



## Staff Report

**TO:** City Council

**FROM:** Elizabeth Gibbs, City Manager  
Darron Usher, Principal Management Analyst

**DATE** June 3, 2025

**SUBJECT:** Approval of the Second Amendment for the Professional Services Agreement with Dopudja and Wells Consulting for Support Services of Recycled Water Reuse

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**Description** Request to approve a Second Amendment to the Professional Services Agreement with Dopudja & Wells Consulting to increase the contract amount from \$74,880 to \$150,000. The agreement term remains unchanged, expiring March 8, 2026.

### **Background and Analysis:**

On March 8, 2023, the City entered into a professional services agreement (C23-129) with Dopudja & Wells Consulting to provide support for implementing outside sales or the reuse of recycled water. The original agreement authorized compensation not to exceed \$74,880 (Attachment A).

A First Amendment to the agreement was executed on September 13, 2024, to modify specific contract terms to extend the agreement to March 8, 2026, without altering the contract value (Attachment B).

Due to expanded project needs and increased demand for technical consulting services, staff recommends approval of a Second Amendment to increase the not-to-exceed amount from \$74,880 to \$150,000. The amendment does not alter the original scope of services or extend the term, which remains in effect through March 8, 2026.

This increase will allow the City to maintain continuity of services and ensure timely progress on recycled water efforts.

### **Fiscal Impact:**

The revised agreement amount is not to exceed \$150,000. Funds are available in the approved FY 2024-25 and FY 2025-26 wastewater operating budgets.

The estimated cost to prepare this staff report was \$400.00.

**Recommended Action:**

Approve the Second Amendment to the Professional Services Agreement with Dopudja & Wells Consulting to increase the contract amount to \$150,000; and

Authorize the City Manager to execute the second amendment.

**Attachments:**

- A. Professional Services Agreement – Dopudja and Wells
- B. First Amendment
- C. Second Amendment