



Staff Report

TO: City Council
FROM: Robert Vestal, Public Works Director
Dustin Christensen, Principal Engineer
DATE: April 15, 2025
SUBJECT: Landscape Maintenance Agreement for Potrero Interchange

Description Landscape Maintenance Agreement between the State of California, acting through the Department of Transportation (Caltrans), and the City of Beaumont for the Potrero Interchange.

Background and Analysis:

The State of California, by and through the California Department of Transportation (Caltrans) requires an approved Landscape Maintenance Agreement prior to construction of new landscaping within the State ROW. The maintenance responsibilities for new landscaping and irrigation on federally funded Caltrans Projects are outlined in the Caltrans Encroachment Permit Manual and summarized in the following table.

Table 5.9
Responsibilities – Highway Planting Funded by Others

Facility	New Landscape & Irrigation		Replacement of Existing Landscape	
	Permittee	Maintenance*	Permittee	Maintenance**
Conventional Highways	Project sponsor	Local Agency	Project sponsor	Local Agency
Access-Controlled Highways	Local Agency	Local Agency	Local Agency	Local Agency

* A maintenance agreement with the local agency is required to ensure maintenance in perpetuity. Maintenance includes all on-going water and electrical utility costs and all other maintenance expenses.

** If the replacement proposed is like to like, Caltrans will maintain the new installations once a three (3)-year plant establishment period is completed if it was maintained by Caltrans prior to the replacement.

Based on these requirements, Caltrans requires local agencies to maintain the proposed landscaping through an approved landscape maintenance agreement. The

purpose of this Agreement is to identify the landscaped areas surrounding the new intersection that are within the Caltrans Right-of-Way (ROW) and will be maintained by the City of Beaumont after the intersection is constructed. The Landscape Maintenance Agreement applies to the areas shown in Exhibit A of the agreement. The City Attorney has reviewed the proposed agreement.

The general requirements of the Landscape Maintenance Agreement require the City to do the following:

- Maintain all landscaping, shrubs, planting, and irrigation provided in Exhibit A of the Agreement
- Obtain an encroachment permit from Caltrans
- Be responsible for keeping the area clean and removing debris
- Be responsible for removing graffiti
- Maintain the required insurance provided in the Agreement

Caltrans District 8 has additional guidance regarding maintenance agreements within Caltrans District 8. This guidance is provided in the “District 8 Maintenance Responsibility Criteria Chart” and outlines the maintenance expectations based on the level of planting. For the Potrero Interchange Project, the level of planting requires a 17-year maintenance period, plus a 3-year plant establishment period, for a total maintenance period of 20 years. After the 20-year maintenance period, the City can coordinate with Caltrans to terminate the maintenance agreement and allow Caltrans to take over landscape maintenance of the interchange.

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$350.

Landscaping for this contract will be performed by a professional landscaping service procured by the City from a CalTrans approved list of contractors. All maintenance activities under this contract will be at the City’s expense. All maintenance costs associated with this agreement will be paid from the Community Services operational budget.

Recommended Action:

Approve a Landscape Maintenance Agreement between the State of California, acting through the Department of Transportation (Caltrans), and the City of Beaumont for the Potrero Interchange and authorize the Mayor to execute the agreement on behalf of the City.

Attachments:

- A. Landscape Maintenance Agreement
- B. District 8 Maintenance Responsibility Criteria Chart