies with nondiscrimination requirements of the State and Federal Government. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 53-year track record of working for more than 350 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service), Class C27 (Landscaping), Class C49 (Tree and Palm), and Class C31 (Traffic Control). We currently employ over 100 Certified Arborists and over 155 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. All work will be performed in-house; no subcontractors will be used.

Our employees will operate from our Indio Office located at 43712 Jackson St, Indio, CA 92201. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at [vgonzalez@wcainc.com](mailto:vgonzalez@wcainc.com). Wayne Elms, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (442)471-9306 or [welms@wcainc.com](mailto:welms@wcainc.com).

Sincerely,

Patrick Mahoney, President

**West Coast Arborists, Inc.**

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745

**COMPANY INFORMATION**

President: Patrick Mahoney  
 Organization Type: Corporation  
 Established: 1972  
 Federal Tax ID: 95-3250682  
 DIR Registration: 1000000956  
 Members of Laborers' Union: LiUNA!  
 SAM Entity ID: CFJMV MJ9NSD1  
 Website: wcainc.com

**CORPORATE OFFICE**

2200 E. Via Burton St.  
 Anaheim, CA 92806

**REGIONAL OFFICES**

Escondido, CA  
 Fresno, CA  
**Indio, CA**  
 Ontario, CA  
 Phoenix, AZ  
 Riverside, CA  
 Sacramento, CA  
 San Diego, CA  
 San Jose, CA  
 San Francisco, CA  
 Santa Clarita, CA  
 Stockton, CA  
 Ventura, CA

**CONTRACT ADMINISTRATION**

Victor Gonzalez, Vice President  
 Corporate Office  
 Phone (714) 991-1900  
 Fax (714) 956-3745  
 Email: vgonzalez@wcainc.com

**FIELD MANAGEMENT**

Wayne Elms, Area Manager  
 43712 Jackson Street  
 Indio, CA 92201  
 Phone (760) 984-5240  
 Fax (760) 984-5241  
 Email: welms@wcainc.com

**EMERGENCY RESPONSE 24/7**

**1-800-LIMB-DOWN**

**FIELD MANAGEMENT**

Wayne Elms, Area Manager

# B. COMPANY INTRODUCTION

## Company Information

**WEST COAST ARBORISTS, INC. (WCA)**

is a family-owned and operated union company employing over 1,300 full-time employees providing tree maintenance and management services. We are proudly serving over 350 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona. No Subcontracts will be used.

**OUR VISION**

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services. We will be submitting a proposal for the City of Beaumont for Tree Trimming services for private properties.

**100% CUSTOMER SATISFACTION**

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.

 <p><b>100+ ISA Certified Arborists</b></p>	 <p><b>50+ Years Experience (Similar Size &amp; Scope)</b></p>	 <p><b>1,300+ Qualified Employees</b></p>
 <p><b>Accredited by TCIA</b></p>	 <p><b>Local Office &amp; Yard (Indio)</b></p>	 <p><b>1,700+ Pieces of Equipment (Owned)</b></p>



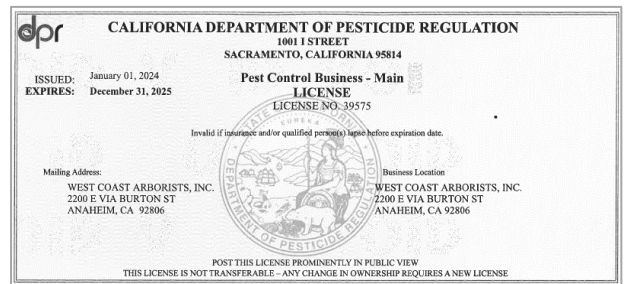
## Corporate Capabilities

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61/D49, C49, C27, C31, C21, A & B
- Over \$8,500,000 line of credit available
- Annual financial audits available upon request
- Bonded by ARCH, an A+ rated company
- 1,200+ employees
- 350+ contracts with public agencies
- 100+ Certified Arborists
- 155+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 712,000 trees **pruned** annually over past 3 years
- Avg. 46,000 trees **removed** annually over past 3 years
- Avg. 20,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to \$25 million
- Federal Tax ID #95-3250682, current on all taxes and fillings with state and federal government
- Sales volume over \$220 million annually
- Fleet of approximately 1,700 pieces of equipment

## Active Memberships:

- Tree Care Industry Association (TCIA)
- International Society of Arboriculture (ISA)
- League of California Cities (LCC)
- California Parks & Recreation Society (CPRS)
- Association of California Cities | –Orange County (ACCOC)
- Maintenance Superintendents Association (MSA)
- California Landscape Contractors Association (CLCA)
- Street Tree Seminar (STS)
- California Urban Forest Council (CaUFC)
- American Public Works Association (APWA)



**CONTRACTORS STATE LICENSE BOARD**  
**ACTIVE LICENSE**  
 License Number **366764** Entity **CORP**  
 Business Name **WEST COAST ARBORISTS INC**  
 Classification(s) **C61/D49 C27 A C21 B C31 C49**  
 Expiration Date **12/31/2026**  
[www.cslb.ca.gov](http://www.cslb.ca.gov)

Contractor Information		Registration History	
		Effective Date	Expiration Date
Legal Entity Name	WEST COAST ARBORISTS, INC.	05/26/18	06/30/19
Legal Entity Type	Corporation	06/07/17	06/30/18
Status	Active	06/09/16	06/30/17
Registration Number	100000956	06/26/15	06/30/16
Registration effective date	03/01/22	08/19/14	06/30/15
Registration expiration date	06/30/24	07/01/19	06/30/22
Mailing Address	2200 E. VIA BURTON ANAHEIM 92806 CA United States of America	07/01/22	06/30/24
Physical Address	2200 E. VIA BURTON ANAHEIM 92806 CA United States of America	07/01/24	06/30/27
Email Address	vgonzalez@wcainc.com		
Trade Name/DREA			
License Number (s)	CSLB-366764		
	CSLB-366764		



## C. SCOPE OF SERVICES

### Tree Pruning

Special Request Tree Pruning includes tree maintenance services on designated tree(s) as ordered by the City's Arborist or designee. This category of pruning may include structural pruning, crown raising, crown cleaning and/or pruning to restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Trees that are identified for a Special Request Tree Prune shall have approximately 25% of the live foliage removed at a given time.

Pruning to reduce the tree's crown (or Crown Reduction Pruning) may be performed when conditions within the crown of a hardwood tree are such that the overall canopy mass and excessive wood weight needs to be reduced. This type of prune is performed when the City's primary objective is to maintain or improve tree health and structure and will be charged at the Crew Rental rate as agreed upon by the City and WCA.

### Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

### Young Tree Maintenance (Optional)

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following under the hourly rate:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement

### Tree and Stump Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification. Our standard stump grinder is the Vermeer SC802. This stump grinder is

ideal for any size job and can be used to grade large stumps. We also use the *Dosko SC69* stump grinders. These are intended to remove tree stumps and exposed root systems close to ground level. Tree removal and stump removal are to be charged separately in accordance with the contract.



### **Tree Planting**

We can replace trees that have been removed and plant new trees in accordance with the City's specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

### **Tree Watering**

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs.

### **Crew Rental**

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

### **Emergency Response**

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

### **Arborist Reports**

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.



## D. APPROACH

### Implementation, Quality Control, and Safety

#### Implementation Plan

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

*Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.*

#### **Area Manager: Wayne Elms**

**ISA Certification #: WE-7479AM**

**ISA Tree Risk Assessment Qualified**

**Qualified Applicator License with DPR**

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manager will provide overall field supervision and crew management.

#### **Daily Management**

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

#### **Weekly Management**

Weekly management will consist of, but is not limited to:

- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication

### **Scheduling of Work**

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.



### **Public Notification**

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

### **Communication Systems**

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

### **Permits and Licensing**

WCA will procure a City Business License as necessary, and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

### **Right-of-Way**

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

### **Cooperation and Collateral Work**

WCA will give right to operate within the project to the Agency workers and/other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

### **Project Site Maintenance**

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.



## Workflow Timelines

### PRUNING FLOWCHART

(Within 30-day Completion)



### REMOVAL FLOWCHART

(Within 15-day Completion)



### PLANTING FLOWCHART

(Within 15-day Completion)



### EMERGENCY FLOWCHART

(Within 1-3 hour Response / 24-hour Completion)



## Emergency Contacts



In case of emergency **AFTER**  
normal business hours:

**866.546.2369**

Leave a message, if you do not receive a call back within 10 minutes, call the following contacts in order:

**Manuel Perez, Supervisor**

626.255.2821

**Marco Padilla, Supervisor**

714.404.7979

**Isaac Garza, Area Manager**

714.936.9544

**AFTER** confirmation from on-call Manager, you can email multiple locations to:

LimbDown@WCAInc.com



**Normal Business Hours**  
714.991-1900

## Sample Planting Door Hanger

**HELP ME GROW!**

**WATER THE TREE**  
once (1) per week during cool months.

**WATER THE TREE**  
twice (2) per week during warm months.

**PLEASE DO NOT**  
change or adjust the stakes.

**PLEASE DO NOT**  
adjust the water basin or mulch placed around the tree.

**KEEP THE TREE FREE**  
of weeds and other plants.

**WCA**  
Services Provided By:  
West Coast Arborists, Inc. 2200 E. Via Burton St. Anaheim, CA 92805  
800.521.3714

**TREE CARE PROFESSIONALS**  
SERVING COMMUNITIES WHO CARE ABOUT TREES



## Quality Control

### Feedback

WCA regularly receives and tracks feedback from customers and residents as a means to acknowledge good performance and provide prompt resolution for any negative comments. Every month, a summary of the feedback is then reviewed by the management team.

### Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

### Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

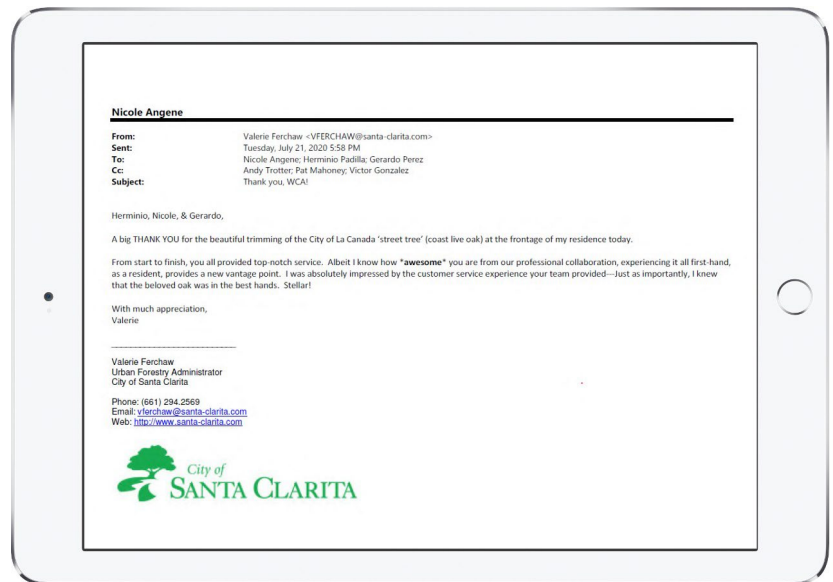
If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of private property including plans for corrective measures to take place within 48 hours.

Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair.

We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

### Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.



## Safety & Training

### Safety Program

Safety standards are top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 as well as Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for outstanding safety training efforts.

We have a **full time Safety & Training Manager, Dane Jensen**, that is professionally trained in the field of horticulture. As WCA's Training Manager, Dane is responsible for staying up-to-date on all tree-related industry standards as related to safety and the wellness of our employees and the public in which we serve. Training materials are regularly reviewed and updated to ensure WCA employees receive the proper education, instruction and hands on experience needed to perform their day to day activities safely and efficiently. Training topics include a full-circle from proper pruning techniques, arboriculture, to customer service and everything in between.

- **ISA Certified Utility & Municipal Arborist #WE-12014A**
- **ISA Skills Test Evaluator—TW Climber**
- **TCIA Certified Treecare Safety Professional #3303**
- **ISA Tree Risk Assessment Qualification #E4068**
- **American Heart Association BLS and First Aid Instructor**



*Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees.*

### Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency (excluding emergency services).



### Employee Training Program

West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Treeworker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in areas of customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.

Our Training and Safety team members are tasked with completing field evaluations of crews and members are on-site to coach and train employees on safe practices. Employees receive performance evaluations at 90 days, 6 months, then annually (or as-needed) after their first year. All employees are provided copies of WCA's Injury & Illness Prevention Program.



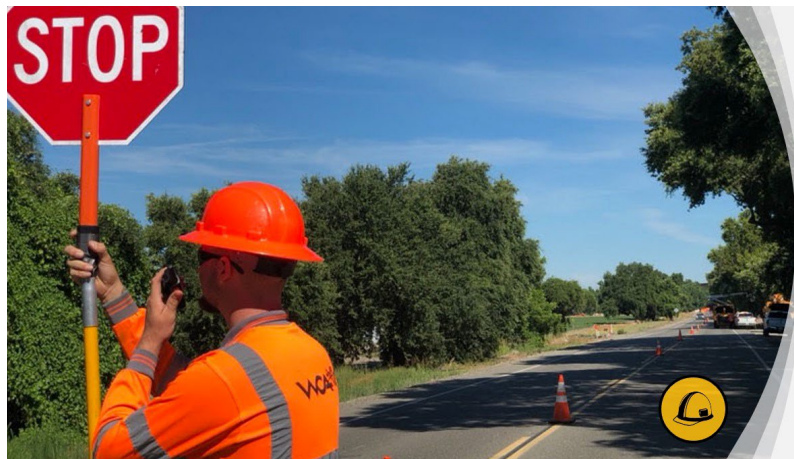
### Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety



**SAFER ROADS SAVE LIVES**

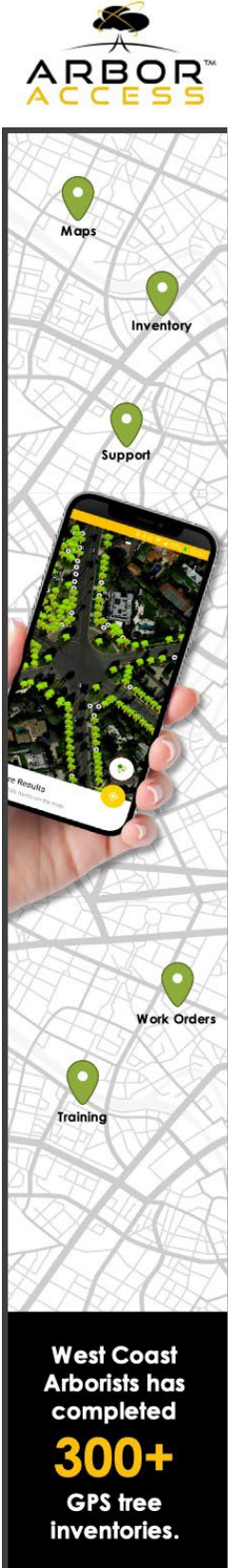
equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.



*WCA is dedicated to health and safety for trees, employees, and the community.*



## Technology and Information Management



**West Coast Arborists has completed 300+ GPS tree inventories.**

### ArborAccess

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your Agency in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

### Software Training

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great round-table and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

### List Tracking System

The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the Agency. Proper use of this system enables the Agency and WCA to track the completion of work that is ordered.

### ArborAccess Features

- Create work orders**
- View tree site details**
- View work history**
- View invoices**
- Mobile app**
- Live data**
- GIS/GPS mapping**
- Recycling reports**

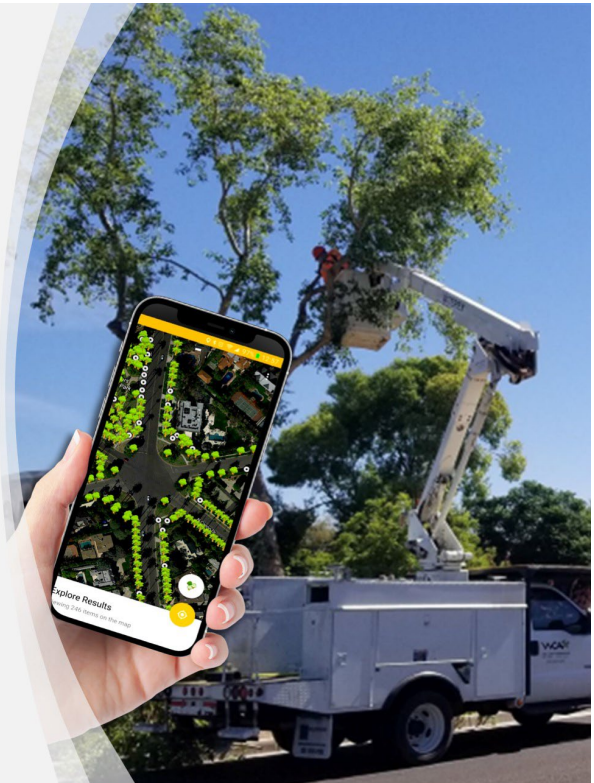


## Billing

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

### Sample Management Tools: Detailed Tree Site Characteristics

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.



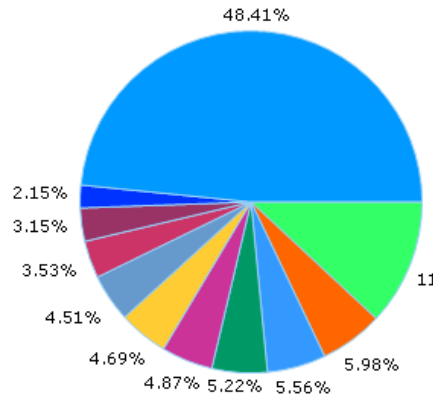
## Maintenance Records

Accurate maintenance records for each location oftentimes can assist the Agency with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.



### Sample: Species Frequency Report

The Species Frequency report can assist your Agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Agency.



Top 10 Species	
11.94%	MEXICAN FAN PALM
5.98%	LONDON PLANE
5.56%	JACARANDA
5.22%	SOUTHERN MAGNOLIA
4.87%	INDIAN LAUREL FIG
4.69%	CANARY ISLAND PINE
4.51%	CANARY ISLAND DATE PALM
3.53%	CHINESE ELM
3.15%	RAYWOOD ASH
2.15%	VICTORIAN BOX
48.41%	OTHER

Detailed Reporting Options		
Inventory	Work History	District Frequency
View Invoices	Work Type by District/Zone	Species Frequency (sample above)
Job Balances	DBH Frequency	All Tees at an Address
Recycling	Height Frequency	Estimated Tree Value



*WCA helps agencies understand and manage their canopy by sharing inventories, insight, and data.*



## Equipment List

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications, as required.

### CHP Biennial Inspection of Terminal Certification

We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.


### Telematics (GPS)

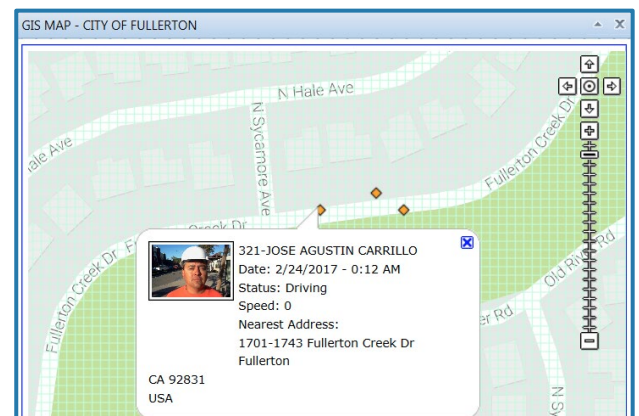
WCA has partnered with Geo-Tab to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

Equipment List Summary	
Pick Up Trucks	441
Aerial Lift Devices	379
90-ft Aerial Devices	18
Dump Trucks	239
Flat Beds	49
Field Service Trucks	35
Arrowboards	100
ATVs	14
Stump Grinders	71
Loaders / Bobcats	103
Rubber Track Loader	2
Root Pruners	2
Roll off Trucks	68
Saw Mill	4
Log Skidder	4
Back Hoes	1
Brush Chippers	222
Cranes	9
Horizontal Grinder	1
Tub Grinder	1
Masticator	1

Modern fleet consisting of  
**1700+**  
pieces of equipment.





### **IN-HOUSE FLEET MAINTENANCE**

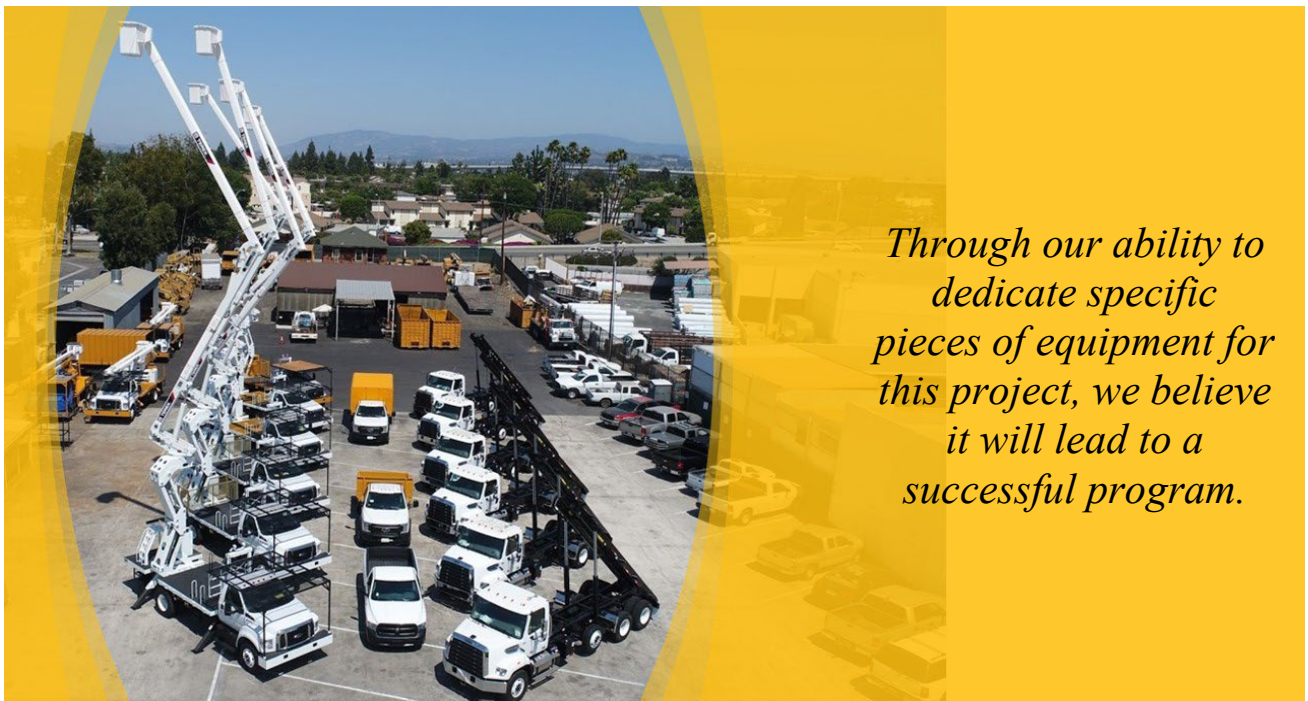
We currently have more than 1,600 pieces of fairly new equipment that enables us to replace equipment immediately should there be any unforeseen mechanical problems. We employ over 80 full-time mechanics that perform an in-house fleet maintenance program. This allows our equipment to be in good operating condition necessary for accomplishing the City's needs. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time. Equipment is assigned to different crews and if the crew is shared with another contract the equipment will be as well.

### **PREVENTATIVE MAINTENANCE PROGRAM**

All WCA equipment goes through our Preventative Maintenance program. From our solar powered arrow boards, to our Freightliner Roll Off trucks. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time.

### **SUSTAINABILITY**

Over the last few years, we have invested heavily in new equipment to keep our fleet modern, comply with state requirements, meet demand and reduce our effects on the environment. We understand with a fleet as large as ours that we are responsible for the amount of emissions our vehicles produce and actively make an effort to monitor and reduce our carbon footprint.



*Through our ability to dedicate specific pieces of equipment for this project, we believe it will lead to a successful program.*



## E. FIRM PROFILE

West Coast Arborists, Inc.'s goal as a professional tree maintenance and management company is to educate our clientele and provide them with our expertise and knowledge to ensure their urban forest is healthy and thriving for years to come. This goal helps protect and maintain the integrity of our states tree canopy, to prevent and properly manage pests and disease as well as ensuring the 'right tree is planted in the right place', to reduce liability and to protect our citizens, city property and the trees themselves. Proper maintenance and management go hand in hand and starts with a clear, concise understanding of the condition of an urban forest, the client's goals, and a plan for long term care.

Our growth as an industry leader can be seen by our qualified employees, advancement in industry certifications, professional affiliations, and sustainable business practices. We take pride in providing communities with gold standard tree services. What started in 1972 (over 50 years ago) as a local residential tree company with only four employees has grown into a statewide corporation with over 1,300 employees. WCA is still a family-owned and operated business with headquarters in Anaheim, California.

As a result of the recent budget issues, municipalities are being stretched to their financial limits. City and County administrators are faced with budget reductions leading to staff cutbacks, decreased levels of service, and antiquated equipment. The resulting trend of lower service levels needs to be turned around. We believe in an Interactive Partnership with the community, where municipalities can confidently rely on WCA to assist them with any of their tree care needs. Our staff, fleet and financial capabilities make us the best candidate. No subcontractors will be used for this project.

Our goals in urban tree care are to extend the life of all trees, safeguard public safety, and produce a reliable source of shade, beauty and the other non-commercial benefits that result from healthy trees in parks and City right-of-way. Obviously, this cannot be accomplished without the City's valued input or without community involvement.

**Name:** West Coast Arborists, Inc.

**Street Address:** Indio Office: 43712 Jackson Street

**City, State, Zip Code:** Indio, CA 92201

**Corporate Structure:** Corporation

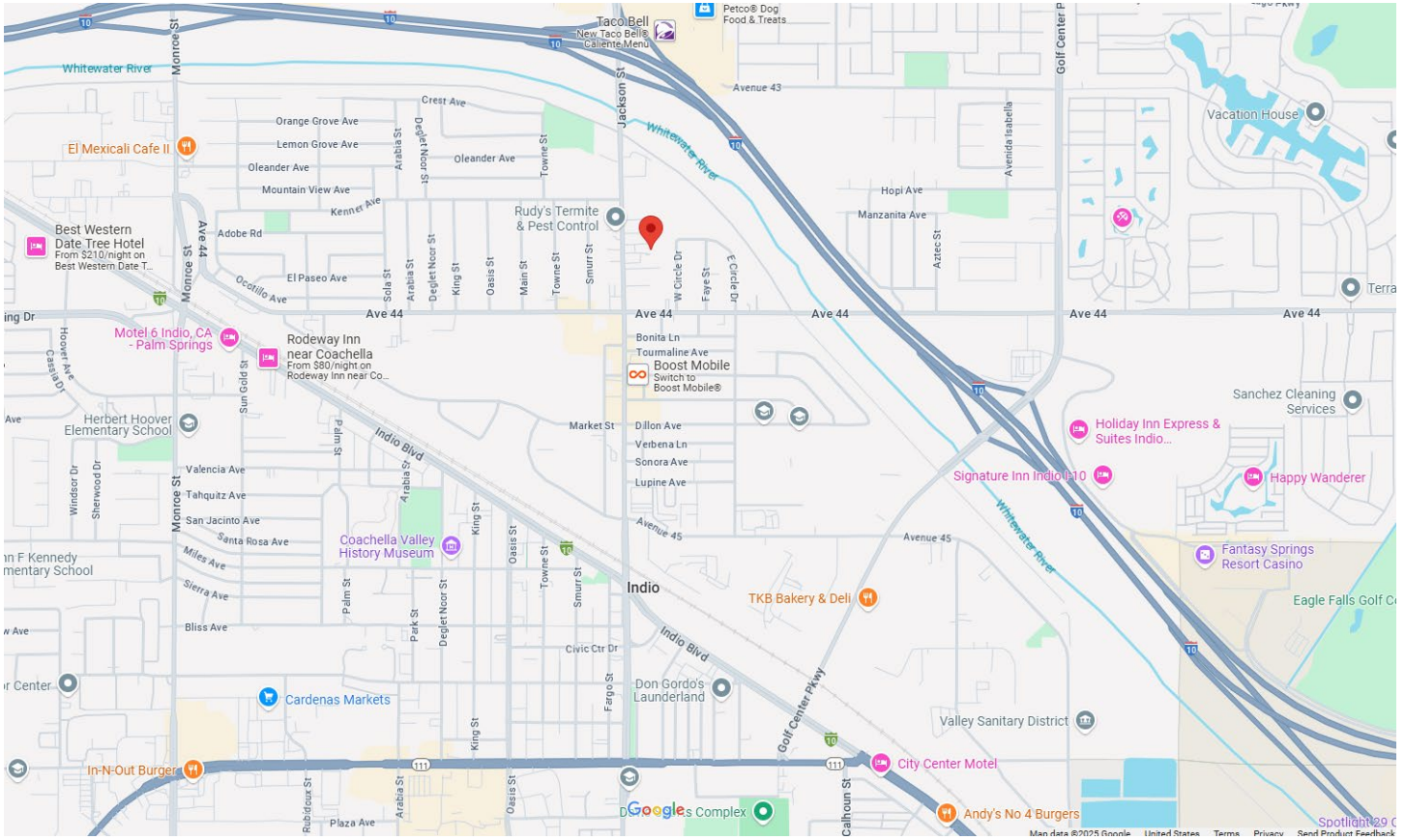
**State/Country of Incorporation:** California, USA

**Website:** [www.wcainc.com](http://www.wcainc.com)

**Contact Information:** Wayne Elms, Area Manager / 442-471-9306 / [welms@wcainc.com](mailto:welms@wcainc.com)

# F. LOCATION

**Indio Regional Office:**  
43712 Jackson Street, Indio, CA 92201



## G. REFERENCES

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the Agency's entire urban forest.

### CITY OF INDIO

**SINCE 2006**



WCA currently maintains the City's landscape maintenance districts consisting of over 10,000 street trees. These trees are maintained on an annual 3-5 year maintenance cycle. All palm tree species are trimmed annually and removals are based on an as needed basis. WCA is a supporter and participant in the City's annual Arbor Day celebration.

**Contact:** Jose Vasquez, Parks & Facilities Manager

100 Civic Center Mall, Indio, CA 92201 ~ (760) 218-0947 ~ [jvasquez@indio.org](mailto:jvasquez@indio.org)

**ANNUAL BUDGET: \$660,000**

### CITY OF COACHELLA

**SINCE 2012**



WCA has partnered with the City of Coachella to provide tree trimming and maintenance services citywide and in the landscape maintenance districts. The palm trees throughout the coachella valley requires specific maintenance including sterilized equipment and special care when handling the various palm types. In addition to providing tree planting and removal services, WCA recently partnered with the City for the AMPlifying the Urban Forest project which included planting trees from a CalFire grant that the City received.

**Contact:** Maritza Martinez, Public Works Director

53462 Enterprise Way, Coachella, CA 92236 ~ (760) 501-8111 ~ [mmartinez@coachella.org](mailto:mmartinez@coachella.org)

**ANNUAL BUDGET: \$730,000**

### CITY OF PALM DESERT

**SINCE 2011**



WCA provides arboricultural services for the City of Palm Desert which includes palm pruning during May through July and hardwood tree pruning for the City and Housing Authority trees during the spring and/or fall season. WCA also provides tree pruning at the Desert Willow Golf Course.

**Contact:** Randy Chavez, Landscape Supervisor – Public Works

73-510 Fred Waring Dr., Palm Desert, CA 92260 ~ (760) 346-0611 ~

[rchavez@cityofpalmdesert.org](mailto:rchavez@cityofpalmdesert.org)

**ANNUAL BUDGET: \$1,500,000**

### CITY OF PALM SPRINGS

**SINCE 2018**



WCA provides citywide tree maintenance services for the City of Palm Springs including tree pruning, removal, palm pruning, tree watering, tree replacement and emergency response services as-needed.

**Contact:** Kenneth Kershaw, Parks Maintenance Supervisor

425 N. Civic Center Dr., Palm Springs, CA 92262 ~ (760) 323-8283 ~

[kenneth.kershaw@palmsspringsca.gov](mailto:kenneth.kershaw@palmsspringsca.gov)

**ANNUAL BUDGET: \$800,000**



**EXPERIENCE: CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA**



CITY OF AGOURA HILLS	CITY OF FONTANA	CITY OF MONTEREY	CITY OF SANTA CLARITA
CITY OF ALAMEDA	CITY OF FREMONT	CITY OF MONTEREY PARK	CITY OF SANTA FE SPRINGS
CITY OF ALHAMBRA	CITY OF FRESNO	CITY OF MOORPARK	CITY OF SANTA MARIA
CITY OF ANAHEIM	CITY OF FULLERTON	CITY OF MORENO VALLEY	CITY OF SANTEE
CITY OF ARCADIA	CITY OF GARDEN GROVE	CITY OF MORGAN HILL	CITY OF SIERRA MADRE
CITY OF ARTESIA	CITY OF GILROY	CITY OF MOUNTAIN VIEW	CITY OF SIGNAL HILL
CITY OF AZUSA	CITY OF GLENDALE	CITY OF MURRIETA	CITY OF SOLANA BEACH
CITY OF BALDWIN PARK	CITY OF GLENDORA	CITY OF NATIONAL CITY	CITY OF SOUTH PASADENA
CITY OF BEAUMONT	CITY OF GOLETA	CITY OF NEWARK	CITY OF SOUTH SF
CITY OF BELL	CITY OF GRAND TERRACE	CITY OF NEWPORT BEACH	CITY OF STOCKTON
CITY OF BELL GARDENS	CITY OF HALF MOON BAY	CITY OF NORCO	CITY OF SUNNYVALE
CITY OF BELLFLOWER	CITY OF HAWAIIAN GARDENS	CITY OF NORWALK	CITY OF TEMPLE CITY
CITY OF BERKELEY	CITY OF HIGHLAND	CITY OF OAKLEY	CITY OF THOUSAND OAKS
CITY OF BEVERLY HILLS	CITY OF HOLLISTER	CITY OF OCEANSIDE	CITY OF TORRANCE
CITY OF BRADBURY	CITY OF HUNTINGTON BEACH	CITY OF ONTARIO	CITY OF TRACY
CITY OF BRAWLEY	CITY OF IMPERIAL BEACH	CITY OF ORANGE	CITY OF TULARE
CITY OF BREA	CITY OF INDIO	CITY OF OXNARD	CITY OF TUSTIN
CITY OF BUENA PARK	CITY OF INDUSTRY	CITY OF PALM DESERT	CITY OF UPLAND
CITY OF BURLINGAME	CITY OF INGLEWOOD	CITY OF PALM SPRINGS	CITY OF VENTURA
CITY OF CAMARILLO	CITY OF IRWINDALE	CITY OF PALO ALTO	CITY OF VERNON
CITY OF CARLSBAD	CITY OF JURUPA VALLEY	CITY OF PARAMOUNT	CITY OF VICTORVILLE
CITY OF CARMEL-BY-THE-SEA	CITY OF LA CANADA	CITY OF PERRIS	CITY OF VISALIA
CITY OF CARPINTERIA	CITY OF LA HABRA	CITY OF PICO RIVERA	CITY OF VISTA
CITY OF CARSON	CITY OF LA MESA	CITY OF PLACENTIA	CITY OF WALNUT
CITY OF CERES	CITY OF LA MIRADA	CITY OF PLEASANTON	CITY OF WALNUT CREEK
CITY OF CHINO	CITY OF LA PALMA	CITY OF POMONA	CITY OF WEST COVINA
CITY OF CHINO HILLS	CITY OF LA PUENTE	CITY OF POWAY	CITY OF WEST HOLLYWOOD
CITY OF CHOWCHILLA	CITY OF LA VERNE	CITY OF RANCHO CORDOVA	CITY OF WEST SACRAMENTO
CITY OF CHULA VISTA	CITY OF LAGUNA BEACH	CITY OF RANCHO CUCAMONGA	CITY OF WHITTIER
CITY OF CITRUS HEIGHTS	CITY OF LAGUNA HILLS	CITY OF RPV	CITY OF WOODLAND
CITY OF CLAREMONT	CITY OF LAKE ELSINORE	CITY OF REDLANDS	CITY OF YORBA LINDA
CITY OF COACHELLA	CITY OF LAKE FOREST	CITY OF REDONDO BEACH	COUNTY OF ALAMEDA
CITY OF COLTON	CITY OF LAKEWOOD	CITY OF RIALTO	COUNTY OF COLUSA
CITY OF CONCORD	CITY OF LATHROP	CITY OF RIVERSIDE	COUNTY OF CONTRA COSTA
CITY OF CORONA	CITY OF LEMON GROVE	CITY OF ROSEMEAD	COUNTY OF EL DORADO
CITY OF CORONADO	CITY OF LINCOLN	CITY OF ROSEVILLE	COUNTY OF FRESNO
CITY OF COSTA MESA	CITY OF LIVERMORE	CITY OF SACRAMENTO	COUNTY OF LOS ANGELES
CITY OF COVINA	CITY OF LODI	CITY OF SAN BERNARDINO	COUNTY OF MONTEREY
CITY OF CUDAHY	CITY OF LOMA LINDA	CITY OF SAN BRUNO	COUNTY OF NAPA
CITY OF CULVER CITY	CITY OF LOMPOC	CITY OF SAN CARLOS	COUNTY OF ORANGE
CITY OF CUPERTINO	CITY OF LONG BEACH	CITY OF SAN CLEMENTE	COUNTY OF PLACER
CITY OF DANA POINT	CITY OF LOS ALAMITOS	CITY OF SAN DIEGO	COUNTY OF RIVERSIDE
CITY OF DAVIS	CITY OF LOS ALTOS	CITY OF SAN DIMAS	COUNTY OF SAN BERNARDINO
CITY OF DEL MAR	CITY OF LOS ANGELES	CITY OF SAN FERNANDO	COUNTY OF SAN JOAQUIN
CITY OF DIAMOND BAR	CITY OF MADERA	CITY OF SAN JACINTO	COUNTY OF SAN MATEO
CITY OF DUARTE	CITY OF MANHATTAN BEACH	CITY OF SAN JUAN CAP	COUNTY OF TULARE
CITY OF EL CAJON	CITY OF MENIFEE	CITY OF SAN LEANDRO	COUNTY OF VENTURA
CITY OF EL CENTRO	CITY OF MENLO PARK	CITY OF SAN MARCOS	COUNTY OF YOLO
CITY OF EL SEGUNDO	CITY OF MILPITAS	CITY OF SAN RAMON	MOUNTAIN HOUSE CSD
CITY OF ENCINITAS	CITY OF MISSION VIEJO	CITY OF SANTA ANA	ROSSMOOR CSD
CITY OF ESCONDIDO	CITY OF MONROVIA	CITY OF SANTA BARBARA	TOWN OF ATHERTON
CITY OF FILLMORE	CITY OF MONTCLAIR	CITY OF SANTA CLARA	
CITY OF FOLSOM	CITY OF MONTEBELLO		



## FIRM EXPERIENCE

Listed below are current contracts valued over \$2,000,000 annually.

Customer	Duration	Annual Contract Amount
County of Los Angeles	Since 2015	\$14,800,000
City & County of San Francisco	Since 2017	\$6,200,000
City of Riverside	Since 2018	\$4,400,000
City of Long Beach	Since 2016	\$3,400,000
City of Fresno	Since 2001	\$3,400,000
Riverside Public Utilities	Since 1997	\$3,400,000
City of Anaheim/Anaheim Utilities	Since 2007	\$3,300,000
City of Corona	Since 2010	\$3,000,000
City of Industry	Since 2020	\$3,000,000
County of Orange - Parks	Since 2014	\$3,000,000
City of Sacramento - Parks	Since 2016	\$2,800,000
City of San Diego	Since 2015	\$2,700,000
City of Ontario	Since 1998	\$2,700,000
City of Sacramento	Since 2015	\$2,500,000
City of Glendale	Since 2015	\$2,500,000
Glendale Water & Power	Since 2015	\$2,500,000
City of Santa Clarita	Since 2008	\$2,400,000
City of Beverly Hills	Since 2000	\$2,300,000
City of Fullerton	Since 1998	\$2,300,000
City of Santa Ana	Since 2015	\$2,000,000



## H. ADDITIONAL INFORMATION

### Company Personnel

#### Introduction

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.



*Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.*

#### Work Force

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. **The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."**

#### Certification

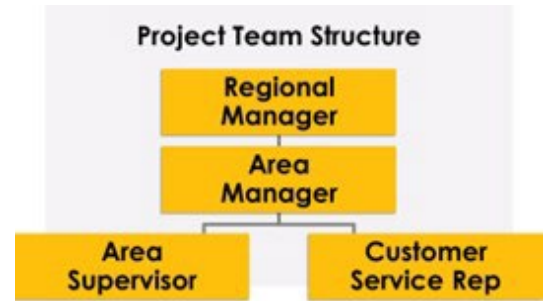
WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

#### Crew Evaluation

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.



## Meet the Team: Project Team



**MIKE PALAT**

**Regional Manager/V.P.**

Mike Palat has been with WCA since 2003. He brought several years' experience in both utility and urban forestry working with ArcView and GPS as well as field experience. As a Regional Manager, he is responsible for field operations and oversees Area Managers in Southern California & Arizona. Mr. Palat has over 20 years in the tree care industry and is the current Chairman of the San Diego Regional Urban Forests Council. As an ISA Board Certified Master Arborist, Mike has extensive knowledge and experience in the science, practice, and management of the urban forest as it relates to the arboriculture industry. This credential includes completing continued education units (CEUs) each year.

- ISA Board Certified Master Arborist #WE-6541BUM
- B.S. Parks & Recreation Management, minor in Environmental Science
- ISA Tree Risk Assessment Qualified
- TCIA Certified Treecare Safety Professional (CTSP) #302
- Certified Wildlife Protector #575



**WAYNE ELMS**

**Area Manager**

Wayne Elms has been in the tree and horticulture industry for over 30 years. He began his career with the City of Fullerton as a landscape maintenance worker cleaning up trash in parks. After 2 years he was promoted to Senior Maintenance Worker on a tree crew. This is when he developed a passion for trees and has been in the tree industry since. He was promoted to Landscape Manager/City Arborist with City of Torrance. Moved to Indio where he worked for Conserve Landcare in Indio as Tree Manager for 2 years before coming to WCA as Area Manager.

- ISA Certified Municipal Arborist #WE-7479AM
- ISA Tree Risk Assessment Qualified
- Qualified Applicator License with DPR



**GABRIEL RUIZ**

**Project Supervisor**

As Site Supervisor, Gabriel Ruiz is a full-time employee and speaks fluent English. Gabriel started his career with WCA in 2012 and has a broad knowledge of arboriculture and tree maintenance for municipalities. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisor, he will communicate with City officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. He also assists in employee training programs, maintaining records, and filing daily reports and receipts.

- ISA Certified Tree Arborist #WE-11568AT
- TCIA Certified Treecare Safety Professional (CTSP) #5600



## Meet the Team: Support Staff



**ANDREW PINEDA**

**GIS Manager**

Andrew Pineda has been with WCA since 2018. As WCA's GIS Manager, he works on a wide range of projects including tree inventories scope and collection, iTree analysis, tree canopy assessments, tree planting prioritization, ArborAccess training, grant funded tree planting projects, and much more. He has worked with tree inventories of all sizes from small campus inventories with less than 5,000 trees to large California cities with over 140,000 trees. He has in-depth knowledge and understanding of tree inventories, urban forestry best practices, and spatial data and works closely with office and field personnel to ensure tree inventories, reports, and analysis exceed customer expectations.

- ISA Certified Arborist #WE-12738A
- FAA UAS Part 107 Remote Pilot
- M.S. Geographic Information Science (GIS), CSU Long Beach
- B.A. Environmental Science, Boston University



**TIM CROTHERS**

**Plant Health Care Manager**

Tim Crothers has over 20 years of experience working in the horticulture industry. He started working at WCA in 2012 as a supervisor. He was quickly promoted to Area Manager, a role that required him to produce reports as a Certified Arborist as well as train staff and clients in proper tree care, inventory management, landscape design and plant identification. In his role as Plant Health Care Manager, Mr. Crothers supervises arborist services staff and plant health care operations throughout California and Arizona. He oversees the creation of Urban Forestry Master Plans (UFMPs) and is a Registered Consulting Arborist by the American Society of Consulting Arborists.

- ISA Board Certified Master Arborist #WE-7655BUM
- B.S. Environmental Horticultural Science
- ASCA Registered Consulting Arborist #721
- CA Dept. Pesticide Regulation QAL #145321 B, D
- ISA Tree Risk Assessment
- Qualified & TLC Wildlife Aware



**ESTELA GARCIA**

**Customer Service Rep. (CSR)**

As the CSR (Customer Service Representative), Estela is responsible for providing support to the Area Manager, Site Supervisors, and field crews. She will act as a liaison between WCA and its clients as well as the general public. Estela is responsible for responding to customer service inquiries and facilitating contracting functions, such as: generating work orders, mapping, underground service alert, data entry, quality control, list preparation, billing inquiries, and public relations.



## Executive Staff

From marketing, contract administration, field and fleet management, to information technology, our Executive Staff is involved in the day-to-day operations supporting each Project Team and customer to ensure the highest quality of tree care is being achieved in the industry.



**Patrick Mahoney**  
President



**Richard Mahoney**  
Secretary



**Rose Epperson**  
Treasurer



**Andrew Trotter**  
V.P. – Field Operations



**Chris Crippen**  
V.P. – I.T.



**Victor Gonzalez**  
V.P. – Business  
Development



**Debbie DePasquale**  
V.P. – Contract Services



**Jason Pinegar**  
V.P. – NorCal Region



**Nick Alago**  
V.P. – SoCal Region



**Michael Palat**  
V.P. – SoCal Region



1,300+ Employees

# WCA & LiUNA!

WCA has forged a successful partnership with the Laborer's International Union of North America.

HIGHER STANDARDS + EXEMPLARY TRAINING = SUPERIOR EMPLOYEES



14 offices with prestigious Tree Care Industry Association (TCIA) accreditation



170



114



9

## ISA CERTIFIED

### ISA Board Certified Master Arborists

Michael Palat	#WE-6541 BUM
Kelley Gilleran	#WE-7061 BM
Tim Crothers	#WE-7655 BUM
Joseph Bartolo	#WE-2034 BU
Eugene Bordson	#WE-10777 BT
Rebecca Mejia	#WE-2355 B
Jeffrey Crain	#WE-6658 B
Erik Diaz	#WE-12143 BM
Kris Burbidge	#WE-9566 BUM

59

ISA Tree Risk Assessment Qualified

163

WCA Certified Utility Line Clearance Workers

19

ISA Certified Utility Specialists

63

TCIA Certified Treecare Safety Professionals

12

ISA Municipal Specialists

1

Nursery in Placentia & Dedicated Manager

8

Information Technology Specialists

80

Fleet Mechanics

18

NCCCO Certified Crane Operators

## asca | RCA

## 4 ASCA Consulting Arborists

Tim Crothers	RCA #721	Leo Tuchman	RCA #771
Kelley Gilleran	RCA #668	Eugene Bordson	#834

## Wildlife Protection

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for *Tree Care for Birds and Other Wildlife*.



BMP Training

95

Wildlife Aware Trained/Certified by WTI

1

On-Staff Biologist

## Unique Capabilities



### Plant Health Care

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications. We maintain **in-house** State Certified Pesticide Advisors and Applicators.



### Wildlife Protection

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for *Tree Care for Birds and Other Wildlife*.

## Community and Environment

### Wildlife Protection

We have a full-time **Biologist, Lissette Rios**, on staff whose responsibilities include writing reports, pre-work bird assessments, and training crews on current bird nesting laws as well as BMPs for tree maintenance. The protection of birds, especially during nesting season, is critical to providing responsible tree maintenance and her experience, training and skilled eye have proven to be a great asset to our team. Our safety and training department has committed to working with wildlife preservation associations and played a key role in the establishment of the Tree Care for Birds and Other Wildlife BMP that is used in the tree care industry.



### Recycling

WCA's commitment to be a socially responsible corporate partner to our customers and communities is exemplified in our Recycling Program. With the steadily increasing concern for the ecological health of our communities, WCA has embarked on a landfill diversion process where all material is taken to recycling facilities where it is used in the production of soil amendments. We are committed to taking all recyclable materials removed from the trees trimmed for the duration of this project to a recycling center for processing. Verification of amounts recycled will be obtained and reported by WCA via ArborAccess for the purpose of meeting the goals of the State for reducing landfill usage.

**MULCH** is made from coarse ground branches and leaves. It should be spread on the ground at a rate of six to twelve inches for best effect. Fresh mulch will deplete nitrogen from the surface of the soil which will reduce unwanted weeds. Once the mulch has decayed, it returns nitrogen which helps build the quality of soil for plants. A large amount of tree debris is processed by WCA and used in large scale mulching projects for establishing native plants in open space areas.

**COMPOST** is made from fine ground branches, leaves or other organic material. When mixed with oxygen and water, the organic material will decay or "compost." A finished compost is excellent for turning into the top layer of soil and will add nitrogen and increase the water holding capacity of soil. You can make compost at home in a pile in your yard or in a bin that you make or purchase. Large scale composting is done at regional recycling facilities.

**FIREWOOD** is traditionally the most common use of large branches and logs. Firewood is used to heat homes during winter months. WCA takes logs to our yard, and these are then chopped into usable firewood.



### Arbor Day Advocates

WCA participates in over 100 Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come.

### Community Involvement

WCA participates in Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come. WCA has a designated "Grants Team" to work with agencies to obtain grants for tree planting and growing the urban forest.



*Partnering with the Arizona Sustainability Alliance to engage K-12 educators in urban forestry.*

### Community Campaigns

WCA has partnered with *Invest From the Ground Up* and the *Western Chapter International Society of Arboriculture* to plant trees across California under their newest initiative – Cool Parks. With a generous grant from CAL FIRE, the Cool Parks team is working alongside partner cities and nonprofits to bring **2500** trees to California's disadvantaged and low-income communities, organize a CA Tree Team workshop, and engage residents to learn and care about the trees in their city.

Prior to the "Cool Parks" campaign, WCA participated in the CIRCLE (California Initiative to Reduce Carbon and Limit Emissions) campaign since its launch in October of 2016. Each round of tree planting events has provided thousands of trees to communities across California. The trees planted have the potential to sequester millions of pounds of CO<sub>2</sub>.

These events are valuable to California communities by generating thousands of volunteers, improving air quality, and educating the local community about proper tree planting techniques. Together, we can grow the urban forest for a more sustainable future.





## Addendum #1

### RFP: WEED ABATEMENT & TREE TRIMMING & DEBRI REMOVAL

#### Questions & Answers

1. Are there any maps available of proposed locations of weed abatement?
  - No, unfortunately not.
2. Will there be any need for chemical applications as part of the weed abatement program?
  - No, there is no need for chemical applications
3. What equipment has historically used for weed abatement?
  - Tractors with mowers; weed eaters; tractor with disker, lawn mower, hand tools.
4. Are the lots to be mowed, disked or brush hogged?
  - As stated in the standards of the weed abatement portion:
    1. Parcels of five acres or less in size shall be mowed to a three (3) inch high stubble or disked provided that such does not create fugitive dust emissions in violation of state air quality rules and that the owner takes all steps necessary to control fugitive dust emissions.
    2. Parcels larger than five acres in size shall be mowed to a three (3) inch high stubble, or disked around the perimeter of the parcel in a swath 100 feet wide and with a 100 foot wide "crisscross" through the center of the parcel provided that such disking does not create fugitive dust emissions in violation of state air quality rules and that the owner takes all steps necessary to control fugitive dust emissions.
5. Will refuse collected be disposed at a city designated location?
  - As stated in the rubbish, refuse, dirt and waste matter:  
**DISPOSAL OF RUBBISH, REFUSE, DIRT AND WASTE MATTER**  
Rubbish, Refuse, Dirt and Waste Matter shall be disposed of by hauling the material to the nearest County landfill site, or an approved clean green waste compost facility. Per SB 1383 75% of organic waste shall be diverted from landfills. Green waste must be collected separately and composted or processed for other beneficial uses. Disposal receipts for disposal of green waste disposal shall be provided.
6. Will tree trimming need to be performed by an ISA Certified Arborist?
  - Scope of work states " . When the tree is being trimmed due to weed abatement, the trees will need to be trimmed 10' from the ground below." . ISA Certified Arborist would be required if this scope of work is mandated.

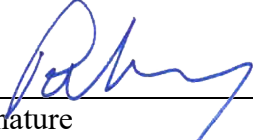


**BEAUMONT**  
550 E. 6th Street  
Phone (951) 572-3236  
**BeaumontCa.gov**

# City of Beaumont

7. Is the work accessible with typical work equipment?  
➤ Terrain may include flat level lots, lots with rolling hills, natural water way, hillsides, and cliffs.

## Acknowledgement of Addendum #1 (To be included with proposal)

  
\_\_\_\_\_  
Signature

04/01/25  
\_\_\_\_\_  
Date

Patrick Mahoney, President  
\_\_\_\_\_  
Print Name

## BUSINESS LICENSE CERTIFICATE

The person, firm or corporation named on this certificate is hereby granted this certificate, pursuant to the provisions of Title 5 of The Beaumont City Code to engage in, carry on or conduct, in the City of Beaumont, the business trade, calling profession, exhibition, or avocation described below. This Business Tax Certificate does not constitute evidence that all requirements of the Beaumont City Code or regulatory agencies have been satisfied. This Business Tax Certificate is NOT TRANSFERABLE.

**BUSINESS NAME:** West Coast Arborits, Inc.

**BUSINESS LOCATION:** 2200 E Via Burton  
Anaheim, CA 92806

**BUSINESS OWNER:** Patrick Mahoney  
Richard Mahoney

WEST COAST ARBORITS, INC.  
2200 E VIA BURTON  
ANAHEIM, CA 92806

**TO BE POSTED IN A CONSPICUOUS PLACE**

## CITY OF BEAUMONT

550 East 6th Street, Beaumont, California 92223  
Business License Department, (951) 769-8520

**Business Type:** 035

**Description:** Tree Trimming And Maintenance  
Services

**Business License Number:** 09277

**Date Issued:** May 02, 2024

**Expiration Date:** June 30, 2025

Authorized Signature

**NOT TRANSFERABLE**



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
06/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (866) 283-7122      FAX (A/C. No.): (800) 363-0105	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> West Coast Arborists, Inc. 2200 E Via Burton Anaheim CA 92806 USA	<b>INSURER A:</b> Hartford Fire Insurance Co.      19682	
	<b>INSURER B:</b> Navigators Specialty Insurance Company      36056	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

Holder Identifier :

**COVERAGES**      **CERTIFICATE NUMBER:** 570106216168      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			72ECSS89301 SIR applies per policy terms & conditions	07/01/2024	07/01/2025	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			72 CSE S89302	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY ( Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
B	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			SE24EXCZ059NKIC	07/01/2024	07/01/2025	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N	72WNS89300 Workers Comp AZ CA	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

Certificate No : 570106216168

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  West Coast Arborists, Inc. 2200 E Via Burton Anaheim CA 92806 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  <i>Aon Risk Insurance Services West, Inc.</i>
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## COST PROPOSAL

### WEED ABATEMENT

#### ROUTINE ANNUAL WEED ABATEMENT SERVICES

Year 1                      Year 2                      Year 3                      Year 4

Per Acre Fee Parcel <5 Acres \$ \_\_\_\_\_ per Acre

Per Acre Fee Parcel >5 Acres (100' wide plus crisscross) \$ \_\_\_\_\_ per Acre

#### GENERAL LABOR RATES FOR HANDWORK:

1 Ground-Person \$ \_\_\_\_\_ per hour

### TREE TRIMMING:

Year 1                      Year 2                      Year 3                      Year 4

Trimming of trees 10' above ground \$ _____ per hour/per person	\$	105.00	\$	110.00	\$	115.00	\$	120.00
Other Services: (please list and provide hourly rates)								
Tree and/or Stump Removal Services (all sizes) per hour/per person	\$	105.00	\$	110.00	\$	115.00	\$	120.00
Tree Planting (labor only, excludes trees and materials) per hour/per person	\$	105.00	\$	110.00	\$	115.00	\$	120.00
Specialty Equipment (crane, 95' aerial tower, loader, etc.) with operator	\$	210.00	\$	220.00	\$	230.00	\$	240.00
Certified Arborist Services per hour	\$	175.00	\$	180.00	\$	185.00	\$	190.00

### JUNK TRASH AND DEBRIS REMOVAL

#### GENERAL LABOR RATES FOR JUNK, TRASH AND DEBRIS REMOVAL

Year 1                      Year 2                      Year 3                      Year 4

Hourly Rate (Per Person) \$ \_\_\_\_\_ per hour

Other Services: (please list and provide hourly rates)

**EXHIBIT "C"**

**CERTIFICATES OF INSURANCE AND ENDORSEMENTS**



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
06/06/2024

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**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (866) 283-7122      FAX (A/C. No.): (800) 363-0105		
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED</b> West Coast Arborists, Inc. 2200 E Via Burton Anaheim CA 92806 USA	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Hartford Fire Insurance Co.		19682
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES**      **CERTIFICATE NUMBER: 570106215926**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			72ECSS89301 SIR applies per policy terms & conditions	07/01/2024	07/01/2025	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			72 CSE S89302	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE	
							AGGREGATE	
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	72WNS89300 Workers Comp AZ CA	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
The City of Beaumont, its elected and appointed officers, employees, agents and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. A waiver of subrogation is granted in favor of the City of Beaumont, its elected and appointed officers, employees, agents and volunteers in accordance with the policy provisions of the General Liability, Automobile Liability and Workers' Compensation policies.

<b>CERTIFICATE HOLDER</b>  City of Beaumont 550 E 6th St Beaumont CA 92223 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  <i>Aon Risk Insurance Services West, Inc.</i>
--	--

Holder Identifier : ABCHJO

Certificate No : 570106215926



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
WHERE REQUIRED BY WRITTEN CONTRACT	WHERE REQUIRED BY WRITTEN CONTRACT
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
WHERE REQUIRED BY WRITTEN CONTRACT	WHERE REQUIRED BY WRITTEN CONTRACT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> WEST COAST ARBORISTS, INC.</p> <p><b>Endorsement Effective Date:</b> 07/01/2024</p>
--

### **SCHEDULE**

<p><b>Name Of Person(s) Or Organization(s):</b></p> <p>WHERE REQUIRED BY WRITTEN CONTRACT</p>
---

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section II - Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section I - Covered Autos Coverages of the Auto Dealers Coverage Form.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> WEST COAST ARBORISTS, INC.</p> <p><b>Endorsement Effective Date:</b> 07/01/2024</p>
--

### **SCHEDULE**

<p><b>Name(s) Of Person(s) Or Organization(s):</b></p> <p>ANY PERSON OR ORGANIZATION TO WHOM YOU BECOME OBLIGATED TO WAIVE YOUR RIGHTS OF RECOVERY AGAINST, UNDER ANY CONTRACT OR AGREEMENT YOU ENTER INTO PRIOR TO THE OCCURRENCE OF LOSS.</p>
---

information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**The Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF OUR RIGHT TO RECOVER  
FROM OTHERS ENDORSEMENT**

**Policy Number:** 72 WN S89300

**Endorsement Number:**

**Effective Date:** 07 / 01 / 2024      Effective hour is the same as stated on the Information Page of the policy.

**Named Insured and Address:** WEST COAST ARBORISTS' INC.  
220 E. VIA BURTON  
ANAHEIM, CA 92806

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**SCHEDULE**

ANY PERSON OR ORGANIZATION FROM WHOM YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US.

Countersigned by \_\_\_\_\_

*Suean S. Castaneda*

Authorized Representative

**Form WC 00 03 13** Printed in U.S.A.

**Process Date:**

**Policy Expiration Date:**



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF OUR RIGHT TO RECOVER FROM  
OTHERS ENDORSEMENT - CALIFORNIA**

**Policy Number:** 72 WN S89300

**Endorsement Number:**

**Effective Date:** 07/01/2024

Effective hour is the same as stated on the Declarations of the policy.

**Named Insured and Address:** WEST COAST ARBORISTS, INC.  
220 E. VIA BURTON  
ANAHEIM, CA 92806

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

**Person or Organization**

**Job Description**

ANY PERSON OR ORGANIZATION FROM WHOM YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER OF RIGHTS FROM US.

Countersigned by

*Suean E. Castaneda*

Authorized Representative