



Staff Report

TO: City Council
FROM: Doug Story, Community Services Director
DATE: July 15, 2025
SUBJECT: Notice of Completion for Capital Improvement Project P-20: Playgrounds with Shade Phase 3

Description Notice of Completion for Capital Improvement Project P-20: Playgrounds with Shade Phase 3, also known as Mountain View Park Playground Replacement.

Background and Analysis:

On June 28, 2024, the City published a Request for Bids for Playground Installation Services. Subsequently, on November 22, 2024, the City awarded a Public Works Agreement (C24-138) to M Brey Inc. in the amount of \$139,824.93. As the lowest responsible bidder for the Request for Bids, M Brey Inc. was tasked with installing new Gametime playground equipment at Mountain View Park located on Sundance Drive and Sunburst Drive. As outlined in the specifications, the scope of work included:

- Demolition, including the removal and disposal of excess dirt and concrete;
- Removal and disposal of existing playground equipment;
- Installation of new Gametime playground equipment according to manufacturer specifications;
- Site cleanup; and
- Final inspection to ensure the site is safe, clear of debris, and ready for public use.

The contractor completed the project's scope of work satisfactorily per the plans and specifications and a Notice of Completion has been provided as Attachment A. Acceptance of the Notice of Completion is required. The notice must be filed with the County Recorder's Office in order to formally closeout this project.

Fiscal Impact:

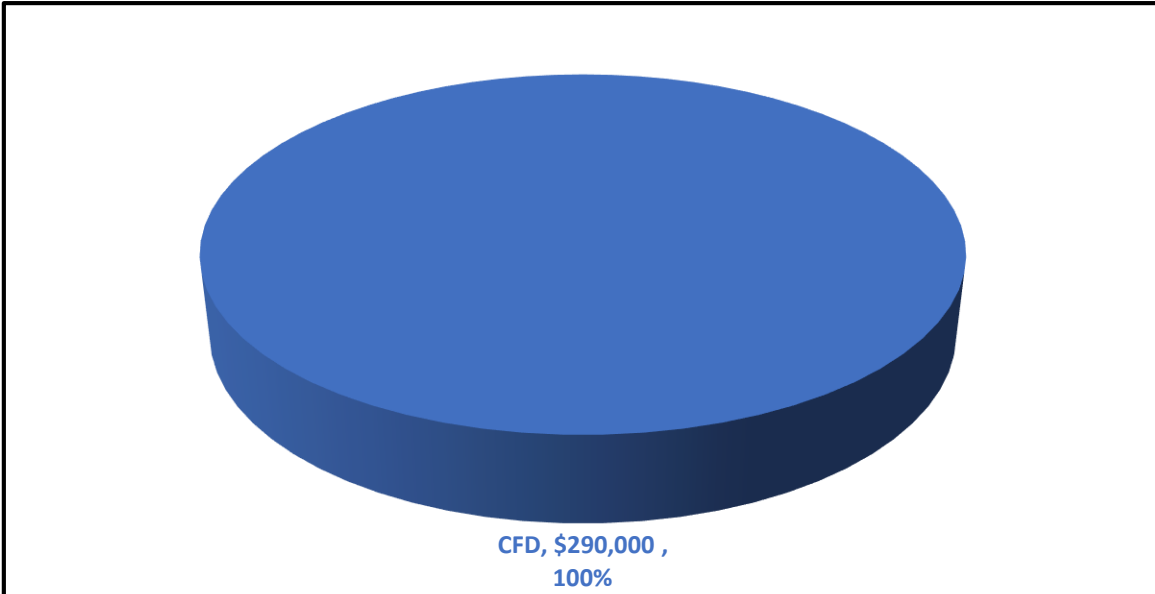
Funding for this contract was provided through Capital Improvement Project P-20 in the amount of \$139,824.93 (this CIP project also previously contributed to the purchase and installation of other playgrounds in the city). Please refer to the following Project

Accounting summary. The encumbered amount is expected to be fully expended upon the release of retention.

CIP P-20 Playgrounds with Shade Phase 3 Project Funding Summary

Estimated Total Project Budget= \$290,000

Current Project Budget= \$290,000



CIP P-20 Playgrounds with Shade Phase 3 Project Budget Summary

Project Component	Total Budget	Encumbered	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design				
Permits				
Right-of-Way				
Construction	\$225,000	\$(223,679)	\$(216,688)	\$1,321
Construction Management				
Equipment	\$65,000	\$(61,173)	\$(61,173)	\$3,827
Total	\$290,000	\$(284,852)	\$(277,861)	\$5,148

The cost to prepare this staff report is estimated to be \$280.

Recommended Action:

Authorize the Mayor to execute a Notice of Completion for CIP P-20 Playgrounds with Shade Phase 3; and

Authorize the City Clerk to file the Notice of Completion with the County Recorder's Office.

Attachments:

- A. Notice of Completion for CIP P-20: Mountain View Park Playground Replacement