



## Staff Report

**TO:** City Council  
**FROM:** Doug Story, Community Services Director  
**DATE:** November 5, 2024  
**SUBJECT:** Approve a Second Amendment to the Professional Services Agreement with PlaceWorks to Provide Additional Environmental Services for Capital Improvement Project P-10 in the Amount of \$28,765 and Authorize the City Manager to Approve any Necessary Change Ord

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**Description** Second Amendment to the Professional Services Agreement to include National Environmental Policy Act (NEPA) compliance services for the Stewart Park Improvement Project (CIP P-10).

### **Background and Analysis:**

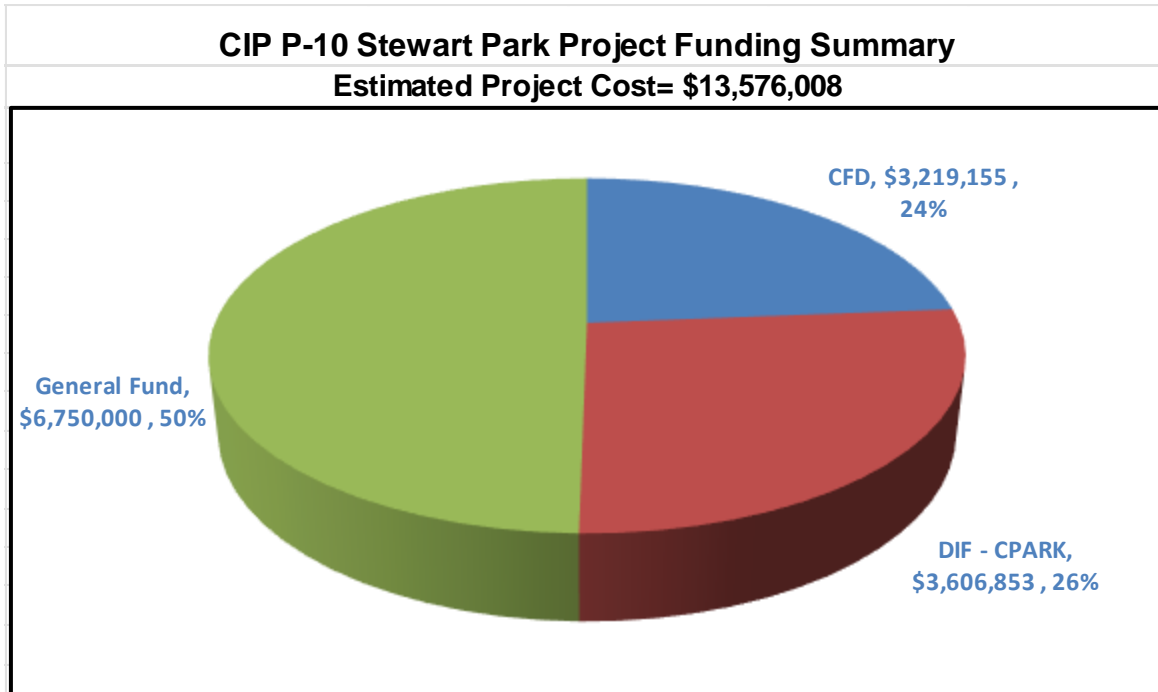
On April 5, 2022, the City Council awarded a Professional Services Agreement to PlaceWorks in an amount not to exceed \$647,971 for landscaping and architectural services for Capital Improvement Project P-10 Stewart Park Improvements. In March of 2024 PlaceWorks submitted the complete design plans and documents for the project. The firm also assisted in the development of the Request for Bids (RFB). On June 18, 2024, the City Council approved a First Amendment to the Professional Services Agreement with PlaceWorks in an amount not to exceed \$154,235 to provide construction administration services, as well as authorizing the City Manager to sign any contingencies up to \$15,424.

The scope of work for the Professional Services Agreement included environmental services to specifically comply with State requirements under the California Environmental Quality Act (CEQA). Due to the potential use of Federal funds, the City will also need to follow Federal environmental requirements under the National Environmental Policy Act (NEPA) for the successful completion of the project.

Staff requested a proposal from PlaceWorks Inc. to provide the additional services necessary to ensure NEPA compliance. In response, PlaceWorks submitted a proposal (Attachment B) in the amount of \$28,765 to perform the required services. Due to PlaceWorks expertise and as the primary consultant on the project, staff recommends that the City Council approve the second amendment to the Professional Services Agreement between PlaceWorks Inc. and the City of Beaumont.

**Fiscal Impact:**

Expenditures associated with the additional services are included in the budget for Capital Improvement Project (CIP) P-10. There is no further impact on the general fund.



**CIP P-10 Stewart Park Project Budget Summary**

Project Component	Budget	Encumbered	Paid to Date	Remaining Budget
Project Management				
Preliminary Services	\$6,415	\$(4,515)	\$(4,515)	\$1,900
Environmental	\$31,642			\$31,642
Design	\$697,886	\$(697,886)	\$(669,152)	
Permits	\$13,680	\$(13,680)	\$(13,680)	
Right-of-Way				
Construction	\$12,610,562	\$(11,369,148)	\$(1,567,564)	\$1,241,414
Construction Management	\$210,234	\$(154,235)	\$(9,233)	\$55,999
Equipment	\$5,589	\$(5,589)	\$(5,589)	
<b>Total</b>	<b>\$13,576,008</b>	<b>\$(12,245,053)</b>	<b>\$(2,269,733)</b>	<b>\$1,330,955</b>

The cost to prepare this staff report is estimated to be \$280.

**Recommended Action:**

Approve a Second Amendment to the Professional Services Agreement with PlaceWorks to Provide Additional Environmental Services for Capital Improvement

Project P-10 in the amount of \$28,765 and Authorize the City Manager to Approve any Necessary Change Orders in an Amount Not to Exceed \$2,876.

**Attachments:**

- A. Second Amendment to Professional Services Agreement.
- B. PlaceWorks Proposal
- C. Original PSA
- D. Levine Act Statement