



Staff Report

TO: City Council
FROM: Doug Story, Community Services Director
DATE: August 15, 2023
SUBJECT: Approve a Purchase Order in an Amount Not to Exceed \$479,358.56 to Santa Margarita Ford for the Purchase of Nine Ford F-250s for Community Services and Transit Departments

Description The purchase of seven (7) replacement vehicles and one (1) new vehicle for the Community Services Department through the approved FY 23/24 City-wide budget; and one (1) vehicle maintenance vehicle for the Transit Department funded by the State Transit Assistance grant.

Background and Analysis:

On June 6, 2023, the City Council, by resolution, adopted the City-wide budget for Fiscal Year 23/24. In the City-wide budget, the Parks and Grounds Department was allocated \$547,170.34 for the replacement of 11 vehicles through the Internal Service Fund (ISF) and \$230,000 for the purchase of 3 new vehicles.

Additionally, in FY 22/23, Capital Improvement Project T-13 was approved by the City Council using State Transit Assistance grant funds in the amount of \$150,000 for the purchase of a shop truck for the Transit Department.

Beaumont Municipal Code Section 3.01.050 - Bidding requirements for materials, supplies and equipment states that, "Purchases of materials, supplies and equipment of more than \$200,000.00 shall, except as otherwise provided in this chapter, be awarded by the City Council pursuant to the non-public project formal bidding procedure provided for in Section 3.010.080."

Furthermore, Beaumont Municipal Code Section 3.01.110 – Exceptions to Competitive Bidding on Non-Public Projects states, in part, "...any alternative procedure, including no bidding, may be used with the City Manager's approval.....(E) When the City Manager determines that it is in the best interest of the City and its administrative operations to dispense with public bidding for non-public projects under this chapter. Prior City Council concurrence with the City Manager's determination shall be required for non-public project purchases over \$200,000."

As vehicle costs continue to rise, lack of available inventory, and the California Air Resources Board (CARB) Alternative Clean Fleets (ACF) Regulations, it is being recommended by staff to authorize the purchase of the nine vehicles for \$479,358.56 utilizing the exception to Formal Bidding in Section 3.01.110.

Staff has obtained quotes and reached out to multiple dealerships; however, many have been nonresponsive or lack adequate inventory. Other quotes obtained have well exceeded the budget allocation per vehicle in the ISF. Santa Margarita Ford has nine Ford F-250s currently on the lot that meet the needs of both Community Services and Transit. This purchase will allow both departments to remain within spending authority for the purchase of vehicles in FY 23/24.

Fiscal Impact:

The total expense allocation will be \$414,794.72 to the Community Services Department and \$64,563.84 to the Transit Department.

The replacement of eight vehicles for the Community Services Department is funded by the Vehicle ISF and the approved FY 23/24 City-wide budget. The funding has been previously allocated, and this purchase has no further impact on the general fund.

The shop truck for the Transit Department is fully funded by the State Transit Assistance grant through the Riverside County Transportation Commission (CIP T-13) and has no fiscal impact on the general fund.

T-13 Shop Truck				
Funding Summary				
Funding Year	Funding Source		Amount	
FY 22/23	STA Grant		\$150,000	
Total Project Funding =			\$150,000	
Budget Summary				
Project Component	Budget	Encumbered	Paid to Date	Remaining Budget
Project Management	\$0	\$0	\$0	\$0
Preliminary Services	\$0	\$0	\$0	\$0
Environmental	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0
Construction Management	\$0	\$0	\$0	\$0

Permits	\$0	\$0	\$0	\$0
Equipment	\$150,000	(\$0)	(\$71,241.62)	\$78,758.38
Project Summary Totals	\$150,000	(\$0)	(\$71,241.62)	\$78,758.38

The cost to prepare this staff report is estimated to be \$480.

Recommended Action:

Approve a Purchase Order in an amount not to exceed \$479,358.56 to Santa Margarita Ford for the Purchase of eight (8) 2022 Ford F-250s for the Community Services Department and one (1) 2023 Ford F-250 for the Transit Department.

Attachments:

- A. Quotes for Eight Community Services Vehicles
- B. Quote for Transit Shop Truck