



## Staff Report

**TO:** City Council  
**FROM:** Kari Mendoza, Administrative Services Director  
**DATE:** June 6, 2023  
**SUBJECT:** Approval of a Three-Year Extension to the Interagency Service Agreement between the City of Banning and the City of Beaumont

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**Description** Interagency Service Agreement with the City of Banning to Provide Coordinated Transit Services.

### **Background and Analysis:**

On June 18, 2019, City Council approved an Interagency Service Agreement (ISA) with the City of Banning for a period of one year. In that agreement, both parties agreed to meet and discuss extensions of the agreement by additional subsequent terms of one year. In 2023, both parties have agreed to recommend a three (3) year extension to this agreement.

In the three-year extension of this agreement, both agencies agree to:

1. Provide the public with convenient, safe, and accessible transportation within their respective jurisdictions.
2. Operate a public transit system and cooperate and coordinate bus route planning, scheduling, stops, transfers, fares, and information.
3. Cooperate in providing the public with specific bus transit information, advertising the operations of both agencies, and promoting the general use of public transit.
4. Cooperate in the location, installation and maintenance of the following jointly used bus stops, including the use of other's signposts: Walmart Bus Stop and San Gorgonio Memorial Hospital.
5. Each party shall retain all fares collected for their service.
6. Minimize passenger wait times through coordination of schedules, whenever practical.
7. Each agency will accept transfer media of the other agency valued at the base fare at Walmart and San Gorgonio Hospital transfer points only. Passengers will not be required to top-up their fare to cover any shortfall between the base fares.
8. Where Beaumont and Banning's commuter link routes intersect, each agency will accept multi-use media from the other agency for a one dollar (\$1.00) discount with their applicable premium fare.

9. Transfer media will not be valid on paratransit service.
10. Each party will accept the other party's valid employee identification on all fixed routes and commuter link service in lieu of payment of fare.
11. Each party will accept the other party's valid Military Veteran Identification for purchase of reduced Veterans fares.
12. Each party will formally inform each other of future and schedule changes no later than 30 days before the changes are scheduled to be implemented.
13. Neither party may operate duplicating services in the other party's jurisdiction without written approval of the other party's elected City Council. Each party will operate in accordance with the Transportation Development Act; and
14. The term of the agreement shall be July 1 to June 30 or the date of execution by both parties, whichever is the latter. A meeting between the two cities' staff members is required prior to December 15 of each year to discuss the coordination of services for the following fiscal year and possible extension of the term of the agreement.

**Fiscal Impact:**

There is no fiscal impact for the execution of this agreement.

Staff estimates the cost to prepare this staff report to be \$300.

**Recommended Action:**

Approve the three-year extension to the Interagency Service Agreement between the City of Banning and the City of Beaumont and authorize the Mayor to execute the agreement on behalf of the City.

**Attachments:**

- A. Interagency Service Agreement between the City of Banning and the City of Beaumont