



Staff Report

TO: City Council
FROM: Robert L. Vestal, Public Works Director
DATE: September 17, 2024
SUBJECT: Notice of Completion for Fire Station 106

Description Notice of Completion (NOC) for Fire Station 106, located at 2000 Western Knolls Avenue (Project).

Background and Analysis:

The Project scope of work consisted of the construction of a new fire station situated on a 4.09-acre parcel that included:

- grading,
- drainage,
- paving,
- utility construction,
- driveways,
- sidewalks,
- block walls,
- water features,
- landscaping,
- three detached buildings, including:
 - offices,
 - a day room,
 - dormitories,
 - restrooms,
 - kitchen,
 - weight room,
 - apparatus bay,
 - storage garage, and
 - related appurtenances.

On August 2, 2022, the City Council awarded a Public Works Agreement (PWA) to Kemcorp Construction, Inc. (Contractor) for \$7,475,000 and a ten percent (10%) contingency of \$638,500, for construction services of CIP 2017-028 Fire Station 106.

On October 17, 2023, the City Council approved a budget adjustment and additional contingency of \$300,000 for a total project contingency of \$938,500. On July 16, 2024, the City Council also approved a ratification of the City Manager's authority to approve contract change orders up to \$938,500.

Twelve (12) change orders were approved to complete the Project, totaling \$787,579 for a revised contract amount of \$8,262,579. All change orders were funded from the

Project contingency noted above. Final billing for the Project is expected to be \$413,128.96, which includes the final retention payment owed to Kemcorp Construction, Inc. This retention payment will be paid 35 days after filing the Notice of Completion with the County of Riverside.

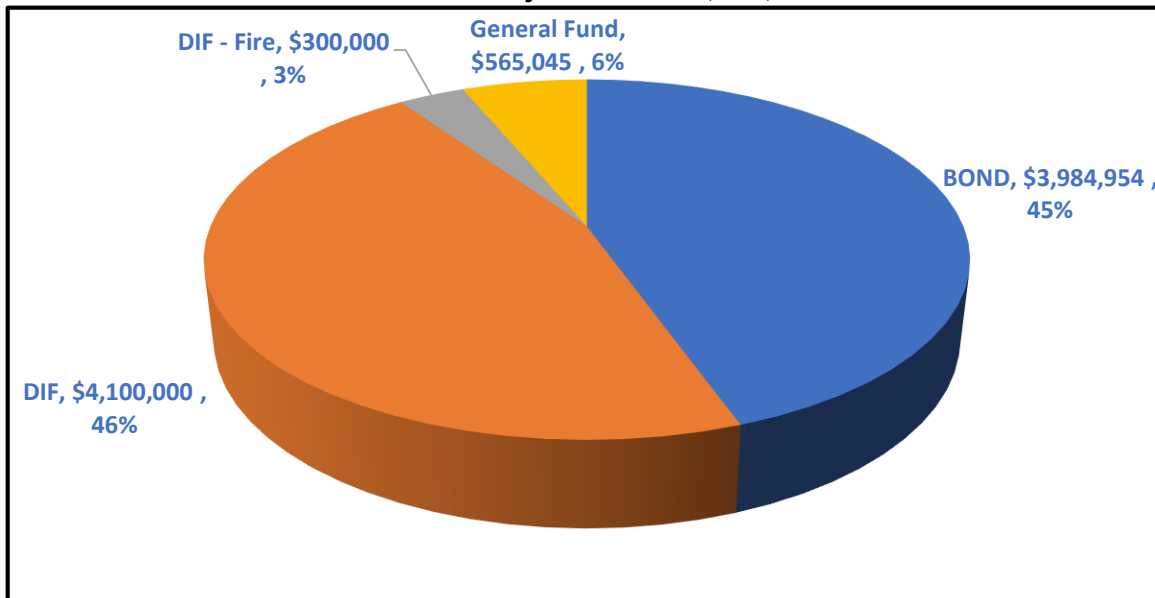
The Contractor completed the Project’s scope of work satisfactorily per plans and specifications, and a Notice of Completion (NOC) document has been provided (Attachment A).

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$350.

Funding for the Project was provided in CIP 2017-028. Please refer to the following project accounting chart and table for a summary of project funding and budget:

CIP 2017-028 Westside Fire Station 106 Project Funding Summary
Estimated Project Cost= \$8,949,999



CIP 2017-028 Westside Fire Station 106 Project Budget Summary

Project Component	Budget	Encumbered	Paid to Date	Remaining Budget
Project Management	\$2,599	\$(2,584)	\$(2,584)	\$15
Preliminary Services	\$7,500	\$(7,500)	\$(7,500)	
Environmental	\$128,500	\$(128,848)	\$(127,136)	\$(348)
Design	\$270,101	\$(270,101)	\$(247,570)	
Permits	\$67,699	\$(108,641)	\$(105,641)	\$(40,942)
Right-of-Way				

Construction	\$8,413,500	\$(8,335,942)	\$(8,301,893)	\$77,558
Construction Management	\$60,000	\$(72,188)	\$(71,940)	\$(12,188)
Equipment	\$100	\$(37)	\$(37)	\$63
Total	\$8,949,999	\$(8,925,841)	\$(8,864,301)	\$24,158

Recommended Action:

Authorize the Mayor to execute a Notice of Completion for CIP 2017-028 Westside Fire Station 106.

Attachments:

- A. Notice of Completion – CIP No. 2017-028 Westside Fire Station 106