



## Staff Report

**TO:** City Council  
**FROM:** Elizabeth Gibbs, City Manager  
**DATE:** February 20, 2024  
**SUBJECT:** Authorize the City Manager to Send a Formal Letter to Fire Chief Bill Weiser to Fund a Four Person Fire Truck Company at Fire Station No. 106

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**Description** Approve the Recommendation from Fire Chief Bill Weiser

### **Background and Analysis:**

The FY24 Fire budget includes \$1.1M of staffing for the new fire station which was based off an estimate received during the budget process from the County of Riverside Fire Division. The assumption used with the estimate was nine (9) new positions for half a fiscal year (January 2024-June 2024). The new fire station is anticipated to open in the coming weeks.

On February 9, 2024, Bill Weiser, Fire Chief Riverside County Fire Dept. CalFire Riverside Unit, sent a letter to the City Manager recommending (Attachment A) that the City now authorize CalFire to begin the hiring process for those positions; however, the ladder truck purchased for the station in 2023 is not expected to be delivered until 2025.

In the interim, a fire engine is recommended and would be used at the station. The staffing level for a fire engine is recommended as follows: three (3) fire captains; three (3) fire apparatus engineers; and three (3) fire fighter II medics. All nine (9) positions for the engine would be funded by the City. Once the City takes possession of the fire ladder truck in 2025, the County has committed to funding the additional three (3) positions needed for that larger apparatus, for a total of twelve (12) positions.

In order for CalFire to begin the hiring process, the County is requesting a formal letter from the City stating such.

### **Fiscal Impact:**

The cost to provide the recommended staffing at the new fire station is included in the Fiscal Year 2023-2024 adopted budget.

**Recommended Action:**

Authorize the City Manager to send a formal letter to Bill Weiser, Fire Chief Riverside County Fire Dept. CalFire Riverside Unit, authorizing a contract amendment to fund nine (9) staffing positions for the new fire station.

**Attachments:**

- A. Letter dated February 9, 2024