



Staff Report

TO: City Council
FROM: Robert L. Vestal, Public Works Director
DATE: August 19, 2025
SUBJECT: NV5 On-call Task Order

Description: Authorize the issuance of a purchase order to NV5 (Consultant) in the amount of \$201,577 for construction inspection services pertaining to CIP R25-01 Citywide Street Rehabilitation and Maintenance (Project).

Background and Analysis:

On July 22, 2025, the City Council awarded a Public Works Agreement (PWA) to Vance Corporation for the construction of the Project. This action was taken during a Special Meeting, wherein City staff also presented the intention to engage NV5 for construction management and inspection services. The services would be provided under NV5's existing on-call construction management contract, which is included as Attachment A.

NV5 submitted a quote outlining their scope of work and associated costs to support the Project. To ensure competitive and equitable consideration, the City simultaneously solicited proposals from three additional qualified firms offering similar services.

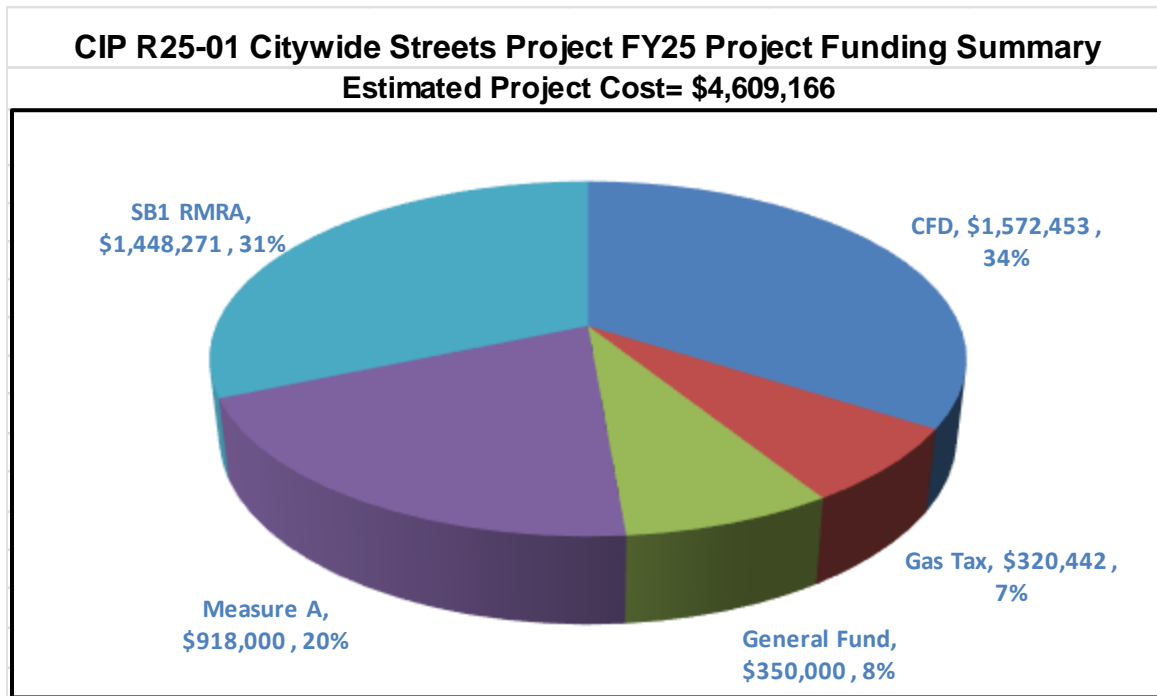
Following a comprehensive evaluation of all submissions, NV5's proposal was determined to be comparable in scope and cost and aligns effectively with the project's requirements and budget. The proposal includes the provision of full-time pavement inspection, materials testing, and project documentation. Refer to NV5's quote in Attachment B for reference.

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$350.

Funding for this Project is provided by CIP R-25-01 Annual Citywide Street Rehabilitation and Maintenance (Project). The existing on-call agreement with NV5 has an annual maximum limit of \$700,000 for FY 25/26.

The following is a summary of the funding and budget for CIP R-25-01 Citywide Street Rehabilitation and Maintenance (Project):



CIP R25-01 Citywide Streets Project FY25 Project Budget Summary

Project Component	Budget	Encumbered	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design				
Permits				
Right-of-Way				
Construction	\$4,407,589	\$(3,309,711)		\$1,097,878
Construction Management	\$201,577	\$(201,577)		
Equipment				
Total	\$4,609,166	\$(3,511,288)	\$-	\$1,097,878

Recommended Action:

Authorize the issuance of a purchase order to NV5 in the amount of \$201,577, under the existing on-call construction management contract (C24-164) for the service of Construction Inspection services; and,

Approve the contingency of \$20,157 for a total not to exceed of \$221,734 and authorize the City Manager to sign off on any preceding amendments or purchase change orders within the authorized contingency amount.

Attachments:

- A. Professional Services Agreement – NV5
- B. Proposal – NV5