



## Staff Report

**TO:** City Council  
**FROM:** Jennifer Ustation, Finance Director  
**DATE:** August 19, 2025  
**SUBJECT:** Approval of a Professional Services Agreement with Spicer Consulting Group

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**Description:** Agreement with Spicer Consulting Group (SCG) to update the City's General Fund Fiscal Impact Analysis.

### **Background and Analysis:**

In 2023, Spicer Consulting Group completed a General Fund Fiscal Impact Analysis for the City of Beaumont to evaluate the long-term financial effects of residential growth and development. As the City continues to experience rapid population growth, evolving service demands, and expanded development activity, it is essential to update the fiscal model with current financial, operational, and demographic data.

The updated analysis will incorporate FY 2024–25 General Fund actuals, FY 2025–26 budget, updated cost and staffing assumptions, new housing and population forecasts, and recent call-for-service data. This work will support ongoing fiscal planning and assist the City in evaluating long-term sustainability, including the feasibility of forming a Public Services Community Facilities District (CFD).

Spicer Consulting Group has submitted a proposal to complete the General Fund update for a not-to-exceed amount of \$7,000. The project will be led by the firm's principal, Shane Spicer, who will serve as the Project Manager and primary point of contact. Although the total cost of the agreement is within the City Manager's signing authority, SCG has an outstanding annual agreement for CFD Administration services in the amount of \$188,189. Due to the aggregated total for SCG, City Council approval is required for this agreement.

### **Fiscal Impact:**

The total cost of the agreement is \$7,000 and will be funded from the General Fund – Contingency 100-1200-7900-0000.

The estimated cost to prepare this report is \$175.

**Recommended Action:**

Approve a Professional Services Agreement with Spicer Consulting Group (SCG) in the amount of \$7,000 to update the City's General Fund Fiscal Impact Analysis and authorize the Mayor to execute the agreement and any necessary documents.

**Attachments:**

- A. Professional Services Agreement with Spicer Consulting Group