



## Staff Report

**TO:** City Council  
**FROM:** Kari Mendoza, Administrative Services Director  
**DATE:** November 19, 2024  
**SUBJECT:** Side Letters Increasing the Cafeteria Plan for Police Managers and the Manager Professional Technical Unit

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**Description** Authorize the City Manager to sign side letters with Police Managers and Manager Professional Technical Units increasing the cafeteria plan.

### **Background and Analysis:**

In October 2024, staff began to meet and confer per memoranda of understanding requirements regarding 2025 medical insurance renewal rates. On November 5, 2024, the City Council authorized staff to draft side letters increasing the cafeteria plans from \$1,860 per month to \$1,915 per month.

### **Fiscal Impact:**

Increasing the cafeteria plan amongst all units shall not exceed \$58,000 for the remainder of this fiscal year.

The estimated cost to prepare this report is \$450.

### **Recommended Action:**

Authorize the City Manager to sign Side Letter #4 with the Police Managers and Manager Professional Technical Unit.

### **Attachments:**

- A. Police Managers Side Letter #4.
- B. Manager Professional Technical Side Letter #4