

## Nicole Wheelwright

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, November 19, 2024 4:07 PM  
**To:** Nicole Wheelwright  
**Subject:** Online Form Submittal: Financial & Audit Committee - 2024

### Financial & Audit Committee - 2024

The interview and selection process is scheduled for the December 17, 2024 City Council Meeting at 6:00 p.m.

First Name	Evalin
Last Name	Ghagare
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	<i>Field not completed.</i>
Employer Name	<i>Field not completed.</i>
Are you 18 year of age or older?	Yes
Do you reside in the City of Beaumont?	Yes
Questions	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Finance & Audit Committee member?	No
If you answer "Yes", please explain	N/A

Qualifications - Briefly state your qualifications, including any education, skill, or background related to finance & audit functions

MBA with Finance as specialization.  
Worked as an intern with PriceWaterHouse Coopers and was part of the auditing team.

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Additional Information

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Resume [Evalin G-Resume.pdf](#)

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## Evalin Ghagare



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### Professional Summary

Experienced and results-driven Human Resource Professional with over 6 years of comprehensive experience in Talent Acquisition and recruitment across various Industries including Technology, Finance, Healthcare, IT and Engineering. Skilled in creating inclusive candidate pools and employing strategic sourcing techniques to attract diverse, high-quality talent. Proven ability to collaborate with hiring managers to develop engagement strategies that align with organizational goals and support inclusive workplaces. Proficient in Workday, Salesforce, ModernHire, Greenhouse and other recruitment technologies, with a strong commitment to continuous improvement and high-touch recruiting.

### Professional Experience.

#### Currently a part of **Salesforce Talent Alliance Career Cohorts**

Closely working with Salesforce recruiters and coaches on different tasks and projects.

- Gained hands-on experience with Salesforce functionalities.
- Automated document generation and contract lifecycle management.
- Managed electronic signatures and digital transactions through DocuSign.
- Created and integrated custom forms with Salesforce using Form Assembly.
- Automated scheduling and sending of Salesforce reports via Cloud, Sharepoint, Slack.
- Utilized Salesforce Maps for location-based intelligence and optimized field service routes.

### Agent

#### **New York Life Insurance Company**

August 2023 - January 2024

- Offered a variety of Financial products that could help meet a number of insurance and financial needs, including, but not limited to college funding, retirement, managing costs for extended periods of care and lifetime income strategies.
- Utilized Salesforce Marketing Cloud for client acquisition and relationship management.
- Generated leads and identified potential clients through various channels.
- Provided expert advice on insurance coverage options and recommended suitable policies.
- Managed client relationships and utilized Salesforce CRM for client relationship management.

**Talent Sourcer/Recruiter- RPO**  
**Randstad Sourceright(in support of Wells Fargo), California**

***April 2022-November 2022***

- Managed end-to-end recruitment processes for various Technical roles ,ensuring alignment with organizational hiring goals and timelines.
- Developed and executed innovative sourcing strategies to attract top talent,utilizing platforms such as Workday CRM, Beamery,and Gr8 People to track metrics and streamline hiring process and analyze recruitment data for continuous improvement.
- Collaborated with hiring managers to refine job descriptions and requirements,enhancing the quality and fit of candidates.
- Collaborate with business stakeholders, business leaders and subject matter experts to plan and deliver projects effectively and timely.
- Developed and managed high-touch candidate experiences,ensuring transparent communication and personalized engagement at every recruitment stage.

**Talent Delivery Consultant/ Specialist**  
**Randstad,India**

**October 2014-July 2016**

- Managed a large pipeline of candidates and filled open positions efficiently to meet the Company's needs.
- Expert in Sourcing, pre screening, and interviewing candidates for various roles.
- Ensured a positive and professional experience for all candidates, including providing timely communication and feedback.
- Developed and implemented innovative recruitment strategies to attract top talent.
- Understand and applied industry-specific requirements and qualifications in the recruitment process.
- Collaborate and partnered with hiring managers and stakeholders to understand their staffing needs and ensured alignment with recruitment process.
- Maintained and updated candidate databases accurately and timely to ensure it was compliant with data privacy regulations.
- Tracked and reported to the Executive team the recruitment metrics such as time-to-fill and candidate quality.

**Senior Research Executive**  
**Executive Tracks Associate,India**  
**December 2013-September 2014**

- Led recruitment efforts across diverse industries,including finance,IT,legal,and healthcare.
- Built and maintained strong relationships with hiring managers and clients,ensuring alignment with recruitment goals and expectations.

- Managed the recruitment of sensitive and confidential roles, providing high-level recruitment support and market insights.
- Increased client satisfaction through effective communication and tailored recruitment strategies.

### **Talent Resource Coordinator**

#### **Career Hunters, Kuwait**

**January 2010-October 2012**

- Managed recruitment processes for clients in sectors such as banking, financial services, engineering etc
- Sourced candidates from Gulf countries and international markets through various channels, including job portals, referrals, and cold calling.
- Ensured accurate and compliant payroll processing for employees, enhancing operational efficiency.
- Collaborated with recruitment software providers to optimize technical functionalities and enhance user experience.

### **Education**

- **MBA- 2009**
- **Post Graduate Diploma in Foreign Trade-2009**
- **Bachelor of Business Management-2007**
- **Diploma in Air Transport & Marketing- Skyline Institute, Kuwait-2003**

### **Certifications**

- **CDI Insurance Producer License**(Life, Health, and Accident), California-2023
- **Clicked Salesforce Administrator Quest-Completed**
- **Deloitte Salesforce Consultant Quest- Clicked- Completed**

### **Technical Skills**

- Recruitment Tools: LinkedIn Recruiter, ATS, Workday, Gr8People
- Salesforce (Pursuing Certification in AI and Associate)
- Microsoft Office suite, Google workspace

### **Skills**

- Full-cycle recruitment and talent acquisition
- Behavioural interviewing and competency assessments
- Advanced sourcing techniques and data-driven recruitment strategies
- Proficient in sourcing candidates from social media and used platforms like LinkedIn, Monster, Indeed, Dice, Boolean Search and Google x-ray, Glassdoor, GitHub, Stack

- Familiar with ATS and payroll software(Workday, Salesforce, Taleo, Gr8 People, ModernHire, bullhorn)
- Strong relationship management and stakeholder engagement
- Knowledge of employment laws and HR compliance
- Effective communication and interpersonal skills.
- Excellent written and verbal communication skills
- Detail-oriented with strong organisational and time management abilities

### **Professional Development**

- Member of the Society for Human Resource Management(SHRM)
- Active participant in industry webinars, networking events and tech groups to stay updated on best practices and trends.

### **References**

Available upon request

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## Nicole Wheelwright

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**From:** noreply@civicplus.com  
**Sent:** Sunday, December 1, 2024 7:22 PM  
**To:** Nicole Wheelwright  
**Subject:** Online Form Submittal: Financial & Audit Committee - 2024

### Financial & Audit Committee - 2024

The interview and selection process is scheduled for the December 17, 2024 City Council Meeting at 6:00 p.m.

First Name	Sylvia
Last Name	Wiley
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Purchasing Director
Employer Name	Imperial Dade
Are you 18 year of age or older?	Yes
Do you reside in the City of Beaumont?	Yes
Questions	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Finance & Audit Committee member?	No
If you answer "Yes", please explain	N/A

Qualifications - Briefly state your qualifications, including any education, skill, or background related to finance & audit functions

I hold an Associate's degree in Business Administration, and a Bachelor's degree in Operational Management. I am actively pursuing my Masters in Organizational Leadership and Supply Chain. I possess over 20 years of experience controlling operations in various environments with an emphasis on growth, development, and continuous improvement. My responsibilities include planning, forecasting, budgeting, and controlling. I strive to maximize available resources, ensuring optimal efficiency. I work closely with finance to ensure budget adherence, resolve purchase variances, and lead cost savings initiatives.

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Additional Information

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Resume

[2024 Resume.pdf](#)

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Additional Information

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# SYLVIA WILEY

## Senior Supply Chain Professional

Accomplished, resourceful, and results-driven supply chain professional, offering key credentials in Planning, Production Control, Project Management, Procurement, Vendor Management, Inventory Control & Cost Reduction. Over 20 years of experience leading operations in controlled production environments with proven ability to meet goals and deadlines, while maximizing available resources. Demonstrated aptitude to independently manage priorities, communicate effectively, lead with integrity, and maintain optimal efficiency. Ensures compliance; excels during all complex challenges and conflicts. An organizational leader with a high bias for action. Possesses an organized, process-oriented approach that has maximized successful business results and optimum team performance.

### PROFESSIONAL EXPERIENCE

#### **Regional Director of Purchasing & Inventory, Imperial Dade – Loma Linda, CA September 2023 to Present**

- Direct the replenishment and purchasing operations of regional team, consisting of five purchasing managers, and sixteen buyers, servicing six distribution warehouses.
- Responsible for restructuring the purchasing departments of west region acquisitions, forming one regional procurement team.
- Develop and drive Key Performance Indicators to increase fill rates, inventory turns, and on time delivery.
- Generate daily, weekly, and monthly reporting to summarize department performance and provide insights for improvement.
- Strategically analyze inventory related data to increase responsiveness to inventory demands.
- Implement data driven inventory policies to optimize stock levels, minimizing stockouts and reducing excess inventory.
- Implement policies, procedures, systems and programs required to meet the department objectives and to ensure continuous improvement in all supply planning areas.
- Manage vendor relationships, to optimize service and drive issue resolution.
- Collaborate with other departments to define current and future inventory requirements and apply forecast systematically to ensure sufficient supply.
- Manage West Region acquisition integrations inclusive of training, physical inventory moves, communication with internal and external stakeholders, and implementation of process and control.
- Work directly with senior management from Operations, Sales, Finance, and Sourcing providing leadership and direction on a cross functional basis to ensure optimum inventory levels.

#### **Supply Chain Manager, Dura Plastic Products Div of Tigre Grupo - Beaumont, CA February 2022 to September 2023**

- Manage key areas of the Supply Chain including procurement, planning, order management, inventory control, warehousing, logistics, and external distribution warehouses.
- Manage all external distribution warehouse stock levels and replenishment cycles.
- Lead Supply Chain process improvements directly impacting Customer On-Time Delivery.
- Implement policies, procedures, systems and programs required to meet the department objectives and to ensure continuous improvement in all material management and supply planning areas.
- Ensure the department compliance and performance to key metrics including cost savings, inventory reduction, fill rate, OTD, and OTIF.
- Lead Sales and Operation Planning process within the operations, review recommended sales forecasts and inventory goals, and drive the agreement on a consensus forecast.
- Develop and maintain a PFEP (Plan for Every Part), utilizing historical consumption to establish ABC classifications on a multi criteria level and incorporating S&OP forecast to ensure sufficient inventory levels to align with sales objectives.
- Drive adherence to production schedules to ensure the manufacturing of appropriate stock levels, minimizing over and understock.
- Manage and oversee the safety and efficiency of internal and external warehouse facilities.
- Manage external partner relationships.
- Lead initiatives through ERP implementation, supporting change management

#### **Production Control Manager, PSG California, a Dover Company - Grand Terrace, CA March 2020 to February 2022**

- Manage team of ten Production Planners and two Master Schedulers, covering six Value Streams.
- Lead Supply Chain process improvements directly impacting Customer On-Time Delivery.
- Ownership of all customer orders from order entry through to shipping, covering monthly sales averaging \$15M per month.
- Manage daily Production Schedules across all product brands and operation departments.

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- Implement policies, procedures, systems and programs required to meet the department objectives and to ensure continuous improvement in all material management and supply planning areas.
- Ensure the department compliance and performance with all SGD activities including bowler metrics, and action plans for Inventory Turns and Customer On-Time Delivery.
- Develop and maintain PFEP, utilizing historical consumption, to set inventory targets and evaluate the short and long term unit and dollar inventory projections at the raw, sub-assembly, and finished good levels.
- Maintain item parameters in Oracle MRP to maximize productivity and on time delivery while minimizing inventory.
- Lead sales and operations (S&OP) planning process with Sales, Finance and Operations, review recommended sales forecasts and inventory goals, and drive the agreement on a consensus forecast.
- Collaborate with Product Management and Sales on new product introduction forecast ramp.
- Track engineering change notifications (ECN) and make appropriate adjustments in forecasting system to enable sound planning of future supply.
- Work with IT to develop databases, ad hoc reports & specify software solutions to fit planning needs of the company.

## ***Purchasing Supervisor, PSG California, a Dover Company - Grand Terrace, CA*** ***November 2017 to March 2020***

- Supervise Purchasing Team and ensure key metrics are being driven and achieved; Site OTD (Customer Focused), Supplier OTD, Inventory Reduction, PPVs, Cost Savings, and AP Aging.
- Drive shortage management, root causing, and updating of forecasts and safety stocks as necessary.
- Develop and maintain PFEP (Plan for Every Part) for both make and buy inventory.
- Implement Forecast tool and review quarterly for accuracy, and update
- Lead the Supply Chain integration of new product acquisition. Team Lead for physical move of acquisition cross country.
- Work closely with Production Planning Department to facilitate target work order release quantities to keep productivity at a maximum.
- Drive down excess inventory by negotiating blanket agreements & stocking programs with suppliers, reducing lead times, initiating product return/ buybacks, and working with engineering to modify/ convert obsolete materials.
- Train and develop new team members.
- Manage the performance of assigned group of suppliers and initiate the timely release of purchase orders for production materials.
- Efficiently utilize Oracle MRP to generate purchase orders, release work orders, and manage inventory.
- Create and manage work orders for Outside Processed Parts.
- Manage supplier performance using LeanDNA, tracking and measuring PPVs, OTD and Quality (DPM).
- Develop Stocking Agreements with suppliers, reducing lead times, and minimum order quantities.
- Reduce excess incoming inventory by driving daily open order management and scheduling out as necessary.
- Expedite orders as necessary to satisfy customer demand while avoiding increasing costs.
- Work closely with Receiving and Inventory Departments to resolve issues and reduce delays in getting product into stock and available for production use.
- Participate in continuous improvement efforts, sharing ideas, and offering support to all other departments at every opportunity, across all product brands.
- Work with accounting to resolve invoice discrepancies and payment hold issues.
- Collaborate with Engineering to process Product Change Requests, review bills of materials, perform make or buy analysis, set-up new products, and quote special projects.

## ***Buyer Planner Supervisor, Winpak Lane - San Bernardino, CA*** ***February 2016 to November 2017***

- Manage daily activities of Purchasing & Planning Department.
- Supervise, lead, mentor, and motivate Purchasing & Planning staff.
- Manage vendors; strategically negotiate prices, RFP's, order status, and technical matters.
- Create, evaluate, and prioritize Open Sales Order report based on shop capacity, customer demand, and company objectives. Run weekly Sales Order Meeting to communicate order status and establish job priorities.
- Manage machine build special projects ensuring materials and services are available just in time.
- Efficiently utilize ERP system to enter purchase orders, work orders, monitor open PO's, supplier performance, and cost analysis.
- Evaluate blueprints to perform make or buy analysis.
- Implement, lead, and track cost savings initiative, focusing on reducing costs and capturing all savings opportunities.
- Expedite orders as necessary, negotiating with vendors to reduce and/ or eliminate expedite fees.

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- Monitor inventory levels, forecast requirements, and update order policies as necessary.
- Work closely with accounting to resolve invoicing issues and keep purchase price variances to a minimum.
- Manage and reduce freight costs and transit times.

## ***Senior Buyer, Flowserve Corporation - Rancho Dominguez, CA***

*March 2011 to February 2016*

- Effectively manages and coordinates the procurement of all parts (pump components), raw materials, subcontract services (fabrication, machining, heat treating, coating), equipment maintenance, repairs, facility services, janitorial supplies, packaging materials, and office supplies for pump quick response repair center.
- Create daily purchase orders in Baan MRP system and process multiple Pcard transactions daily for indirect purchases.
- Perform “make or buy” analysis when necessary to maximize efficiency.
- Manage, monitor, and audit suppliers. Participate in new supplier on-site evaluations.
- Work closely with engineering, review BOMs, process procedures, and specifications.
- Review requisitions for accuracy; ensuring critical drawing elements/ process specifications are specified on each PO.
- Generate custom purchasing reports, cost overviews, open order reports, GRNI, and on-time delivery reports.
- Creates and reviews Open Orders Reports daily/weekly; ensures orders arrive on-time and within budget.
- Research, source, and negotiate the purchase of all goods to meet quality, cost, and delivery requirements.
- Ensures quality, delivery, and cost issues are addressed immediately.
- Manage vendor on-time delivery performance, 98% on 95% goal.
- Expedite purchase orders. Pull-in, push-out as necessary.
- Actively participate in companywide cost savings initiative, exceeding cost savings goals set out by managers.
- Work closely with accounting to ensure invoice accuracy and timely processing of all invoices.
- Contribute to overall success of the business unit and provide backup in all other areas to support business needs.
- Supports and adheres to company and regulatory guidelines (QMS), traceability requirements, and SOX controls.

## ***Production Control/Purchasing Manager, Vaga Industries, So. El Monte, CA***

*2003 to 2011*

- Strategically prioritized a wide variety of critical production requirements, including quoting, purchasing, troubleshooting, AutoCAD drafting, supervising, scheduling, controlling, and order processing.
- Actively managed vendors; strategically negotiated prices, RFP's, order status, and technical matters.
- Manage all customer orders from order entry through shipment and invoicing.
- Evaluated, planned, created, and implemented master production schedule; managed full-cycle purchasing of all raw materials, chemicals, equipment, packaging and office supplies, maintenance, and services.
- Collaborated with top customers to implement highly-efficient Kanban (stock replenishment) programs.
- Efficiently utilized ERP system to monitor open PO's, supplier performance, and cost analysis.
- Evaluated blueprints to create accurate estimates and proposals using AutoCAD.

## **AWARDS**

**PSG Dover** – Denny Buskirk Lifetime Achievement Award for Continuous Improvement - 2020

**Flowserve Corporation** – Multiple “Spirit of Flowserve” Awards for Collaboration, Commitment, Competence, and Creativity.

## **EDUCATION - CERTIFICATION - QUALIFICATIONS**

**MS Organizational Leadership Global Management**, Arizona State University (in progress)

**BS Operational Management**, Southern New Hampshire University

**AA Business Administration**, Southern New Hampshire University

**Purchasing Fundamentals Certificate**, Cal State University, Dominguez Hills, CA

**Member, APICS - CSCP Certificate** (continuing education/in-process)

## **TECHNICAL PROFICIENCIES**

Microsoft Office Suite (Outlook, Word, Excel, Powerpoint, Access), AS400, Baan (MRP), M1 (ERP), Vista, AutoCAD, Oracle, SAP, Microsoft BI, S2K ERP, Syteline SL8, Sharepoint, LeanDNA, TeamGuru, Crystal Reports