

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Tuesday, November 26, 2024 12:41 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Allen
Last Name	Koblin
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	COMMERCIAL REAL ESTATE
Employer Name	<i>Field not completed.</i>
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	I am not aware of any conflicts that could affect my appointment.

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:	I have experience as a developer, a business owner and real estate agent for institutions as well as individuals. I have served over 16 years on city commissions in the city I previously lived in, including working on the committee that developed the 25 year master plan for that city (La Canada-Flintridge).
What would your vision for Beaumont's future?	My vision for the future of Beaumont is where all residents may enjoy living in a safe community with opportunities for all residents whether they be young or old. That means having job opportunities within the City that do not require residents to travel to other cities. It means offering quality education, shopping, eateries and parks for everyone. I see traffic flows designed so that residential areas are not negatively impacted and future developments are the result of a common sense approach that controls that growth. I see a thriving modern yet rural city where our rural roots are recognized and people and businesses take pride and enjoyment living in. I see the Planning Commission as an opportunity to work with others to attain these goals and to do so without any personal higher aspirations
If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"?	I see "quality of life" as a living in a safe and healthy growing community where opportunities for jobs, quality education, shopping and recreation exist for all residents, whether they be young or old. It is a city government that truly represents the residents and works diligently to protect and develop those qualities.
What involvement do you currently have in the community?	I serve on the Board of the Beaumont Chamber of Commerce, The Economic Development Committee for the City of Beaumont and on the Foundation Board of the San Gorgonio Memorial Hospital.
Additional Information	
Resume	<i>Field not completed.</i>
Additional Information	
	<i>Field not completed.</i>

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Nicole Wheelwright

From: noreply@civicplus.com
Sent: Tuesday, November 19, 2024 7:44 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Allen
Last Name	McNABB
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	██████████ Beaumont CA 92223
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Industrial Engineeri
Employer Name	Palm Springs airport
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	Not applicable

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:

Project manager for previous company

What would your vision for Beaumont's future?

My vision for Beaumont, California, would focus on a balanced approach that enhances quality of life while promoting sustainable growth.

1. **Community Development**: Creating vibrant, mixed-use neighborhoods that combine residential, commercial, and recreational spaces, fostering a sense of community and walkability.
2. **Green Spaces**: Expanding parks, nature trails, and open spaces to enhance outdoor recreation opportunities and promote environmental sustainability.
3. **Transportation Infrastructure**: Improving public transportation options and investing in bike lanes and walkable pathways to reduce traffic congestion and promote eco-friendly commuting.
4. **Economic Growth**: Supporting local businesses and attracting new industries, particularly in technology and green energy, to create jobs and diversify the economy.
5. **Education and Innovation**: Investing in educational facilities and programs that encourage lifelong learning and innovation, preparing residents for future job markets.
6. **Cultural and Recreational Opportunities**: Promoting arts, culture, and recreational activities to enhance community engagement and attract visitors.
7. **Sustainability Initiatives**: Implementing programs focused on renewable energy, water conservation, and waste reduction to ensure a sustainable future for the city.

By focusing on these areas, Beaumont could become a thriving, inclusive community that balances growth with sustainability, making it an attractive place for current and future residents.

If you were a Planning Commission member

As a Planning Commission member representing the Beaumont citizens, I would define "quality of life" as the overall

representing the
Beaumont Citizens, how
would you define
“quality of life”?

well-being and satisfaction of residents in their daily lives.

1. **Health and Well-being**: Access to healthcare services, recreational facilities, and opportunities for physical activity that promote a healthy lifestyle.

2. **Safety and Security**: A low crime rate, effective emergency services, and community programs that foster a sense of safety and belonging.

3. **Economic Opportunity**: Availability of jobs, fair wages, and support for local businesses that enable residents to achieve financial stability.

4. **Education**: Access to quality educational institutions and resources that promote lifelong learning and personal growth.

5. **Environmental Quality**: Clean air and water, green spaces, and sustainable practices that protect the natural environment and enhance residents' living conditions.

6. **Community Engagement**: Opportunities for citizens to participate in decision-making processes, community events, and social activities that strengthen connections among residents.

7. **Cultural Enrichment**: Access to arts, culture, and recreational activities that foster creativity and provide avenues for self-expression.

8. **Transportation and Accessibility**: A well-connected community with efficient public transportation, walkable neighborhoods, and accessible infrastructure for all residents.

By prioritizing these dimensions, the Planning Commission can work towards creating a community where residents feel fulfilled, connected, and empowered, ultimately enhancing their overall quality of life.

What involvement do
you currently have in the
community?

I was previously on the appeals committee

Additional Information

Resume

[AllenResume2024.docx](#)

Additional Information

Field not completed.

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Allen G. McNABB II

████████████████████
████████████████████
████████████████████ 92223

QUALIFICATIONS

Leadership: Strong leadership skills to effectively manage, train, and motivate a team of maintenance and repair staff.

Project Management: Ability to plan, coordinate, and oversee maintenance projects and upgrades, ensuring timely and cost-effective completion.

Problem-Solving: Strong analytical and problem-solving skills to troubleshoot and resolve maintenance issues promptly.

Communication: Excellent verbal and written communication skills for clear interaction with staff, vendors, and senior management.

Budget Management: Proficiency in budgeting, financial planning, and cost control to manage maintenance expenses efficiently.

EMPLOYMENT HISTORY

City of Palm Springs Airport 2020-Present Industrial Technician

- Plan and direct preventative maintenance programs, writing and implementing standard operating procedures (SOPs) and process flows for both new and existing equipment.
- Manage, monitor, maintain, repair, and service baggage handling systems and passenger boarding bridges, including adjusting conveyor belt tracking, aligning pulleys, and replacing drive motors and PLCs.

Vishay Spectrol Electronics 2017-2020 Facilities Manager/Sr. Electronics Engineer

- Responsible for overseeing the operation and maintenance of the buildings and grounds.
- Managing a team of maintenance and repair staff, ensuring efficient and effective upkeep of facilities, coordinating preventative maintenance schedules, and overseeing repairs and upgrades.
- Developed and implemented facility management policies, ensured compliance with safety regulations, managed vendor contracts, and controlled the budget for maintenance activities.
- Effective leadership and communication skills, training staff, evaluating performance, and promoting a productive and safe work environment.
- Writes engineering specifications for electronic equipment. Implements capital projects, cost analysis of labor, cost justification (ROI), and cost/benefit new electronic or test equipment analyses, maintains control of all electronic equipment, inventory, condition of equipment, and spare parts.

3M - Drug Delivery Systems Division 2013-2017 (Systems Control and Engineering Test Technician)

- Applies, and evaluates the operating principles and design limitations of electrical, electronic, mechanical, and pneumatic components and devices used in process control systems and associated instrumentation.
- Installs, troubleshoots, repairs, modifies, calibrates, and makes adjustments to complete systems, electrical/electronic system components and circuits used in the measurement and control of current, voltage, temperature, humidity, speed, vacuum, pressure, tension, flow, time, frequency, thickness, density, level, width and velocity. Proficient at use of PC for troubleshooting of PLC based equipment.

EDUCATION

- Bachelor of Science in Electronics and Computer Engineering Technology
 - California State Polytechnic University, Pomona 6/15/ 2015
- Associate of Science in Electronics and Computer Engineering Technology
 - Mount San Antonio Community College 6/12/2009

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Saturday, November 30, 2024 5:28 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Carlos
Last Name	Cueva
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Director Facilities Design and Development
Employer Name	Riverside University Health System
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	Presently I have no conflicts, financial or otherwise which could affect my appointment as a Planning Commissioner

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction: Presently I sit on the Planning Commission and I have extensive experience in land development, residential development, and bond financing. I am the Director of Facilities for the Riverside University Health System Design and Development which oversees new construction and renovation projects.

What would your vision for Beaumont's future? The vision that I have for Beaumont is a community which provides a balance of housing, recreation, shopping opportunities and business opportunities for a work live community.

If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"? Quality of life is a community which provides a balance of housing, recreation, shopping opportunities and business opportunities for a work live community.

What involvement do you currently have in the community? I presently sit on the Planning commission

Additional Information

Resume [Carlos Cueva Resume Beaumont 11-30-2024.docx](#)

Additional Information *Field not completed.*

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CARLOS H. CUEVA

Accomplished management professional specializing in facilities management, residential development, and creative problem solving, who is able to deliver effective results within tight deadlines.

SUMMARY OF QUALIFICATIONS

- Project analysis, planning, financing, and budgeting
- Ability to secure public financing
- Proficient with Microsoft Office Suite
- Comfortable developing real estate portfolios
- Negotiate consultant contracts and change orders
- Prepare project concept proposals and cost estimates
- Versed in the principles of architectural design and facility construction
- Job costing and cash flow forecasting
- Architectural, structural, acoustical, title 24, civil and soils reports, as well as building permits
- Grading plans and street improvement plans
- Tentative maps, water, and sewer plans

CERTIFICATIONS

- Successful On-Site Property Management (IREM RES2001)
- Post-Purchase Education Methods (HO 247)
- Non-Profit Management

PROFESSIONAL EXPERIENCE

Riverside University Health System

July 2019 – Present

Director of Facilities Design and Development

- Manage Project Managers in working with various medical departments to develop Scope of Work and prepare project estimates and schedules.
- Work with approved Design Professionals to prepare construction documents for projects ranging from \$25,000 to \$10M.
- Review and submit Form 11 for Board of Supervisors review and approval of projects over \$100,000.
- Interface with Riverside University Health Systems Medical Center and Departments, Inspectors and Contractors to complete construction of the approved projects within the County of Riverside.

Nova Homes

Project Manager

May 2017 – June 2019

- Initiated due diligence, contracting consultants for report preparation required for property due diligence packages.
- Coordinated the preparation of required environmental documents for Jurisdiction/CEQA review.
- Processed tentative maps, grading plans, street improvement plans, water and sewer plans, and building permits.
- Prepared budgets for entitlement fees including completion costs at various stages of development.

Desert Alliance for Community Empowerment

December 2008 – May 2017

Rancho Housing Alliance

Interim Executive Director

- Responsible for team growth, day to day operations and project development including but not limited to planning, financing, and construction of residential and commercial projects within the organization.
- Developed and design Farmworker housing within the Coachella Valley for migrant farmworkers.
- Worked with County of Riverside and other funders to develop and rehabilitate Polanco Parks housing.
- Prepare and manage community sequence sheets, working with construction, purchasing, and sales to keep projects on schedule and within budget.
- Managed Organization which included 23 Team Members and projects including medical clinics facilities, farmworker housing and residential units.
- Worked with funders and other non-profits on providing various services to clientele including but not limited to cooling centers, food distribution and farm worker showers.

Alpine Development Group

January 2005 – December 2007

Project Manager

- Initiated due diligence, contracting consultants for report preparation required for property due diligence packages.
- Coordinated the preparation of required environmental documents for Jurisdiction/CEQA review.
- Processed tentative maps, grading plans, street improvement plans, water and sewer plans, and building permits.
- Prepared budgets for entitlement fees including completion costs at various stages of development.
- Reviewed Department of Real Estate submittals and managed critical path schedules to ensure timeline adherence.

CARLOS H. CUEVA

Century Crowell Communities

December 2001 – January 2005

Director of Public Finance

Secured public financing on 1,500+ homes, totaling approximately \$28 million within Palm Springs, Indio, Perris Elementary School District, and Coachella Valley Water District, identifying potential sponsoring agencies.

- Coordinated the preparation of Preliminary Engineer's Estimate and information packages for potential sponsors.
- Interfaced with financing team and consultants throughout public financing, continuing disclosure requirements.
- Prepared homeowner disclosures (public financing and lighting and landscape maintenance districts) developer counsel review for dissemination to future homeowners, ensuring compliance with upper management objectives.
- Identified and interfaced with purchasing to ensure that facilities within the district were properly bid.
- Responsible for the training and development of the Public Finance Department team.

Hearthside Homes

July 1995 – June 2000

Project Manager

- Coordinated the preparation of construction documents (architectural, structural, acoustical, title 24, civil and soils reports) including field and delta revisions for 1,800+ homes within the County of Orange and City of Escondido.
- Processed area plans, tentative maps, tract maps, site plans, lot line adjustment, grading plans, street improvement plans, building permits, fuel modification agreements with various jurisdictions.
- Prepared budgets, managing critical path schedules, bond exonerations, and consultant contracts.

EDUCATION

Master of Business Administration (MBA) – *University of Redlands*

Bachelors of Science in Business and Management (BSBAM) – *University of Redlands*

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Saturday, November 30, 2024 1:48 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	De Jeanne
Last Name	TAYLOR
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	██████████ Beaumont CA 92223
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	MFTA/Life Coach/ Pastor
Employer Name	Loma Linda University Health
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	None

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:	In 1987 I joined the International Union of Operating Engineers as an apprentice. During my time of 15 years in the industry as a heavy equipment operator I learned the many aspects of construction work, from grade checking, surveying, maintenance of machines to the operation of various heavy machinery and earth movers.
What would your vision for Beaumont's future?	To be an inclusive community providing necessary resources for mental health assistance, and food and housing I security. Bridging the gaps between the seasoned Beaumont resident and the new commuter Beaumont residents.
If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"?	Quality of life is a feeling of safety and community where each person's voice is validated and considered. A community where people aren't persecuted for their beliefs. A community where we are people centered and culturally embracing of all people.
What involvement do you currently have in the community?	I am a resident and business owner.
Additional Information	
Resume	inbound6610912294638208987.doc
Additional Information	<i>Field not completed.</i>

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Reverend De Jeanne A. Taylor

Beaumont Ca

EDUCATION

Chaplain Student Sept. 2022-Present
Loma Linda University

Master of Divinity May 2022
Claremont School of Theology

Master of Science, Marriage, Family and Child Therapy December 2007
University of La Verne, La Verne California

Bachelor of Science, Human Services December 2002
California State University, Fullerton, Fullerton, California

PROFESSIONAL EXPERIENCE

Pastor FAMEC INDIO October 2022-Present
Ordained Itinerate Elder October 2012-Present
African Methodist Episcopal Church

Clinical Therapist May 2005-Present
Loma Linda Behavioral Medicine Center, Redlands California

- Completing psychosocial assessments
- Developing treatment plans to meet the psychosocial needs of patients and families.
- Identifying high risk circumstances
- Arranging discharge planning
- Perform individual, family and group therapy sessions.
- Provide treatment services and therapy for chemically dependent, dual diagnosed and eating disorder patients ages 8-18.

Program Manager/Clinical Therapist September 2014-2016
His House/New Creation, Colton California

- Oversee the daily operations of multiple facilities.
- Coordinate staff trainings
- Supervise case managers.
- Individual therapy
- Group therapy

Adjunct Faculty 2008-2014
Redlands University, Redlands California

- Teaching master's level student's practical application of group work
- Teaching master's level students Interpersonal Relationships

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Friday, November 22, 2024 11:30 AM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Frederick
Last Name	Nelson
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████ Beaumont Ca 92223
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Construction
Employer Name	Self
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	No

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:

Lead Designer for Bogner pools for 29 years.
Proficient with Cad Software
Knowledgeable in reading construction plan
Knowledgeable of construction codes
Have BS in Environmental Chemistry from Southwest Missouri State University(1981)

What would your vision for Beaumont's future?

Controlled growth is Paramount for a cities Desirability and attraction.
The medium of exchange is changing and cryptocurrencies will be a significant issue soon, and the city needs to not only be prepared, but lead in the effort to Expedite business growth.
A proactive approach Should be applied to the following areas, transit, aesthetics, Sanitation, parks, schools, energy independence, drinking water, Police, firefighting, hospitals, attractions, community functions and incentives to attract new, technological industries.
Having interstate I 10 go through our city is the conduit every city wishes for and that we should be taking more advantage of.
A proactive approach also applied to the history of the city (once named San Gorgonio) and as a gateway between desert and ocean via the Bradshaw trail.

If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"?

Freedom and unity

What involvement do you currently have in the community?

Currently sit on the design review committee for the Solera community
Currently sit on the contract review committee for the Solera community

Additional Information

Resume *Field not completed.*

Additional Information *Field not completed.*

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Nicole Wheelwright

From: noreply@civicplus.com
Sent: Friday, November 29, 2024 10:48 AM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Patrick
Last Name	Adjei
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	████████████████████ Beaumont CA, 92223
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Civil Engineer
Employer Name	<i>Field not completed.</i>
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	No

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:

Hi my name is Patrick Adjei, a dedicated professional of civil engineering with 3 years of international experience and extensive knowledge of engineering principles, theories, specifications and standards.

I worked as an Assistant site engineer with Nanjing Jiankai engineering construction Ltd in China for almost 1 year before moving to the United States. My role as a site engineer with the company was assisting with the preparation of engineering plans, designs and drawings and site supervision. Much information about my role is outlined in my resume.

I have also worked with Architectural and engineering services Ltd in Ghana as a civil site engineer for 2 years. My role major role in the company was site supervision whilst facilitating communication between project stakeholders and keeping everyone informed of progress and changes.

I am thrilled at the opportunity to bring my skills, strengths, and unwavering dedication to your company.

Thanks

What would your vision for Beaumont's future?

Its my vision to bring onboard my internationally acquired experience in civil engineering with your team to make city of beaumont an ultra modern city.

If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"?

A quality of life for beaumont citizens is a life of accessibilities to ultra modern infrastructures, both aesthetically and operationally to suit the everyday life necessities.

What involvement do you currently have in the community?

Field not completed.

Additional Information

Resume

[AA Resume Patrick.pdf](#)

Additional Information

Field not completed.

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PATRICK ADJEI



CONTACT

● [REDACTED]

● [REDACTED]

● *Beaumont, CA 92223*

● **WWW:** [Bold Profile](#)

EDUCATION

07/2022

Master of Science - Structural Engineering

Nanjing Forestry University
Nanjing, China

- Participation in a joint China-UK International bamboo structure building
- Participation in the 7th China Engineering Conference
- Leader of the International students union
- Pianist for the international students choir

07/2017

Bachelor of Science - Construction Technology

University of Education, Winneba
Ghana

- A member of the board of Engineers association
- Served as a Class

SUMMARY

Dedicated professional with solid background in high-volume office environments focused on delivering exceptional clerical and operational support for professionals. Upbeat individual with friendly demeanor and sound judgment to handle diverse daily tasks with minimal oversight. Well-versed in managing office supplies, paperwork, and project needs.

EXPERIENCE

Retail Reset Merchandiser **SAS Retail Services | Fontana, CA**

10/2024 - Current

- Provided customer service and assistance to shoppers in selecting merchandise.
- Verified accuracy of all products stocked on shelves.
- Performed inventory counts as directed by management team.
- Tracked sales performance of specific brands or categories as requested by management team.
- Analyzed customer buying trends to determine best placement for products within the store.
- Communicated effectively with store personnel regarding reset progress and timelines.
- Communicated and coordinated execution of planograms with store management.
- Rotated products from stockroom out to department sales floor according to seasonal plans, promotional schedules, and style rotation plan.

Construction Project Coordinator

Representative for two terms
• Served as the university choir director for one year

05/2012


WASSCE

Armed Forces Senior High Technical School, Kumasi
Kumasi, Ghana

- School Prefect
- School Organist
- The drum major for the school band

LANGUAGES

English:


Native/ Bilingual

Chinese (Mandarin):


Professional

Twi:


Native/ Bilingual

Nanjing Jiankai Engineering Construction Ltd. | Nanjing, China, China

08/2022 - 05/2023

- Assisted in acquiring projects outside China, especially in Africa, and preparing project documents.
- Assigned tasks to subcontractors and monitored the progress of all phases of construction projects.
- Maintained accurate records of all changes made to initial construction plans or designs as per client requirements.
- Coordinated with other engineers and construction professionals to manage various stages of construction projects.
- Coordinated with contractors, architects and engineers to ensure project objectives were met on time and within budget.

Office Administrative Assistant

Nanjing Forestry University | Nanjing, China, Jiangsu

08/2020 - 12/2022

- Collected data from various sources to create accurate financial statements of foreign students on a monthly basis.
- Organized and maintained filing systems, both paper and electronic.
- Created expense reports, tracked invoices, and processed payments.
- Prepared documents such as correspondence, presentations, spreadsheets, reports, and other materials using Microsoft Office applications.
- Performed administrative duties such as photocopying, faxing documents, and mailing packages.

Civil Site Engineer

Architectural and Engineering Services Limited | Kumasi, Ghana, Ghana

10/2017 - 09/2019

- Facilitated communication between project stakeholders to keep everyone informed of progress and changes.
- Coordinated with other departments to ensure that all aspects of a project were completed on time and

within budget.

- Prepared technical drawings detailing the layout of buildings, roadways, parking lots and other structures.
- Conducted field inspections to assess the quality of workmanship and materials used in construction projects.
- Supervised execution of contracts and prepared invoices for projects.

SKILLS

- Signage updating
- Report Writing
- Planogram implementation
- Reinforced Concrete
- Data Entry
- Spreadsheet Management
- Records retrieval
- Appointment Scheduling
- Project Management
- Proficiency in concrete construction
- AutoCAD proficiency
- CAD proficiency
- Contract Management
- Project Coordination
- Construction materials
- Structural Inspection
- Construction Site Management
- Timber Structure Design
- Project management experience
- Revit
- Microsoft Excel, Project
- Proficiency in concrete construction
- Structural analysis
- Soil Mechanics

ACTIVITIES

- Music Compositions
- Choir Director
- Pianist/Organist

AWARD AND HONORS

- Excellence in Concrete composite research, *Jiangsu government Award, China*
- Honorable Mention, 2011 Cultural Music Competition, *Ashanti cultural*

centre, Ghana

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Wednesday, November 20, 2024 10:07 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Philip
Last Name	Southard
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	██████████
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Public Information and Legislative Affairs Officer
Employer Name	City of Menifee
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	I have no conflicts, financial or otherwise, that would affect my appointment as a Planning Commissioner.

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:

I have worked in and around local government for nearly two decades. Most recently, I have served as a Planning Commissioner for the City of Beaumont and have considered the opportunity a great honor and have taken the position very seriously. I also had the opportunity to attend the Planning Commissioner Academy hosted by Cal Cities and learned a great deal about the role and responsibilities of a commissioner.

In my current full-time position, I work for the City of Menifee and serve as the Public Information and Legislative Affairs Officer where I work directly with our City's executive leadership and Community Development Department to communicate about projects and development occurring in the community. Prior to Menifee, I worked in the private sector where I served as a consultant on numerous residential, commercial, and industrial projects across southern California.

Through this collective experience, I have gained a tremendous understanding of city planning and the important considerations that need to be made when analyzing a project and its potential impacts on a community.

What would your vision for Beaumont's future?

I want Beaumont to be a thriving community that is financially secure and able to provide quality programs and services to the residents and the businesses it serves, while also investing in local infrastructure. I also want the City to be in a position to add high-quality retail, recreational amenities, and fine dining for which residents have continued to advocate.

If you were a Planning Commission member representing the Beaumont Citizens, how would you define "quality of life"?

Quality of life to me is ensuring that residents feel safe in their community, are provided with infrastructure to meet their needs, and have access to important services, diverse retail offerings, and abundant social infrastructure including entertainment venues, parks, and open spaces.

What involvement do you currently have in the community?

In addition to serving on the Planning Commission, I continue to be very active with my HOA and work with our members to address issues they are having in the community. I also keep up to date on the latest news and announcements throughout the Pass Area and maintain strong working relationships with local leaders at all levels of government.

Additional Information

Resume

[PSouthardResume 11-20-24.pdf](#)

Additional Information

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Philip J. Southard

Beaumont, CA 92223

Summary of Qualifications

- Award-winning public affairs professional with 20+ years of experience
- Experience working on development projects throughout the Inland Empire
- Familiar with environmental review processes and requirements

Work Experience

1/22 - Present CITY OF MENIFEE

Public Information and Legislative Affairs Officer

Direct all external communications for the City of Menifee and serve as the City's spokesperson. Manage the City's communications team and oversee division budget. Develop communications for the public including community magazine, direct mail pieces, factsheets, social media, newsletters, and presentations. Responsible for the production of video content and operations for Menifee TV. Coordinate with city leadership on developing issues and communications strategy. Manage the City's legislative platform and work with local, state, and federal officials on issues relevant to the City's operations.

1/18 - 12/21 OPR COMMUNICATIONS

Account Supervisor

Represented a wide array of clients including local governments, water agencies, utilities and Fortune 500 companies in achieving their public relations goals. Provided senior counsel on client accounts. Initiated new ideas, programs and strategies for clients. Accurately budgeted and managed time and work to achieve profitability goals established in conjunction with senior staff. Participated in professional or community service activities on behalf of the company. Delegated client work to team members to complete tasks. Counseled clients on crisis issues as needed. Maintained responsibility for searching out new business development opportunities.

10/16 - 12/17 CITY OF BANNING

Public Information Officer

Responsible for all external communications on behalf of the City of Banning including Water/Wastewater and Electric Departments. Prepared news releases and provided regular updates to the media. Managed the City's social media pages and developed content/posting schedule. Designed and drafted collateral materials including a quarterly newsletter, monthly City Manager update, community presentations, and other material as needed. Responsible for the City's Government Access Channel, including managing program budget and overseeing staff in the production of content and live broadcasting. Also managed the City's solid waste contract and budgeting and provided management analyst assistance to the City Manager as needed.

12/07 – 10/16 OPR COMMUNICATIONS

Senior Account Executive

Provided guidance in strategic planning, media development, community outreach, and government relations. Developed key messages and prepared correspondence related to public inquiries as needed. Coordinated development of collateral materials including newsletters, talking points, fact sheets, FAQs, and presentations. Worked with media and government officials on behalf of clients. Also assisted in the development of social media strategies and implementation of new technology.

12/06 – 11/07 OFFICE OF GOVERNOR ARNOLD SCHWARZENEGGER

Deputy Appointments Secretary

Managed all environmental and education appointments made by the Governor. Conducted interviews in conjunction with Cabinet, Legislative and Agency officials to determine the most qualified candidates for gubernatorial appointment. Worked with stakeholders and organizations to identify potential candidates. Provided consultation to different entities on the nuances of the appointments process.

08/06 – 12/06 OFFICE OF GOVERNOR ARNOLD SCHWARZENEGGER

Assistant Deputy Cabinet Secretary

Oversaw all requests from state agencies and departments that required the Governor's approval. Assisted in drafting policy letters on behalf of the Governor. Provided support to Cabinet Secretary and performed special projects as assigned. Responsible for the consistency of correspondence.

03/05 – 08/06 OFFICE OF GOVERNOR ARNOLD SCHWARZENEGGER

Constituent Affairs/Appointments

Served as supervisor for the Governor's electronic correspondence and as the liaison for education-related issues. Distributed daily incoming figures, assigned work schedules, identified high-profile issues, and generated responses as needed. Worked with numerous state and local agencies to answer constituents' concerns. With Appointments, conducted background assessments of all new candidates and provided evaluations on suitability for appointment and supported the Appointment Secretary and Deputies.

02/04 – 12/04 CALIFORNIA STATE SENATE – SENATOR JAMES L. BRULTE

Legislative Aide

Provided staff support for the Senator. Prepared member resolutions and drafted letters on behalf of the Senator. Managed office expenses and distributed mail. Held numerous responsibilities in a fast-paced environment.

Community Involvement

2023 – 2024 Vice Chair, Planning Commission, City of Beaumont

Education

2000 – 2003 BA with Honors, Criminal Justice, Cal State University, San Bernardino

Nicole Wheelwright

From: noreply@civicplus.com
Sent: Tuesday, December 3, 2024 5:19 PM
To: Nicole Wheelwright
Subject: Online Form Submittal: Planning Commission Appointment 2024

Planning Commission Appointment 2024

City Council will consider appointments to the Planning Commission on December 17, 2024 at 6:00p.m. during the Regular City Council Meeting.

First Name	Shannon
Last Name	Finley
Primary Phone	██████████
Alternate Phone	<i>Field not completed.</i>
Home Address	██████████ Cherry Valley
Address 2	<i>Field not completed.</i>
Email	████████████████████
Occupation/Profession	Risk Control Specialist
Employer Name	San Bernardino County
Are you 18 years of age or older?	Yes
Are you a resident in the City of Beaumont?	Yes
Questions <i>Please answer the following questions which are intended to assist the City Council in assessing your qualifications and experience for the Planning Commission vacancy.</i>	
Are you aware of any conflicts, financial or otherwise, which could affect your appointment as a Planning Commissioner?	I have no criminal history. I have no outstanding debts. I have no conflicts with the position. I have an active top-secret clearance with the U.S. Government.

Briefly state your qualifications, including any skills or background related to City Planning, development and building/construction:

I have a master's degree in emergency management, which allows me to foster the implementation of the City's planning considerations for Preparedness, Response, Recovery, Mitigation, Public Awareness and Education, and Communication and Coordination.

I have a bachelor's degree in business administration, which gives me great insight into the financial aspects of the City's fiduciary responsibilities.

I am a retired Sergeant First Class with the U.S. Army. I worked in the National Guard and participated in several emergency response efforts in California.

I work for San Bernardino County as a Risk Control Specialist, which allows me to understand the necessity of mitigation and the safety responsibilities for the City's citizens.

What would your vision for Beaumont's future?

As a planning commission member, I would define "quality of life" as economic stability: the availability of jobs, income levels, cost of living, and economic growth.

Transportation: Availability and quality of public transport, traffic conditions, and infrastructure.

Environment: Air and water quality, green spaces, and pollution levels. Housing: Affordability, quality, availability, and types of housing.

Safety: Crime rates, emergency response services, and feeling of security.

Education: Quality of schools, access to higher education, and vocational training.

Healthcare: Access to medical facilities, quality of care, and health outcomes. Collaborating with local resources for free/discounted services

Recreation and Culture: Availability of parks, cultural institutions, sports facilities, and entertainment options.

Social Cohesion: Sense of community, diversity, and social inclusion.

Government Services: Efficiency, accessibility, and responsiveness of local government services.

Work-Life Balance: Availability of leisure activities, working hours, and lifestyle amenities. Improvement of commute times.

If you were a Planning Commission member representing the Beaumont Citizens, how would you define “quality of life”?

Many factors can influence a good quality of life in a city, often depending on individual preferences and priorities. However, several common elements generally contribute to a high quality of life in urban areas:

Safety: Low crime rates and effective law enforcement help residents feel secure. Emergency Management planning for first responders, health-challenged citizens, and children.

Healthcare: Access to high-quality medical facilities and services is crucial for maintaining good health.

Education: The availability of good schools, colleges, and universities ensures educational opportunities for all ages.

Job Opportunities: A robust job market with diverse employment options can attract and retain residents.

Housing: Affordable, comfortable, and safe housing options are essential, as well as local programs to assist the low-income population.

Transportation: Efficient public transportation and well-maintained roads reduce commute times and improve accessibility.

What involvement do you currently have in the community?

I served in the U.S. Army National Guard and responded to several state-wide emergencies where the Guard was deployed for aid. Serving as a city planning commissioner places me on the other side of that service.

Additional Information

Resume

[Shannon Finley Resume.pdf](#)

Additional Information

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SHANNON FINLEY

Risk Control Specialist

PROFILE

I live in Cherry Valley, grew up in Banning, and lived in Beaumont. After serving my country in the US Army, I wish to continue serving the public. I have an intrinsic desire to serve and help create a better environment for a diverse community.

CONTACT

PHONE:

EMAIL:

HOBBIES

Hiking
Choir
Musicals
Concerts

EDUCATION

Arizona State University

2022-2024

MA-Emergency Management and Homeland Security

University of Arizona

2004-2006

BA Business Administration

WORK EXPERIENCE

San Bernardino County

8/2022-Present

-Respond quickly and effectively to environmental concerns for 7 departments, including water intrusions, air quality, and light lumens. - Guide Cal OSHA compliance

Naval Surface Warfare Center, US NAVY -Security Specialist

9/2017-8/2022

Conducted background investigations for top-secret access programs and created and managed insider threat programs.

U.S. Army National Guard- Active Duty Telecommunications Specialist

10/1996-10-2016

Manage and lead telecommunication efforts during natural disasters. Respond and lead natural disaster relief efforts.

SKILLS

