



Staff Report

TO: City Council
FROM: Elizabeth Gibbs, City Manager
DATE May 7, 2024
SUBJECT: Agreement for Reimbursement with the Beaumont Cherry Valley Recreation and Park District in an Amount Not to Exceed \$100,000 for Park Improvements Related to the 2024 Cherry Festival Event

Description Strategic Plan Level 3, Target 1, Goal 3 – Develop Funding Sources for Community Events

Background and Analysis:

The 2024 Cherry Festival will be held at a new location, Noble Creek Park. Noble Creek Park is under the ownership and maintenance of the Beaumont Cherry Valley Recreation and Parks District.

At the April 16, 2024, City Council meeting, City Council held a discussion on the sponsorship of the 2024 Cherry Festival. At that meeting, City Council directed staff to partner with the Beaumont Cherry Valley Recreation and Parks District through a reimbursable agreement to reimburse the District for construction project costs with the 2024 Cherry Festival in a not-to-exceed amount of \$100,000. Additionally, City Council denied all other requests for sponsorship, reimbursement, and fee waivers.

A draft agreement is attached for review and consideration (Attachment A). The terms of the agreement include:

- A limited term commencing on the date of City Council approval and terminating on October 31, 2024;
- Affords either party a 20-day written notice for termination;
- Requires the District to complete construction of an ADA ramp/walkway, seven additional handicap parking spaces, the addition of new fire lanes and pedestrian ingress and egress gates, along with other California Building Code requirements prior to May 30, 2024;
- Requires the District to informally competitively bid by soliciting quotes from various vendors in order to meet the condensed schedule in time for the Cherry Festival;

- Pay prevailing wages and comply with all other applicable Federal, State, and/or local laws, including obtaining City permits;
- Allow for design-build to expedite projects where necessary;
- Exclude any costs associated with District staff time or District fees;
- Reimbursement will be limited to payment for third party contractors and design consultants hired by the District to complete the required improvements;
- Provide receipts for reimbursement;
- Affords the City the ability to dispute any reimbursement request it deems not to have been an authorized or reimbursable project expense/cost.

The City Attorney has reviewed and approved the draft reimbursable agreement.

Fiscal Impact:

The estimated cost to prepare this staff report is \$350. Sponsorship of the 2024 Cherry Festival in the amount of \$100,000 is included in the Fiscal Year 2024 adopted budget.

Recommended Action:

Staff recommends City Council approve the draft reimbursable agreement and authorize the City Manager to execute the agreement on behalf of the City.

Attachments:

- A. Draft reimbursable agreement