



## Staff Report

**TO:** City Council

**FROM:** Thaxton Van Belle, Director of Reclamation  
Kenyon Potter, Principal Engineer

**DATE** October 15, 2024

**SUBJECT:** Award a Professional Services Agreement to Converse Consultants for materials testing services during Construction of the Mesa Lift Station Upgrade Project (CIP WW-11)

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**Description** Materials testing services during construction of the Mesa Lift Station Upgrade Project (CIP WW-11)

### **Background and Analysis:**

As reported in preceding action item, staff is anticipating commencement of construction of the Mesa Lift Station Upgrade Project (CIP WW-11) in 2024. The construction project includes a large cast-in-place concrete basin which requires soil compaction testing, concrete sampling and testing, and related inspection.

On September 6, 2024, staff issued an RFP for materials testing services and related inspection during construction of the Project. On September 16, 2024, five (5) proposals were received and evaluated. The following is a summary of the received proposals:

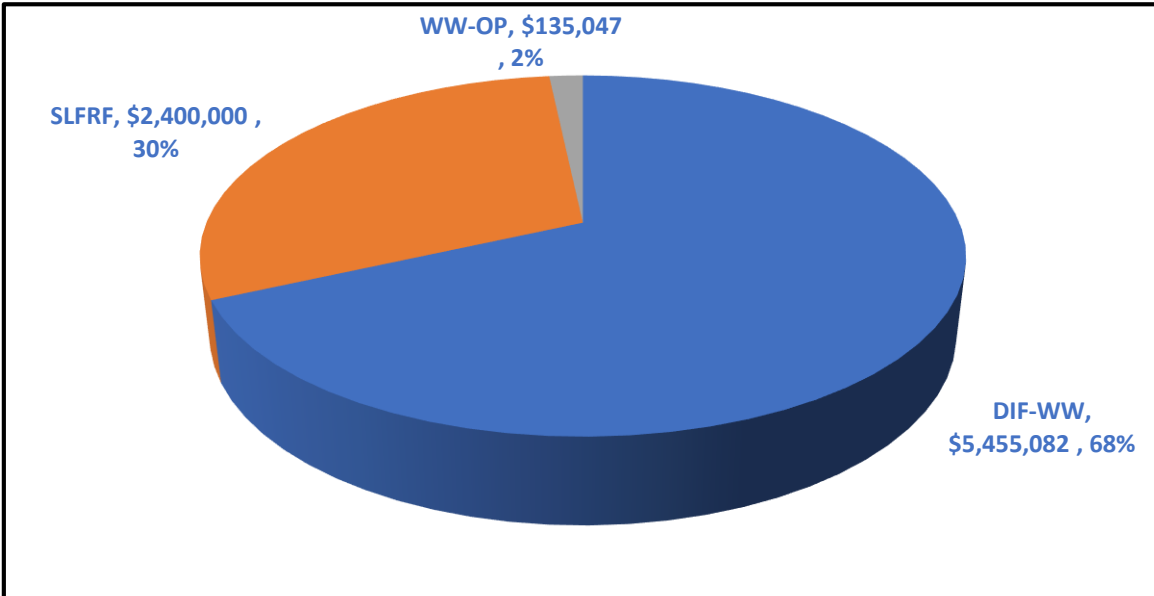
- |                         |           |
|-------------------------|-----------|
| 1. Converse Consultants | \$ 17,510 |
| 2. Sladden Engineering  | \$ 18,240 |
| 3. RMA Group            | \$ 22,000 |
| 4. MTGL Inc.            | \$ 26,624 |
| 5. Verdantas            | \$ 29,781 |

After evaluation of qualifications and price, Converse Consultants were selected. City staff is recommending the City Council award a professional services agreement to Converse Consultants for soil compaction and materials testing and related inspection during construction of the Mesa Lift Station Upgrade Project.

**Fiscal Impact:**

The cost to prepare this staff report is estimated to be \$250. Construction cost for the Project will be paid from the Mesa Lift Station Upgrade Project (CIP W-11). The following is a summary of the Project budget and funding:

**CIP WW-11 Mesa Lift Station- Construction Project Funding Summary**  
**Estimated Total Project Budget= \$7,990,129**  
**Current Project Budget= \$7,990,129**



**CIP WW-11 Mesa Lift Station- Construction Project Budget Summary**

| Project Component       | Est. Total Budget  | Current Budget     | Paid to Date | Remaining Budget   |
|-------------------------|--------------------|--------------------|--------------|--------------------|
| Project Management      |                    |                    |              |                    |
| Preliminary Services    |                    |                    |              |                    |
| Environmental           |                    |                    |              |                    |
| Design                  |                    |                    |              |                    |
| Permits                 |                    |                    |              |                    |
| Right-of-Way            |                    |                    |              |                    |
| Construction            | \$7,741,569        | \$7,741,569        |              | \$7,741,569        |
| Construction Management | \$248,560          | \$248,560          |              | \$248,560          |
| Equipment               |                    |                    |              |                    |
| <b>Total</b>            | <b>\$7,990,129</b> | <b>\$7,990,129</b> | <b>\$-</b>   | <b>\$7,990,129</b> |

\* The design for the project was completed under CIP WW-04/05 when project was part of the combined Force Main and Lift Station Project.

The professional services agreement with Converse Consultants for soil compaction and materials testing and related services during construction will be in an amount not to exceed \$17,510. Currently, Converse Consultants is engaged in active contracts for other projects with the City and the cumulative total exceeds the City Manager signing authority for Professional Services, therefore, any items for this vendor must have City Council approval.

**Recommended Action:**

Award a Professional Services Agreement to Converse Consultants for materials testing and related inspection services during construction of the Mesa Lift Station Upgrade Project (CIP WW-11 in an amount not to exceed \$17,510.

**Attachments:**

- A. Request for Proposals
- B. Professional Services Agreement (Converse Consultants)
- C. Levine Act Statement – Converse Consultants