



Staff Report

TO: City Council
FROM: Doug Story, Community Services Director
DATE: November 15, 2022
SUBJECT: Ratification of Purchase of Two City Hall Gymnasium Air Conditioning Units and Associated Electrical Upgrades

Description Emergency purchase in the amount of \$37,760.

Background and Analysis:

As part of the Civic Center upgrades, two combination heating and air conditioning units were scheduled to be replaced. The existing units were inoperable resulting in inefficient temperature control of the facility. The original construction schedule called for the units to be replaced following roofing repairs. However, the two units in the gym that were available are housed on the ground and there is no need to wait for roof repairs to be completed.

In obtaining quotes, it was determined that replacement units were immediately available and in stock, ready for installation. Several contractors expressed a delay in the supply of AC units and were unable to provide units in a timely manner. Many of the AC units needed for the City Hall project are on back order and have significant production periods. Due to immediate availability, it was decided to move forward with Burgeson Heating and Air, Inc., and replace the AC units in preparation for large meetings and events that are scheduled for the gym at City Hall. Since the units are ground mounted on existing concrete pads, this project was able to move forward ahead of schedule and avoid future product delivery delays.

Fiscal Impact:

The cost of the installation is \$37,760. The purchase and installation will be paid through the Facilities Internal Services Fund. The estimated cost to prepare this report is \$175.

Recommended Action:

Ratify the costs associated with the installation of new circuit breakers and heating and air conditioning units at the Civic Center in the amount of \$37,760 payable to Burgeson Heating and Air Inc.

Attachments:

- A. Invoice No. 1347866 from Burgeson's for installation of one 7.5-ton combination heating & air conditioning unit and one 4 ton combination heating & air conditioning unit with WiFi programmable thermostats.
- B. Invoice No. 1348403 from Burgeson's for installation of a new 60-amp 3 phase panel.