



**City of Beaumont  
Budget Adjustment Form  
FY 2024/2025**

DATE: 10/17/2024

DEPARTMENT NAME: Police Department

PREPARED BY: Tara Chamberlin

Department Director Approval: *[Signature]*

City Manager Approval: \_\_\_\_\_

City Council Approval: \_\_\_\_\_

**Explanations/ Justification:**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Revenue = (Credit) Expense = Debit	Revenue = (Credit) Expense = Debit	Debit (Credit)	Notes
		CURRENT BUDGET	ADJUSTMENT	NEW BUDGET AMT	
100-2000-8070-0000	General Fund - Vehicle ISF	-	6,097.00	6,097.00	Animal Control Vehicle ISF budget was inadvertently missed in the budget process
100-2050-8040-0000	General Fund - PD Equipment	120,919.00	13,653.00	134,572.00	The camera installation at PD facilities with Blue Violet/A3 Communications had increased during the budget process and an additional \$2,100 was approved by CM, but the final budget wasn't corrected to reflect the change. An additional \$11,553 PO change for electrical work was approved and added.
100-2090-7053-0000	General Fund - PD Support Permits/Licenses	700.00	8,108.00	8,808.00	The amount was not changed in the Final Budget to reflect what the correct actual costs will be.
100-2000-7071-0000	General Fund - ACO Software	1,875.00	(1,875.00)	-	OFCR Wellness grant costs to move to fund where revenue was deposited
100-2050-7071-0000	General Fund - PD Software	20,795.00	(9,374.00)	11,421.00	OFCR Wellness grant costs to move to fund where revenue was deposited
100-2090-7071-0000	General Fund - PD Support Software	4,950.00	(3,750.00)	1,200.00	OFCR Wellness grant costs to move to fund where revenue was deposited
240-2374-7096-0000	Other Special Revenue - Wellness Grant	-	14,999.00	14,999.00	OFCR Wellness grant costs to move to fund where revenue was deposited
				-	
				-	
<b>TOTALS</b>			\$ <b>27,858.00</b>		

Net Effect

## FY2023-24 BUDGET and PO ENCUMBRANCE CARRYOVER REQUEST FORM

The PO Encumbrance only needs to be carried over if the item ordered hasn't been received or service hasn't been performed by 6/30/24

Please direct all questions regarding completion of the form to Tara Astran, Budget Specialist  
 Deadline of form submission is July 31, 2024 to Raveena Chara

### REQUESTOR INFORMATION

REQUESTOR NAME: Robert Vestal  
 DEPARTMENT: Public Works

### EXPLANATION

**Section 1 (required):**

What was the intended use of the funds in the outgoing FY24 that need to be carried over to FY25? And if it's tied to a PO, list the PO#.

	List FY2024 PO # below
1. <u>Contract with Crosstown for Traffic Signal Maintenance</u>	<u>23/241514</u>
2. <u>Purchase of a Concrete Pole through Stresscrete</u>	<u>23/241748 ✓</u>
3. <u>Purchase of a Concrete Pole Through South Coast Lighting</u>	<u>23/241784 ✓</u>
4. <u>Purchase of Light Poles</u>	<u>23/241804 ✓</u>
5. <u>Purchase of and distribution of SB 1383 compost</u>	<u>23/241818 ✓</u>
6. <u>Street Light Supplies - Cobra Heads, Wire, Fuses, Lamps</u>	<u>23/241839</u>
7. <u>Solid Waste Planning, rate analysis, and compliance review</u>	<u>23/241847 ✓</u>
8. <u>Street Light Post for Traffic Collision at Sundance</u>	<u>23/241863 ✓</u>
9. <u>UPRR Annual Maintenance Fee</u>	<u>23/241865 ✓</u>

Please explain why these funds were not spent in FY24 (correspond to # above):

1. Funds are for on-call maintenance
2. Goods have not been received due to lead time
3. Goods have not been received due to lead time
4. Goods have not been received due to lead time
5. Project is not complete
6. Goods have not been received
7. Project is not complete
8. Goods not received due to lead time
9. Project is not complete

### BUDGET INFORMATION

**Section 2 (required):**

Identify the General Ledger (G/L) line item and amount for the current FY carryover and budget increase (correspond to #s above):

	G/L Line Item	Amount	
	100-1225-7010-000C	\$ 1,000	example
1.	100-3250-7068-000C	\$ 10,249	34,560
2.	100-3250-7070-000C	\$ 11,229	
3.	100-3250-7070-000C	\$ 16,898	
4.	100-3250-7070-000C	\$ 35,275	
5.	240-2371-7096-000C	\$ 9,417	
6.	100-3250-7070-000C	\$ 32,607	19865
7.	100-3100-7068-000C	\$ 8,500	
8.	100-3250-7070-000C	\$ 8,762	
9.	100-3100-7068-000C	\$ 21,550	
		<b>Total</b>	
		\$ 154,487	

### APPROVAL SIGNATURES

7/31/24  
 Requestor Date

\_\_\_\_\_ Date  
 Budget Specialist

10/23/24  
 Finance Director Date

\_\_\_\_\_  
 City Manager Date



City of Beaumont  
Budget Adjustment Form  
FY 2024/2025

DATE: 10/15/2024  
 DEPARTMENT NAME: Communications  
 PREPARED BY: Julie Van Hook, Public Information Officer  
 APPROVED BY: \_\_\_\_\_

\*Account Number for Example only

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Revenue = (Credit)	Revenue = (Credit)	Debit	Explanations / Justification
		Expense = Debit	Expense = Debit	(Credit)	
		CURRENT BUDGET	ADJUSTMENT	NEW BUDGET AMT	
100-1210-7068-0000	Contractual	134,000.00	20,000.00	154,000.00	WRCOG Fellowship approval.
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
<b>TOTALS</b>			<b>\$ 20,000.00</b>		

Net Effect



City of Beaumont  
Budget Adjustment Form  
FY 2024/2025

DATE: 10/17/2024

DEPARTMENT NAME: City Clerk

PREPARED BY: Nicole Wheelwright

APPROVED BY \_\_\_\_\_

*Account Number for Example only		Revenue = (Credit) Expense = Debit	Revenue = (Credit) Expense = Debit	Debit (Credit)	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	ADJUSTMENT	NEW BUDGET AMT	Explanations / Justification
210-0000-7072-0000	PEG Funds	-	3,300.00	3,300.00	Replacement cost of 2 laptops
210-0000-7090-0000	PEG Funds	-	3,000.00	3,000.00	Equipment Support and Maintenance
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
				-	
<b>TOTALS</b>			<b>\$ 6,300.00</b>		

Net Effect