



Staff Report

TO: City Council
FROM: Christina Taylor, Deputy City Manager
DATE: December 6, 2022
SUBJECT: Proposed Change of Planning Commission Meeting Day

Description Discussion and possible action on a proposed change of Planning Commission meeting day from the second Tuesday of the month to the second Wednesday of the month beginning January 2023.

Background and Analysis:

Beaumont Municipal Code Chapter 2.24 Planning Commission and Community Development Department establishes the City's Planning Commission and the regulations by which it must operate. Chapter 2.24.070 Procedures establishes the Planning Commission shall hold at least one regular meeting per month but does not specify when that meeting must take place.

Currently, the Planning Commission meets on the second Tuesday of each month for its regular meeting and utilizes the fourth Tuesday of the month if an additional meeting is needed. At the October 26, 2022, Planning Commission meeting, staff proposed moving the meetings from the second Tuesday of the month to the second Wednesday of the month. This would allow Tuesdays to remain open for special Council meetings or workshops as needed. The change would also allow Planning Commission to meet after the Economic Development Committee (EDC) meetings. Staff is hopeful that moving the Planning Commission meeting to follow EDC will encourage more participation in both meetings by the public and the respective committee and commission members.

Fiscal Impact:

The cost to prepare this staff report is approximately \$100.

Recommended Action:

Adopt by title only, "A Resolution of the City Council of the City of Beaumont, California, Adopting Planning Commission Meeting Days."

Attachments:

A. Resolution