



City of Beaumont Youth Council

What is the Youth Council? The City of Beaumont Youth Council (YC) is a group of engaged, motivated high school students that serves as an advisory board to the Beaumont City Council. The YC identifies youth related problems and participates in volunteer activities throughout the community. Council members convey their concerns and provide recommendations to City Council and City staff about the quality of life in the City of Beaumont.

Who is in the Youth Council? The YC will be comprised of 20 to 25 high school students from the City of Beaumont. Within the Youth Council, members will elect a Board of Directors— Director, Assistant Director, Secretary, and two Philanthropic Chair/ Event Coordinators.

When and where will the Council meet? The YC will meet at ____ p.m. on the _____ of the month at the Beaumont Civic Center. A YC retreat will take place from 10 a.m. to 4 p.m. on Saturday, _____. In addition, the group will perform community service projects during evenings and weekends.

What will the YC do? During its monthly meetings, the Youth Council will discuss issues communities are facing and brainstorm solutions to those issues. The Youth Council will organize events such as food drives, service at animal shelters, helping the homeless events and so on. Additionally, the Council will attend a retreat and several other City-related events. Examples of these activities include shadowing a Police Officer, meeting City officials, taking tours of City facilities, etc.

Why should you apply? The Youth Council is an opportunity for you to get involved in your community by working with the Beaumont City Council to develop solutions to issues identified by the YC. You will also learn about the city and gain experience by organizing and participating in community service activities.

How can you apply? You can find the application at www.beaumont.ca.gov. Applications are due _____. The first meeting is scheduled on _____, 2023. Contact Siomara at (951) 572-3220 or at SGiroux@beaumontca.gov for information.

Are there any requirements? YC members must reside or attend a high school in the City of Beaumont, maintain a 2.5 GPA, be in good standing with their school, have access to email, and provide their own transportation to meetings and events.

City of Beaumont Youth Council



**Youth Council Member
Manual**

2023-2024 Edition



City of Beaumont City Council

Lloyd White-Mayor

Julio Martinez-Mayor Pro Tem

Mike Lara-City Council Member

Rey Santos-City Council Member

David Fenn-City Council Member

COUNCIL COORDINATOR

Siomara Giroux: SGiroux@beaumontca.gov

PHONE NUMBERS

City Hall Office 951-769-8520

Siomara Giroux 951-572-3220



Youth Council Mission Statement

The City of Beaumont Youth Council (YC) is comprised of high school students serving as an advisory board to the City of Beaumont City Council. The youth council will identify youth related problems and participate in volunteer activities throughout the community. Youth council members will convey their concerns and provide recommendations to City Council and staff about the quality of life in the city of Beaumont.

The Youth Council aims to serve as a link between the city of Beaumont youth and the Beaumont City Council. The youth council provides members with the opportunity to discuss issues of concern in the community and participate in community-enhancing volunteer activities.

Youth Council Details

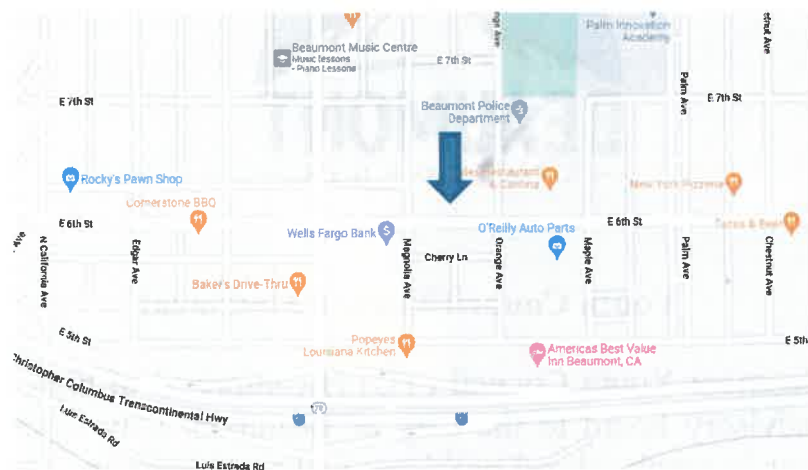
Each youth council member is responsible for staying up to date with current activities taking place within the city of Beaumont. Members are also responsible for attending monthly meetings and participating in YC/community-sponsored volunteer events.

YC meetings will occur once a month at the City of Beaumont Civic Center. Apart from the meetings, communication between the youth council and Mayor/staff will occur via email. Youth council members are expected to read and respond to emails promptly.

During the first YC meetings of the term, members will outline youth related issues in the community, create a list of goals and strategies to complete during the term, and elect a Board of Directors to lead the youth council.

Map of City of Beaumont Civic Center Office

550 E. 6th St. Beaumont, Ca



Instructions: Park in the City parking lot located east of the Civic Center. The entrance to the parking lot will be on Orange Avenue just north of 6th Street. Walk west crossing Orange Ave. and enter the building through the glass doors on the east side of the building. Walk straight back to the council chambers located on the right side of the hallway.



MISSION STATEMENT

The City of Beaumont is committed to providing core services to the community that ensure it remains a desirable place to live, work and play. Through responsible and professional leadership and in partnership with local agencies to achieve common goals and leverage area resources, the city will strive to improve the quality of life for all residents living and working in the community.

VISION STATEMENT

The City of Beaumont maintains its reputation as a safe community and evolves to meet the needs of Beaumont's residential and commercial growth. The city strives to create an economically balanced community to achieve fiscal sustainability and ensure that city resources are maximized and deployed in a manner that meets Beaumont's long-term needs, as well as the needs of every citizen, while enhancing and maintaining Beaumont's natural beauty.

VALUES: The City of Beaumont ASPIRES to reach new heights.

Accountability
Stewardship
Promote Trust
Integrity & Ethics
Responsibility
Excellence

- **A** stands for **Accountability**. We hold ourselves accountable for our actions and to be transparent with one another and with our community.
- **S** stands for **Stewardship**. We will be good stewards of city resources and the public.
- **P** stands for **Promote Trust**. We strive to promote trust in our community and with one another through effective communication, respect, transparency and broadly sharing information.
- **I** stands for **Integrity & Ethics**. Our actions will maintain the trust and confidence of the public and the organization.
- **R** stands for **Responsibility**. We take responsibility for our actions as an organization and achieving results.
- **E** stands for **Excellence**. We strive to maintain excellence in everything we do for the organization and for the public.



City Council

The Beaumont City Council is comprised of five Council members, each sharing equal voting powers on all items coming before the Council. Council members are elected to at-large positions for four-year terms, with elections held in November of even-numbered years. The City Council meets annually to select one of its members to serve as Mayor and another to serve as Mayor Pro-Tem for one year but no more than two consecutive years.

The City Council provides legislative and policy direction to the City Manager, who implements their decisions to direct the activities of the City. The City Council responds to issues and concerns of the community by allocating resources, developing policies, and formulating strategies that support the vitality and economic viability of the City. All their decisions must be made at public meetings.



**Mayor
Lloyd White**



**Mayor Pro Tem
Julio Martinez**



**Council Member
David Fenn**



**Council Member
Mike Lara**



**Council Member
Rey Santos**

For more information about the Beaumont City Council,

Visit: <https://www.beaumontca.gov/29/City-Council>



Mayor Lloyd White

Councilmember Lloyd White, his wife Marti, and their two children moved to Beaumont in 2007. After enrolling the children in Beaumont schools, Lloyd found a passion in improving educational opportunities for Beaumont's children. In fulfilling this interest, Lloyd has served on the Beaumont Unified School District's Budget Review Committee, Technology Planning Committee, School Site Council and PTA executive board. In addition to involvement with Beaumont's schools, Lloyd is active in Beaumont Cub Scouts and the Pass Area Stingrays. Since 1997, Lloyd has worked for Esri, an international supplier of Geographic Information System software, web GIS and geodatabase management applications based in Redlands. Mayor White has a bachelor's degree in economics from UCLA and a Master of Business Administration degree from the University of Redlands.

"My vision of Beaumont in 20 years is one we can all be proud of. A city that treats its citizens with respect. A city that works well with, and is respected by, our neighbors".

Term Information

- First Elected: November 2014
- Current Term Expires: November 2022



City of Beaumont

Beaumont proudly offers a rich history and rural charm. Originally settled in the mid-1800s as a stop along the Southern Pacific Railroad, people drawn to the beautiful mountain views, crisp air and abundance of apple orchards remained in the area and the City of Beaumont was incorporated on November 18, 1912.

Beaumont is a vibrant City whose charm is exceeded only by the remarkable people who call it home. While times have changed, the friendliness and hospitality that recall a simpler era have not. In Beaumont, residents enjoy a way of life that includes not only the charming characteristics of a small town, but all of the amenities of a dynamic suburban environment.

Beaumont's continued growth can be attributed to a dedicated and visionary City government and staff, coupled with involved community members and vibrant businesses working together to prepare Beaumont for the future. The City's exceptional services and public safety, excellent school system, and 16 scenic parks and recreation areas ensure that Beaumont is a great place to live, work and explore.

Strategically located at the intersection of Interstate 10, Highway 60, and Highway 79, Beaumont offers exceptional development opportunities to new or expanding businesses. The city's immediate market area population currently exceeds 120,000 (15-mile radius) and with strong growth projected to occur for several more decades, Beaumont will remain a highly desirable location for new investments.

Local government is business friendly and fiscally sound with a mix of local merchants as well as national retailers. There is something for everyone here in Beaumont.

Beaumont Police Department's mission is to provide the highest quality law enforcement service in the most effective and efficient manner possible. Emphasizing education and crime prevention, we've seen the number of major crimes in Beaumont decline since 2000, despite doubling in population and a slowing economy over the same period.

The City of Beaumont has contracted with the Riverside County Fire Department, in conjunction with the California Department of Forestry and Fire Protection (Cal Fire), for fire protection and emergency services since 1978.

YC Board of Directors

Director: Oversees Youth Council (e.g., scheduling, notifying members, and chairing meetings); acts as a liaison between the YC and City staff.

Assistant Director: Assists the president and secretary; in the absence of an officer, the AD shall step in; reports progress of YC efforts at every regular meeting; takes role at every regular meeting

Secretary: Oversees the communication of meeting times and events; records and maintains meeting minutes and any important documents; emails minutes to YC members; updates calendar

(2) Philanthropic Chair/ Event Coordinator: Plans and supervises philanthropic/service events for the YC to participate in; seeks opportunities for YC members to volunteer

Every youth council member is eligible to run for these positions. Those interested will need to prepare and present a 1–2-minute speech during the first youth council meeting about why they believe they are best fit for the position. Holding a position on the Board of Directors will require more time and effort than regular youth council member status.

Basic Rules and Regulations

A. Dress Code

YC members should present a professional appearance at all YC meetings, YC events, and community/city related activities (unless instructed otherwise). Members may wear YC shirts or appropriate attire. Neat, casual attire is acceptable. Clean hygiene is also important.

B. Ethics

Harassment of any sort will not be tolerated. If you believe you have been treated inappropriately, please take the matter to the Youth Council Coordinator immediately. Please always use respectful and appropriate language.

C. Emergency Procedures

In case of an emergency, Siomara Giroux, Executive Assistance, has the procedures and guidelines for each emergency event.

- In the case of a fire, evacuate to the East parking lot
- In the case of an earthquake, evacuate to the East parking lot
- In the case of a fire or evacuation emergency, evacuate to the East parking lot and wait for further instruction
- In case of an emergency, the First Aid Kit is located by the rear exit of City Hall.
- In case of a medical emergency an AED is located at the end of the entry hallway on the south wall.

If you are injured in any way, please report the injury immediately to the City Manager, and/or Youth Council Coordinator.

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Youth Council Schedule

Month:	Mandatory Events:	Non-Mandatory Events:
September		
October		
November		
December		
January		
February		
March		
April		
May		

Meeting Schedule:

September 18th: Welcome; Presentation: City Vision

October 16th: Working meeting

November 13th: Presentation

December 11th: Working meeting/ Filming for Christmas Reception Video

January 15th: Presentation

February 19th: Working meeting

March 19th: Presentation

April 16th: Working meeting

May: End of the Year Celebration

YC Questionnaire

- 1. What are your plans after high school?**
- 2. What career would you like to pursue?**
- 3. On a scale of 1 to 10, 1 being very little and 10 being very well, how well do you believe you understand city government?**
- 4. On a scale of 1 to 10, 1 being very little and 10 being very well, how well do you believe you understand city government?**
- 5. Have you ever attended any type of government meeting? I.e., City Council Meeting, Board of Supervisors Meeting, etc.**
- 6. What do you hope to gain by serving on the Youth Council?**

7. Please mark all of the following fields/areas you are interested in learning about: (Please mark a 1, 2, and 3 by your top three choices. Mark any additional topics with an X

Administration

Finance Department

Public Works

Animal Control

Fire Department

Risk Management

Building and Safety

Fleet Management

Senior Center

Budget Analysis

Human Resources

Solid Waste Management

City Clerk

Information Technology

Streets Maintenance

Code Enforcement

Legislative

Transit

Community Services

Parks and Recreation

Wastewater

Contracts and Procurement

Planning Department

Economic Development

Police Department

City of Beaumont Youth Council Goals 2023-2024

Goal 1: _____

Goal 2: _____

Goal 3: _____

Goal 4: _____

Goal 5: _____

City of Beaumont Youth Council

Mission Statement:

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Make up:

- 2023-18 students
- 2024-24 students
- 2025-31 students
- Students will come from Beaumont High School, Glen View High School, Beaumont Middle College High School, 21st Century Learning Institute, Mission Vista Academy and Mojave River Academy.
- Board of Directors: Director, Assistant Director, Secretary, 2 Philanthropic Chair/Event Coordinators

Meetings:

- Meetings are the 3rd Tuesday of the month from September to April.
- In November and December, the meetings are the 2nd Tuesday due to the Holiday schedules.
- In September, a retreat is held to help students bond and learn about the program.
- In May, an End of the Year Celebration Ceremony is held to honor students.

- Meetings are held at the Albert A. Chatigny Sr. Community Recreation Center from 5-7pm.

Applications:

- Applications will be released in November 2022 for the 2nd semester 2023 period. The next application release will be in April 2023 for the 2023-2024 school year.
- The application will be posted on the City's website and social media pages.
- The application will also be sent the Beaumont Unified School District with a request to post on their communication outlets.
- Should a student apply during the summer without a teacher evaluation, they will be required to send the evaluation once school begins.

Calendar of To-Do's:

April

- Send out applications for next program
- Send invite for end of the year celebration for current program

May

- End of the year celebration

June

- Close application period (optional)
- Select members and notify
- Secure rooms at community center for following school year
- Schedule speakers for meetings (optional-may want to wait until you find out what interests the students)

August

- Open application period again (optional)
- Send email to members with details about first meeting and retreat

- Get binders for manuals
- Confirm date of State of the City and reserve tickets

September

- Hold first meeting and retreat
- Give permission slips and surveys
- Order shirts and business cards
- State of the City

October

- Collect permission slips and surveys
- Use surveys to determine job shadowing sites
- Reach out to PIO to schedule filming of students

December

- In December or January, reach out to departments for job shadowing
- YC sponsors Holiday reception
- Film students during meeting and at reception

January

- Reach out to schools for permission for job shadowing
- Give presentation about professional attire, mannerisms, etc.

February

- Job Shadowing
- Select date for end of year celebration in May

Shirts

- Order shirts for new YC members
- Ask returning YC members if they want a new

Business Cards

- Order business cards with the names and emails of students

Youth in Government Day

- Use surveys from first meeting to see what career fields the students are interested in. Create groups of 2 or more for each job shadowing group.
- Have a date reserved in February as early as possible and let BUSD know (Ask that they provide transportation and staff members)
- Email department heads to let them know those students who are interested in job shadowing in their office.
- Below is an example of what would be sent:

I'm reaching out to ask if you'd be interested in hosting some of the Beaumont Youth Council students for our **Annual Youth in Government Day on February 5th**. Each year, we pair these high school students with City employees for a day of job shadowing. This year, we have 4 students interested in _____ and Mayor White thinks your office would be a great fit. Please see some of the details below:

Annual Youth in Government Day

When: Tuesday, February 5th, 2019

Time: Students will arrive to your office between 8-8:30am. The day will conclude at 3pm and they will be picked up.

Where: Your office

Details: These students attend Beaumont High School and serve on the Beaumont Youth Council. These specific students have expressed an interest in _____

Agenda: You can organize your day with the students anyway you'd like. You can have them sit in on meetings, meet City staff, receive presentations, etc. The only restriction is that they cannot be driven anywhere. We do ask that you provide lunch for the students as they'll be with you during that time period.

Additional: There will be several groups of students shadowing in different City offices. I, and the City Manager if her schedule permits, will visit each group throughout the day. There may also be an administrator from the school district who will attend with the students as well.

- Contact the school district in January and explain the details of the job shadowing event and students will need to be cleared from school.
- Confirm with students during January meeting that they will attend and make sure they know where, when, etc.
- Try to provide details to the schools if they ask for it. BUSD will ask for addresses, agendas, etc.

- Ask departments for their agendas so you can decide when you want to stop by and visit each location. Make sure you give departments the names and info about their group
- Confirm multiple times with the students and departments that everything is set. Give departments your cell # to call or text with questions or issues
- Day before: Reach out to students to make sure they're good to go
- Day of: Take lots of pictures. Take notes of important things they learn for captions on social media
- After: Send departments thank you letters

End of the Year Celebration

- Select a date in February. Recommend holding event on Thursday in the beginning of May at 5:30pm.
- Reserve venue as soon as you have a date.
- Send out invitation to dignitaries and schools in March or April. Provide certificates in the letter and request the certificates a week prior to the event.
- Keep a list of attendees.
- During the April meeting, ask for speaker volunteers and go over the agenda for the event. Give as many details as possible to students about when to arrive, what to wear, how long their speeches should be, etc.
- Select a student to lead the pledge. Have a list of all dignitaries to introduce and double check who attends on the day of. Print certificates for each student.
- Arrange where students will sit based on schools and make name tags for their seats.
- Arrive early to the facility. Bring YC Banner, certificates you've collected, name tags for chairs, printed agendas, RR's, any printed materials the YC created, tape and scissors.