



## Staff Report

**TO:** City Council  
**FROM:** Jennifer Ustation, Finance Director  
**DATE:** March 7, 2023  
**SUBJECT:** First Amendment to the Professional Services Agreement for Rogers, Anderson, Malody & Scott, LLP for Professional Auditing Services

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**Description** Amendment to extend the term of the contract for one (1) year and increased labor costs.

### **Background and Analysis:**

On June 3, 2020, City Council approved a three (3) year Professional Services Agreement (PSA) with Rogers, Anderson, Malody & Scott, LLP (RAMS) to provide Professional Auditing Services (Attachment A).

The contract is currently in the third year of the agreement. RAMS has requested an increase for the first option year of approximately 15% or \$7,600 due to increased labor costs. City staff requested quotes from other firms to make sure the request was reasonable within industry standards. The responses were within RAMS requested amount and have been included as Attachment C.

Two (2) additional contract term extensions of one year each, may be awarded by City Council per the original contract. City staff is requesting the approval of a one-year extension through June 30, 2024. Per Beaumont Municipal Code 3.02.070, the term of a professional services contract shall be a maximum of five years.

### **Fiscal Impact:**

The increase to the contract will be budgeted in FY2023-2024. For any services performed this fiscal year, there is sufficient budget in the Finance Department contractual service line item 100-1225-7068-0000.

### **Recommended Action:**

Approve the First Amendment to the Professional Services Agreement with Rogers, Anderson, Malody & Scott, LLP for the first option year in an amount not to exceed \$55,800 for auditing services.

**Attachments:**

- A. Professional Services Agreement (PSA) with Rogers, Anderson, Malody & Scott, LLP dated June 3, 2020.
- B. First Amendment to Professional Services Agreement
- C. Quotes for Auditing Services