



Staff Report

TO: City Council
FROM: Jennifer Ustation, Finance Director
DATE December 3, 2024
SUBJECT: Approval of Supplemental Agreement for 2024-2025 Community Development Block Grant (CDBG) Program

Description This report seeks City Council approval of the 2024-2025 CDBG Program Supplemental Agreement, funding the Pedestrian Sidewalk Safety Improvement Project Phase II and activities by local nonprofit organizations.

Background and Analysis:

The activities outlined in this agreement reflect the priorities identified by the City Council during its meeting on December 5, 2023. Based on the Council's direction, staff applied for funding for the Pedestrian Sidewalk Safety Improvement Project Phase II and two nonprofit-led initiatives: the Court Appointed Special Advocate (CASA) Program and Camp Kids.

The agreement details the allocation of the City's CDBG entitlement funds, totaling \$151,223, with \$131,223 allocated to the Pedestrian Sidewalk Safety Improvement Project Phase II and \$20,000 administered by the County for nonprofit activities. These projects were selected to address critical community needs and align with the City's goals for improving infrastructure and supporting local services.

The agreement also specifies the City's obligations for compliance, project implementation, and reporting under the CDBG program, ensuring alignment with federal guidelines.

Fiscal Impact:

The City has been allocated \$151,223 in CDBG entitlement funds for the 2024-2025 program year, with \$131,223 designated for City-administered activities. The County will administer the remaining \$20,000 for countywide programs. There is no additional cost to the City's General Fund as these activities are fully funded through CDBG allocations.

The estimated cost to prepare this report is \$175.

Recommended Action:

Approve the Supplemental Agreement for the 2024-2025 CDBG Program; and Authorize the City Manager to execute the agreement and return required documentation to the County of Riverside.

Attachments:

- A. Supplemental Agreement for 2024-2025 CDBG Program
- B. Supplemental Agreement Scope of Work (Exhibit A)