



Staff Report

TO: City Council
FROM: Christina Taylor, Deputy City Manager
DATE: August 1, 2023
SUBJECT: Update on Commercial Landscape Enforcement Activity

Description Commercial shopping center landscape update.

Background and Analysis:

Code Enforcement has been conducting assessments of commercial shopping centers and commercial area landscaping. Several shopping centers and commercial areas were found lacking in their landscape maintenance. The findings and initial responses are as follows:

- Best Buy Shopping Center – Code Enforcement Officer made contact, issues are being addressed by property management company and new landscape service
- Commerce Commercial and San Geronio Village – no landscape issues
- Movie Theater/Sherwin Williams – Code Enforcement Officer made contact with property owner/manager, sent courtesy notice and set follow-up date
- Walmart – Code Enforcement Officer attempted contact via phone with no response. Sent courtesy notice, following-up in person with store manager
- Home Depot Center – Code Enforcement Officer made contact with the store manager, store manager put the request in through corporate as an emergency request– it typically takes 2-3 weeks for corporate to respond. Code Enforcement Officer has a follow-up date set (this center is an on-going issue as Home Depot corporate is not typically responsive)
- Kohls – Code Enforcement Officer made contact with store management, sent courtesy notice, set a follow-up date
- Citibank (BMT/8th) – Code Enforcement Officer made contact, sent courtesy notice and set a follow-up date
- Drive-through Liquor Store – Code Enforcement Officer made contact with owner; landscape should be addressed within one-week
- East Staters Center – no landscape issues

The commercial property landscape inspections will be taking place once a week as part of the code enforcement officers' rounds throughout the City. The inspections will continue for the next several months in addition to regularly scheduled follow-ups on the

courtesy notices already sent. If there is no cooperation or response on the courtesy notices, citations will be issued. Typical follow-up response time on a courtesy notice is 7-14 days depending on the issue. If work has not commenced within that time period, a citation is issued (but circumstances are considered on a case-by-case basis).

Fiscal Impact:

The cost to prepare this staff report is approximately \$150.

Recommended Action:

Receive and file.