



STAFF REPORT COVER SHEET

Meeting date ____/____/____

Subject/Project:

Please checkmark if all requirements for staff report submission are complete, or not applicable.

n/a ✓

____ Contract/Resolution/Ordinance reviewed by city attorney.

____ Public Hearing (attached copy of notice).

____ Presentation by a consultant/vendor.

____ Power point presentation: Staff Consultant (circle one)

____ Contract mailed to vendor for signature(s).

Date mailed: ____/____/____

NOTES: _____

Submitted by
