



## Staff Report

**TO:** City Council  
**FROM:** Jennifer Ustation, Finance Director  
**DATE** May 16, 2023  
**SUBJECT:** Declaration of Surplus Property

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**Description** Surplus property identified and requesting disposal thereof.

**Background and Analysis:**

The Beaumont Municipal Code Chapter 3.03.010 specifically states, in part, that the duties of staff include the disposition of personal property in any lawful manner provided that the disposition is for the common benefit of the City's residents and that a formal declaration shall not be required.

Attached is a current list of equipment and items that have exhausted their lifespan and usefulness.

Disposal of surplus property will be made in the most economical and practical manner available, including, if required, the use of appropriate hazardous waste handlers.

**Fiscal Impact:**

Funds received from auction of equipment and/ or items will be deposited into its respective funds. The estimated cost to prepare this report is \$150.

**Recommended Action:**

Approve disposal and/ or auction of identified City surplus property.

**Attachments:**

- A. Surplus Report