



Staff Report

TO: City Council
FROM: Robert L. Vestal, Director of Public Works
DATE: September 17, 2024
SUBJECT: Notice of Completion for the City Hall Renovation Project (CIP CF-104)

Description Completion of the City Hall Renovation Project (CIP CF-104), located at 550 East Sixth Street (Project).

Background and Analysis:

The City Hall Renovation Project's scope of work included renovating a 3,234-square-foot portion of the existing Beaumont City Hall, including:

- interior wall reconfigurations,
- finishes,
- ceilings,
- lighting,
- casework,
- interior windows,
- fire sprinklers,
- alarm systems,
- complete bathroom remodels,
- new roof,
- roof-mounted HVAC units,
- skylights, and
- other exterior items.

On May 21, 2023, the City Council awarded a Public Works Agreement (PWA) to Dalke and Sons Construction, Inc. (Contractor) for \$2,498,483 and a contingency of \$209,549, for construction of CIP CF-104 City Hall Renovation project.

On October 17, 2023, the City Council approved a budget adjustment and additional contingency of \$175,000. On July 16, 2024, the City Council also approved a ratification of the City Manager's authority to approve contract change orders up to \$317,731.

Three (3) change orders totaling \$317,731 were approved to complete the project, for a revised total contract amount of \$2,816,214. All change orders were funded from the project contingency noted above. The project's final billing is expected to be \$140,810.69, which includes the final retention payment owed to Dalke and Sons Construction, Inc. This retention payment will be paid 35 days after filing the Notice of Completion with the County of Riverside.

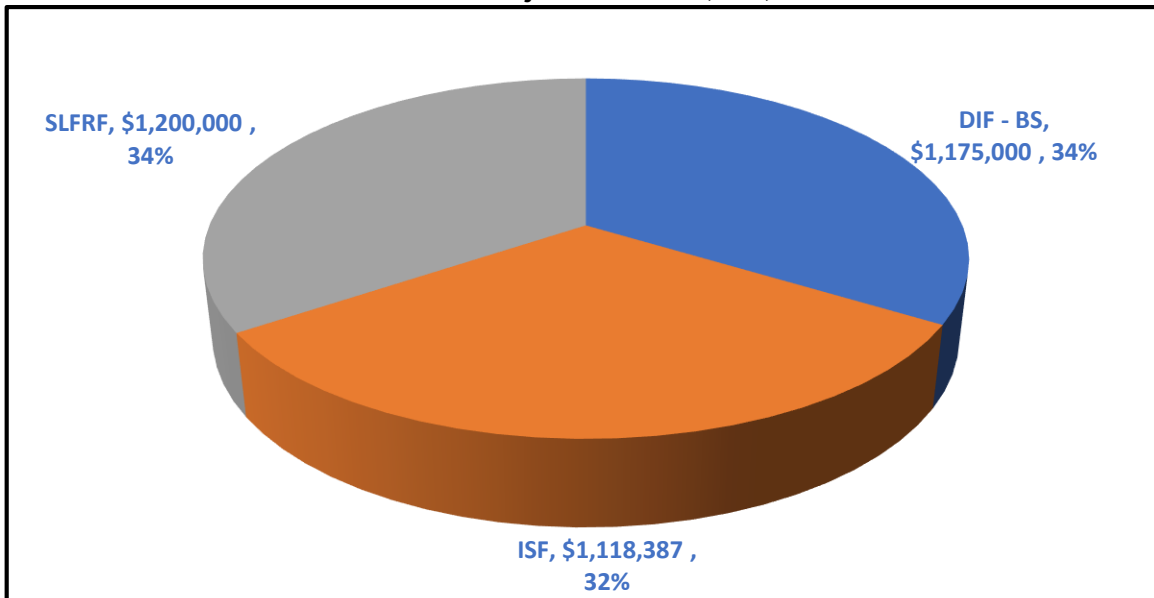
The Contractor completed the Project's scope of work satisfactorily per plans and specifications, and a Notice of Completion (NOC) document has been provided (Attachment A).

Fiscal Impact:

The cost to prepare this staff report is estimated to be \$350.

Funding for this Project was provided in CIP CF-104. Please refer to the following project accounting chart and table for a summary of project funding and budget:

CIP CF-104 City Hall Renovation Project Funding Summary
Estimated Project Cost= \$3,493,387



CIP CF-104 City Hall Renovation Project Budget Summary

Project Component	Budget	Encumbered	Paid to Date	Remaining Budget
Project Management				
Preliminary Services	\$250,886	\$(250,885)	\$(250,885)	\$1
Environmental				
Design	\$181,000	\$(181,000)	\$(172,880)	
Permits	\$700	\$(700)	\$(700)	
Right-of-Way				
Construction	\$2,834,168	\$(2,818,714)	\$(2,818,564)	\$15,454
Construction Management	\$48,875	\$(48,875)	\$(48,875)	
Equipment	\$177,758	\$(177,258)	\$(177,152)	\$500

Total	\$3,493,387	\$(3,477,432)	\$(3,469,056)	\$15,955
--------------	--------------------	----------------------	----------------------	-----------------

Finance department staff has reviewed the project accounting and verified the final project reconciliation on September 3, 2024.

Recommended Action:

Authorize the Mayor to execute a Notice of Completion for CIP CF-104 City Hall Renovation Project.

Attachments:

- A. Notice of Completion – CIP CF-104 City Hall Renovation Project