



Staff Report

TO: City Council
FROM: Nicole Wheelwright, Deputy City Clerk
DATE: November 19, 2024
SUBJECT: City Council Meeting Dates for 2025

Description A review of holidays and conferences in 2025 to avoid a conflict of schedule.

Background and Analysis:

This item provides a snapshot of holidays and conferences that may pose a conflict of schedule with the regularly scheduled City Council Meetings. Staff is recommending a cancellation of the following City Council Meetings:

City Council Meeting Date	Event / Holiday
January 7, 2025	Agenda packet preparation falls on City Hall closure days
May 20, 2025	Last day of ICSC Conference
July 1, 2025	Historically, the Council has voted to go dark the first meeting in July
August 5, 2025	In 2024 Council voted to also go dark for the first meeting in August

Fiscal Impact:

Staff estimated the cost to prepare this staff report to be \$75.

Recommended Action:

Approve the list of meeting cancellations and direct the City Clerk's Office to post cancellation notices for each.