



Staff Report

TO: Finance and Audit Committee Members
FROM: Jennifer Ustation, Finance Director
DATE April 28, 2025
SUBJECT: FY2024-2025 3rd Quarter Budget to Actual Report

Description Receive a report on the financial status of the FY2025 budget as of March 31, 2025.

Background and Analysis:

The Fiscal Year 2024-25 3rd quarter financials provide an update to the City's financial position relative to the Fiscal Year 2024-25 budget.

Finance Department will maintain a system of tools for departments to manage their budgets and for financial monitoring and control of the City's budget during the fiscal year. This system will provide the departments and City Council with information on revenue, expenditures, and budget performance at both the department and fund level.

General Fund Summary

Most of the General Fund revenue budget is from taxes. Property tax is usually recorded in December and May. Sales tax is received in monthly advanced estimated payments and then a quarterly actual clean-up payment. Other taxes include Motor Vehicle In-Lieu, which is received in February and June, as well as Utility Users tax which is received monthly.

General Fund Revenues

As of March 31, 2025, the City has collected 68% of FY2024-25 budgeted revenues. Sales tax has been recorded through January. Interest from all accounts is creating the Miscellaneous category to look over budget, however, staff still needs to allocate other funds their portion. Below is a table for General Fund Revenues as of March 31, 2025.

	GENERAL FUND			
	CURRENT BUDGET FY2024/25	ACTUAL FY2024/25	ESTIMATED ACTUALS	%
Taxes	48,657,531.00	35,776,113.97	54,859,743.00	75%
Licenses	398,437.00	190,715.30	425,000.00	48%
Permits	2,204,998.00	1,471,320.22	1,961,760.00	67%
Franchise Fees	3,421,662.00	1,800,073.76	3,349,171.00	53%
Charges for Services	2,666,801.00	2,090,116.09	2,790,646.00	78%
Fines and Forfeitures	174,194.00	166,808.09	222,410.00	96%
Cost Recovery	950,988.00	639,816.96	853,089.00	67%
Miscellaneous	1,749,915.00	3,583,178.12	2,672,535.00	205%
Other Financing Sources	1,589,468.00	794,712.51	1,589,680.00	50%
Transfers	7,341,076.00	633,857.67	7,341,076.00	9%
TOTAL REVENUES	69,155,070.00	47,146,712.69	76,065,110.00	68%

General Fund Departments

The table below provides an overview of the general fund department budgets through March 31, 2025.

General Fund Expenditures			
DEPARTMENT	CURRENT FY 2025 BUDGET	FY 2025 ACTUAL	%
Non-Departmental	17,100,845.00	907,086.61	5.3%
City Council	358,132.00	186,279.05	52.0%
City Clerk	736,213.00	367,230.65	49.9%
Administration	1,446,925.00	848,261.16	58.6%
Communications	603,904.00	385,522.50	63.8%
Finance	2,930,837.00	2,394,511.04	81.7%
IT	1,977,193.00	1,563,221.37	79.1%
Economic Development	2,005,145.00	380,762.95	19.0%
Risk and HR	3,780,143.00	3,186,113.99	84.3%
Legal	1,500,000.00	830,790.87	55.4%
Community Development	999,478.00	515,026.80	51.5%
Community Services	2,194,756.00	1,185,977.54	54.0%
Animal Control	372,247.00	234,051.09	62.9%
Community Enhancement	425,068.00	229,546.11	54.0%
Police	17,489,096.00	12,744,082.64	72.9%
K-9	17,463.00	21,969.75	125.8%
Police Support	3,310,412.00	2,090,703.94	63.2%
Fire	9,271,237.00	3,353,389.58	36.2%
Building and Safety	1,449,509.00	1,014,878.05	70.0%
Public Works	2,916,507.00	1,656,368.28	56.8%
Street Maintenance	3,017,744.00	1,818,210.01	60.3%
Building Maintenance	1,391,247.00	695,867.47	50.0%
Parks and Grounds	4,739,735.00	2,894,690.66	61.1%
TOTAL EXPENDITURES	80,033,836.00	39,504,542.11	49.4%

Departments that have been highlighted are outside of the +/- 10% from the 25% threshold. Legal and Fire are contractual services.

The table below provides for expenditures by type. Personnel costs make up 56% of the actuals to date. Operating costs are 39% of actuals followed by capital at 3%. Currently, there are no categories over budget. Overall, estimated actuals have revenues coming

in \$6.9M above budget mostly due to a one-time sales tax audit correction of \$6.2m, and expenditures \$8.7M below budget for an overall estimated surplus of \$15.6M.

	EXPENSE TYPE	FY 2025 CURRENT BUDGET	FY 2025 ACTUAL	ESTIMATED ACTUALS	%
Personnel					
	Salaries and Wages	22,001,203.00	15,271,311.51	21,045,340.00	69%
	Benefits	9,574,901.00	6,366,557.46	7,878,605.00	66%
	Other	565,708.00	327,353.63	396,137.00	58%
	TOTAL PERSONNEL	32,141,812.00	21,965,222.60	29,320,081.99	68%
Operating					
	Utilities	2,024,510.00	1,519,297.06	2,187,787.00	75%
	Administration	1,307,835.00	939,431.81	1,277,627.00	72%
	Fleet Costs	888,860.00	623,634.99	848,143.00	70%
	Program Costs	2,840,879.00	1,162,767.84	1,391,690.00	41%
	Repairs & Maintenance	1,480,708.00	952,721.99	1,295,701.00	64%
	Supplies	1,358,740.00	640,815.70	1,109,284.00	47%
	Special Services	399,471.00	259,194.78	396,568.00	65%
	Contractual Services	15,534,915.00	6,648,276.18	11,614,761.00	43%
	Other	3,200,316.00	2,752,405.47	2,957,106.00	86%
	TOTAL OPERATING	29,036,234.00	15,498,545.82	23,078,666.99	53%
Capital					
	Equipment	858,719.00	349,514.90	858,719.00	41%
	Furniture	-	-	-	0%
	Vehicle	1,000,867.00	603,779.71	1,000,867.00	60%
	Structure	308,456.00	154,228.00	308,456.00	50%
	Debt Service (Leases)	120,005.00	-	120,005.00	
	TOTAL CAPITAL	2,288,047.00	1,107,522.61	2,288,047.00	48%
Contingency					
	CONTINGENCY	75,000.00	15,414.96	75,000.00	21%
Transfers					
	TRANSFERS	10,792,743.00	917,836.12	10,792,743.00	9%
Total Expenditures		74,333,836.00	39,504,542.11	65,554,538.98	53%

Recommended Budget Amendments

Per the City of Beaumont Financial Policy, there will be provisions amending the budget during the year to comply with the policy and adopted budget's financial planning goals.

The following budget amendments are recommended:

Department	Amount	Reason
K-9	\$9,864	Dental cost
Building & Safety	\$250,000	Plan check fees
Total	\$259,864	

Wastewater Fund Summary

Revenues

Wastewater revenues are collected in arrears. Billing is completed bi-monthly. As of March 31, 2025, the Wastewater Fund has collected 76% of its budgeted revenues. Below is the summary for FY2024-25 3rd quarter.

	WASTEWATER REVENUES				
	FY 2025 ORIGINAL BUDGET	FY 2025 CURRENT BUDGET	ACTUAL FY2024/25	ESTIMATED ACTUALS	%
Fines and Forfeitures	-	-	69,500.16	-	0%
Cost Recovery	3,500.00	3,500.00	167,304.11	167,304.00	4780%
Miscellaneous	113,921.00	113,921.00	258,210.05	516,420.00	227%
Proprietary Revenues	14,712,628.00	14,712,628.00	10,799,429.32	15,389,186.00	73%
Other Financing Sources			172.86	172.00	0%
Transfers	-	-	-	-	0%
TOTAL REVENUES	14,830,049.00	14,830,049.00	11,294,616.50	16,073,082.00	76%

Expenses

Wastewater expenses as of March 31, 2025, total \$8.6m which is 58% of the FY2025 budget. Personnel costs make up 21% of the actuals to date, operating costs make up 40%, and Transfers Out for debt service make up the remaining 38%.

Wastewater Expenses						
	EXPENSE TYPE	FY 2025 ORIGINAL BUDGET	FY 2025 CURRENT BUDGET	FY 2025 ACTUAL	ESTIMATED ACTUALS	%
Personnel	Salaries and Wages	1,794,395.00	1,794,395.00	1,343,788.42	1,781,863.00	75%
	Benefits	675,743.00	675,743.00	475,907.05	636,551.00	70%
	Other	39,706.00	39,706.00	24,366.45	38,880.00	61%
	TOTAL PERSONNEL	2,509,844.00	2,509,844.00	1,844,061.92	2,418,414.01	73%
Operating	Utilities	1,249,800.00	1,249,800.00	847,141.84	1,334,248.00	68%
	Administration	283,633.00	283,633.00	211,023.12	295,432.00	74%
	Fleet Costs	93,810.00	93,810.00	50,546.81	70,765.00	54%
	Repairs & Maintenance	237,028.00	237,028.00	88,948.93	120,970.00	38%
	Supplies	941,500.00	941,500.00	511,532.71	821,010.00	54%
	Contractual Services	1,776,026.00	1,820,226.00	784,572.82	1,426,859.00	43%
	Admin Overhead	1,489,000.00	1,489,000.00	744,500.00	1,489,000.00	50%
	Other	504,312.00	504,312.00	237,409.79	332,373.00	47%
Capital	TOTAL OPERATING	6,575,109.00	6,619,309.00	3,475,676.02	5,890,657.00	53%
	Equipment	-	-	-		
	TOTAL CAPITAL	-	-	-	-	#DIV/0!
Contingency	CONTINGENCY	220,500.00	237,440.00	30,598.09	237,440.00	13%
	Debt Service	346.00	346.00	-	346.00	
Transfers	TRANSFERS	5,524,250.00	5,524,250.00	3,301,543.75	5,524,250.00	60%
Total Expenses		14,830,049.00	14,891,189.00	8,651,879.78	14,070,761.01	58%

Currently, all categories are within budget. Overall, estimated actuals have revenues coming in \$1.2m above budget and expenses coming in \$867k below budget for an overall estimated surplus of \$2.1m.

Transit Fund Summary

Revenues

Most of the transit fund revenues consist of funding from the Riverside County Transportation Commission (RCTC). Revenue from RCTC is received on a monthly basis. Other revenues received include ridership fares, Measure A taxes, and interest and EV charging station revenue recorded in Miscellaneous revenue. As of March 31, 2025, the Transit Fund has collected 77.2% of its budgeted revenues. The miscellaneous line has collected over budget due to lease revenue that wasn't included in the budget.

	TRANSIT REVENUES				
	FY 2025 ORIGINAL BUDGET	FY 2025 CURRENT BUDGET	ACTUAL FY2024/25	ESTIMATED ACTUALS	%
Taxes	199,000.00	199,000.00	149,250.00	199,000.00	75%
Intergovernmental	2,989,021.00	2,989,021.00	2,206,925.34	2,989,021.00	74%
Miscellaneous	42,500.00	42,500.00	132,328.31	176,437.00	311%
Proprietary Revenues	47,550.00	47,550.00	42,268.04	56,357.00	89%
Other Financing Sources	-	-	-		0%
Transfers	-	-	-		0%
TOTAL REVENUES	3,278,071.00	3,278,071.00	2,530,771.69	3,420,815.00	77.2%

Expenses

Transit expenses as of March 31, 2025, total \$2.2m which is 66% of the FY2024-25 budget. Personnel costs make up 83% of the actuals to date and operating costs make up 17%.

Transit Expenses						
	EXPENSE TYPE	FY 2025 ORIGINAL BUDGET	FY 2025 CURRENT BUDGET	FY 2025 ACTUAL	ESTIMATED ACTUALS	%
Personnel						
	Salaries and Wages	1,810,792.00	1,810,792.00	1,263,387.24	1,724,523.00	70%
	Benefits	662,522.00	662,522.00	522,247.28	582,917.00	79%
	Other	54,368.00	54,368.00	24,039.02	39,672.00	44%
	TOTAL PERSONNEL	2,527,682.00	2,527,682.00	1,809,673.54	2,347,112.00	72%
Operating						
	Utilities	80,780.00	80,780.00	72,135.71	106,930.00	89%
	Administration	90,505.00	90,505.00	41,697.81	61,810.00	46%
	Fleet Costs	318,400.00	318,400.00	122,969.98	193,677.00	39%
	Program Costs	17,638.00	34,288.00	15,238.80	20,318.00	44%
	Repairs & Maintenance	65,540.00	65,540.00	43,897.31	59,700.00	67%
	Supplies	11,000.00	11,000.00	5,509.07	7,712.00	50%
	Contractual Services	50,080.00	50,080.00	20,497.50	36,895.00	41%
	Admin Overhead	100,000.00	100,000.00	50,000.00	100,000.00	50%
	Other	8,750.00	8,750.00	3,340.92	4,677.00	38%
Capital	TOTAL OPERATING	742,693.00	759,343.00	375,287.10	591,719.00	49%
	Structure	7,696.00	7,696.00	3,848.00	7,969.00	0%
	TOTAL CAPITAL	7,696.00	7,696.00	3,848.00	7,696.00	50%
Transfers						
	TRANSFERS					
Total Expenses		3,278,071.00	3,294,721.00	2,188,808.64	2,946,527.00	66%

Currently, no categories are over budget.

Transit Expenses						
	EXPENSE TYPE	FY 2025 ORIGINAL BUDGET	FY 2025 CURRENT BUDGET	FY 2025 ACTUAL	ESTIMATED ACTUALS	%
Personnel						
	Salaries and Wages	1,810,792.00	1,810,792.00	1,263,387.24	1,724,523.00	70%
	Benefits	662,522.00	662,522.00	522,247.28	582,917.00	79%
	Other	54,368.00	54,368.00	24,039.02	39,672.00	44%
	TOTAL PERSONNEL	2,527,682.00	2,527,682.00	1,809,673.54	2,347,112.00	72%
Operating						
	Utilities	80,780.00	80,780.00	72,135.71	106,930.00	89%
	Administration	90,505.00	90,505.00	41,697.81	61,810.00	46%
	Fleet Costs	318,400.00	318,400.00	122,969.98	193,677.00	39%
	Program Costs	17,638.00	34,288.00	15,238.80	20,318.00	44%
	Repairs & Maintenance	65,540.00	65,540.00	43,897.31	59,700.00	67%
	Supplies	11,000.00	11,000.00	5,509.07	7,712.00	50%
	Contractual Services	50,080.00	50,080.00	20,497.50	36,895.00	41%
	Admin Overhead	100,000.00	100,000.00	50,000.00	100,000.00	50%
	Other	8,750.00	8,750.00	3,340.92	4,677.00	38%
Capital	TOTAL OPERATING	742,693.00	759,343.00	375,287.10	591,719.00	49%
	Structure	7,696.00	7,696.00	3,848.00	7,969.00	0%
	TOTAL CAPITAL	7,696.00	7,696.00	3,848.00	7,969.00	50%
Transfers						
	TRANSFERS					
Total Expenses		3,278,071.00	3,294,721.00	2,188,808.64	2,946,527.00	66%

Other Recommended Budget Adjustments

The following table comprises of recommended budget adjustments for other special funds.

Fund	Amount	Reason
Self-Insurance	\$50,000	Settlement Costs
PEG	\$17,634.40	Equipment Supplies

Recommended Action:

Receive and file report.

Attachments:

A. Recommended Budget Amendments